



**PSI Services LLC**

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<https://test-takers.psiexams.com/cadpr>



California Department of Pesticide Regulation

Licensing & Certification Program

Email: [LicenseMail@cdpr.ca.gov](mailto:LicenseMail@cdpr.ca.gov)

## **PEST CONTROL LICENSE AND CERTIFICATION EXAMINATIONS CANDIDATE INFORMATION BULLETIN**

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**Please refer to our website to check for the most updated information at  
<https://test-takers.psiexams.com/cadpr>**

## EXAMINATIONS BY PSI SERVICES LLC

The California Department of Pesticide Regulation has contracted with PSI Services LLC (PSI) to conduct examinations for Qualified Applicator License and Qualified Applicator Certificate as well as the Pest Control Dealer Designated Agent License. PSI provides these examinations through a network of computer examination centers in California.

Completed applications, fees, and all required documentation must be submitted to the Department of Pesticide Regulation. You will find the application and instructions at: <https://www.cdpr.ca.gov/docs/license/liccert.htm>

Once the Department of Pesticide Regulation approves you to test, you will receive an email eligibility confirmation from PSI. The eligibility is valid for one attempt, and it will expire in 12 months. If you fail or miss the examination, you must apply for reexamination with the Department of Pesticide Regulation.

## EXAMINATION SCHEDULING PROCEDURES

### ON-LINE

For the fastest and most convenient examination scheduling process, PSI recommends that you register for your examinations using the Internet. You register online by accessing PSI's registration website at <https://test-takers.psiexams.com/cadpr>. Internet registration is available 24 hours a day.

Log onto PSI's website and select Sign in / Create Account. Select Create Account. You are now ready to schedule the exam. Enter your zip code and a list of the testing sites closest to you will appear. Once you select the desired test site, available dates will appear.

### TELEPHONE

To register by phone, PSI registrars are available Monday through Friday between 6:00 am and 7:00 pm, and Saturday-Sunday between 8:00 am and 4:30 pm, Central Time. Registrars are available at (833) 518-7456.

### RESCHEDULING/CANCELING AN EXAMINATION APPOINTMENT

You may cancel and reschedule an examination appointment without forfeiting your fee if your *cancellation notice is received 2 days before the scheduled examination date*. For example, for a Monday appointment, the cancellation notice would need to be received on the previous Saturday. You may reschedule online at <https://test-takers.psiexams.com/cadpr> or call PSI at (833) 518-7456.

**Note: A voicemail or email message is not an acceptable form of cancellation. You must use the PSI Website or call PSI and speak directly to a Customer Service Representative to cancel or reschedule your examination and not forfeit the fee.**

### SCHEDULING MULTIPLE EXAMS

You may schedule multiple exams in a single day, PSI registrars or the self-schedule portal will inform you of available timeslots for your exams. Depending on the length of your exam and available timeslots, you may need to schedule them on different dates or select a later date.

### MISSED APPOINTMENT OR LATE CANCELLATION

If you miss your appointment, you will not be able to take the examination as scheduled: further, you will forfeit your examination fee, if you:

- Do not cancel your appointment 2 days before the scheduled examination date;
- Do not appear for your examination appointment;
- Arrive after examination start time;
- Do not present proper identification when you arrive for the examination.

### EXAMINATION ACCOMMODATIONS (ADA)

All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and every reasonable accommodation will be made in meeting a candidate's needs. Candidates who require special accommodations will need to complete the necessary forms prior to registering for an exam with PSI. Please contact the Department of Pesticide Regulation for more information.

### EXAMINATION SITE CLOSING FOR AN EMERGENCY

In the event that severe weather or another emergency forces the closure of an examination site on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation via telephone and email. However, you may check the status of your examination schedule by calling (833) 518-7456. Every effort will be made to reschedule your examination at a convenient time as soon as possible. You will not be penalized. You will be rescheduled at no additional charge.

## EXAMINATION SITE LOCATIONS

### **AGOURA HILLS**

30851 AGOURA RD, SUITE 302  
AGOURA HILLS, CA 91301

### **ARCATA**

1 HARPST STREET  
ARCATA, CA 95521

### **ATASCADERO**

7305 MORRO RD, SUITE 201A  
ATASCADERO, CA 93422

### **BAKERSFIELD**

5405 STOCKDALE HIGHWAY, SUITE 206  
BAKERSFIELD, CA 93309

### **CALIMESA - SIMPLEX UNITED BUSINESS AND CAREER CENTER**

1025 CALIMESA BLVD. STE.4  
CALIMESA, CA 92320

### **CARSON**

17420 S. AVALON BLVD, SUITE 205  
CARSON, CA 90746

### **DIAMOND BAR**

21660 EAST COPLEY DR, SUITE 215  
DIAMOND BAR, CA 91765

### **EL MONTE - SANTA FE SPRINGS**

10330 PIONEER BOULEVARD, SUITE 285  
SANTA FE SPRINGS, CA 90670

### **FRESNO**

351 E. BARSTOW, SUITE 101  
FRESNO, CA 93710

### **IRVINE**

8 CORPORATE PARK, SUITE 200  
IRVINE, CA 92606

### **LAWNDALE**

THE BAYTOWER CORPORATE CENTER SUITE 330  
15901 HAWTHORNE BLVD  
LAWNDALE, CA 90260

### **MODESTO**

3600 SISK RD, SUITE 2F  
MODESTO, CA 95356

### **REDDING**

2861 CHURN CREEK, UNIT C  
REDDING, CA 96002

### **RIVERSIDE**

7888 MISSION GROVE PARKWAY S., SUITE 130  
RIVERSIDE, CA 92508

### **ROSEVILLE - ROSEVILLE TESTING CENTER LLC**

1050 OPPORTUNITY DRIVE, SUITE 125  
ROSEVILLE, CA 95678

### **SACRAMENTO**

8950 CAL CENTER DR, SUITE 158  
SACRAMENTO, CA 95826

### **SAN DIEGO**

5440 MOREHOUSE DRIVE, SUITE 2300  
SAN DIEGO, CA 92121

### **SAN FRANCISCO**

150 EXECUTIVE PARK BLVD., STE 2400  
SAN FRANCISCO, CA 94134

### **SANTA ROSA**

160 WIKIUP DRIVE, SUITE 105  
SANTA ROSA, CA 95403

### **SANTA CLARA**

2936 SCOTT BLVD  
SANTA CLARA, CA 95054

### **STOCKTON - ZENITH CAREER SERVICES**

2027 WEST MARCH LN., STE 2  
STOCKTON, CA 95207

### **UNION CITY**

32960 ALVARADO-NILES RD  
UNION CITY, CA 94587

### **VENTURA**

4245 MARKET ST, SUITE 208  
VENTURA, CA 93003

### **VISALIA**

3400 W MINERAL KING AVE, SUITE D  
VISALIA, CA 93291

### **WALNUT CREEK**

175 LENNON LANE, SUITE 203  
WALNUT CREEK, CA 94598



## REPORTING TO THE EXAMINATION SITE

On the day of the examination, **you should arrive 30 minutes before your appointment.** This extra time is for sign-in, identification, and familiarizing you with the examination process. *If you arrive late, you may not be admitted to the examination site and you will forfeit your examination registration fee.*

### REQUIRED IDENTIFICATION

Candidates need to provide one (1) form of identification.

Candidates must register for the exam with their LEGAL first and last name as it appears on their government issued identification. The required identification below must match the first and last name under which the candidate is registered. Candidates are required to bring one (1) form of a valid (non-expired) signature bearing identification to the test site.

#### **REQUIRED IDENTIFICATION (with photo) - Choose One**

- State issued driver's license
- State issued identification card
- US Government Issued Passport
- US Government Issued Military Identification Card
- US Government Issued Alien Registration Card

### SECURITY PROCEDURES

The following security procedures apply during examinations:

- For security purposes, a photograph will be taken of you when you arrive at the exam site. Candidates will be required to remove any masks or face coverings for this picture.
- You will have access to an online calculator. You may not bring your own calculator. You will be given a piece of scratch paper and a pencil. These will be returned to the proctor at the end of your examination.
- Candidates may only take approved items into the examination room.
- All personal belongings of candidates should be placed in the secure storage provided at each site prior to entering the examination room. Personal belongings include, **but are not limited to**, the following items:
  - **Electronic devices of any type, including cellular/ mobile phones, recording devices, electronic watches, cameras, pagers, laptop computers, tablet computers (e.g., iPads), music players (e.g., iPods), smart watches, radios, or electronic games.**
  - **Bulky or loose clothing or coats** that could be used to conceal recording devices or notes. For security purposes outerwear such as, but not limited to: open sweaters, cardigans, shawls, scarves, hoodies, vests, jackets and coats are not permitted in the testing room. **In the event you are asked to remove the outerwear, appropriate attire, such as a shirt or blouse should be worn underneath.**
  - **Hats or headgear not worn for religious reasons** or as religious apparel, including hats, baseball caps, or visors.
  - **Other personal items**, including purses, notebooks, reference or reading material, briefcases, backpacks, wallets, pens, pencils, other writing devices, food, drinks, and good luck items.
- Although secure storage for personal items is provided at the examination site for your convenience, PSI is not responsible for any damage, loss, or theft of any personal belongings or prohibited items brought to, stored at, or left behind at the examination site. PSI assumes no duty of care with respect to such items and makes no representation that the secure storage provided will be effective in protecting such items. If you leave any items at the examination site after your examination and do not claim them within 30 days, they will be disposed of or donated, at PSI's sole discretion.
- Person(s) accompanying an examination candidate may not wait in the examination center, inside the building or on the building's property. This applies to guests of any nature, including drivers, children, friends, family, colleagues or instructors.
- No smoking, eating, or drinking is allowed in the examination center.
- During the check in process, all candidates will be asked if they possess any prohibited items. Candidates may also be asked to empty their pockets and turn them out for the proctor to ensure they are empty. The proctor may also ask candidates to lift up the ends of their sleeves and the bottoms of their pant legs to ensure that notes or recording devices are not being hidden there.
- Proctors will also carefully inspect eyeglass frames, tie tacks, or any other apparel that could be used to harbor a recording device. Proctors will ask to inspect any such items in candidates' pockets.
- If prohibited items are found during check-in, candidates shall put them in the provided secure storage or return these items to their vehicle. PSI will not be responsible for the security of any personal belongings or prohibited items.
- Any candidate possessing prohibited items in the examination room shall immediately have his or her test results invalidated, and PSI shall notify the examination sponsor of the occurrence.
- Any candidate seen giving or receiving assistance on an examination, found with unauthorized materials, or who violates any security regulations will be asked to surrender all examination materials and to leave the examination center. All such instances will be reported to the examination sponsor.
- Copying or communicating examination content is violation of a candidate's contract with PSI, and federal and state law. Either may result in the disqualification of examination results and may lead to legal action.

- Once candidates have been seated and the examination begins, they may leave the examination room only to use the restroom, and only after obtaining permission from the proctor. Candidate will not receive extra time to complete the examination.

## TAKING THE EXAMINATION BY COMPUTER

The examination will be administered via computer. You will be using a mouse and computer keyboard.

### TUTORIAL

Before you start your examination, an introductory tutorial to the computer and keyboard is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice using the keys, answering questions, and reviewing your answers.

### TEST QUESTION SCREEN

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers.

**IMPORTANT:** After you have entered your responses, you will later be able to return to any question(s) and change your response, provided the examination time has not run out.

### EXAMINATION REVIEW

Reviews are not provided without a valid reason. If you have any questions about examination questions or challenges to questions, you must contact the Department of Pesticide Regulation directly and provide them with the date of your exam, the exam category, what the questions was, and what the issue is.

## SCORE REPORTING

Your score will be given to you immediately following completion of the examination. The following summary describes the score reporting process:

- If you **pass**, you will receive a successful score report.
- If you **do not pass**, you will receive a failure score report with instructions on how to apply for another examination.

### DUPLICATE SCORE REPORTS

You may request a duplicate score report after your examination by emailing [scorereport@psionline.com](mailto:scorereport@psionline.com).

## EXAMINATION INFORMATION

Exam Name	Exam Timing (mins)	Percent Scoring
Pest Control Dealer Designated Agent License	105	70%
Pest Control Adviser License Category A - Insects, Mites & Other Invertebrates	125	70%
Pest Control Adviser License Category B - Plant Pathology	125	70%
Pest Control Adviser License Category C - Nematodes	125	70%
Pest Control Adviser License Category D - Vertebrate Pests	125	70%
Pest Control Adviser License Category E - Weed Control	125	70%
Pest Control Adviser License Category F - Defoliants & Other Harvest-Aid Practices	125	70%
Pest Control Adviser License Category G - Plant Growth Regulators	125	70%

Pest Control Adviser License Laws, Regulations, and Basic Principles	205	70%
Pest Control Pilot Certificate Apprentice Manned Pilot Exam (APC)	140	70%
Pest Control Pilot Certificate Journeyman Manned Pilot Exam (JPC)	140	70%
Pest Control Pilot Certificate Apprentice Unmanned Pilot Exam (UAS-APC)	140	70%
Pest Control Pilot Certificate Journeyman Unmanned Pilot Exam (UAS-JPC)	140	70%
Pest Control Pilot Vector Control Unmanned Pilot Exam (UAS-Vector)	140	70%
Qualified Applicator License/Qualified Applicator Certificate Category A - Residential, Industrial, and Institutional	105	70%
Qualified Applicator License/Qualified Applicator Certificate Category B - Landscape Maintenance	105	70%
Qualified Applicator License/Qualified Applicator Certificate Category C - Right-of-Way	105	70%
Qualified Applicator License/Qualified Applicator Certificate Category D - Plant Agriculture	105	70%
Qualified Applicator License/Qualified Applicator Certificate Category E - Forest	105	70%
Qualified Applicator License/Qualified Applicator Certificate Category F - Aquatic	105	70%
Qualified Applicator License/Qualified Applicator Certificate Category G - Regulatory	105	70%
Qualified Applicator License/Qualified Applicator Certificate Category H - Seed Treatment	105	70%
Qualified Applicator License/Qualified Applicator Certificate Category I - Animal Agriculture	105	70%
Qualified Applicator License/Qualified Applicator Certificate Category J - Demonstration and Research	105	70%
Qualified Applicator License/Qualified Applicator Certificate Category K - Health Related	105	70%
Qualified Applicator License/Qualified Applicator Certificate Category L - Soil Fumigation	105	70%
Qualified Applicator License/Qualified Applicator Certificate Category M - Non-Soil Fumigation	105	70%
Qualified Applicator Certificate Subcategory Q - Maintenance Gardener - English	105	70%
Qualified Applicator Certificate Subcategory Q - Maintenance Gardener - Spanish	105	70%
Qualified Applicator Certificate Laws, Regulations, and Basic Principles	120	70%
Qualified Applicator License / Pest Control Aircraft Pilot Certificate Laws, Regulations, and Basic Principles	140	70%

**All exams are closed book.**

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