EXAMINATION APPLICATION

The **NASCLA Accredited Examination Program** was designed to assist contractors and tradesmen who wish to be licensed in multiple jurisdictions by offering a streamlined test taking option for the trade portion of the required examination.

Candidates who take and pass the NASCLA Accredited Examination can access NASCLA's National Examination Database (NED) located on https://ned.nascla.org to electronically send their transcripts to jurisdictions that accept the examination in lieu of their state specific trade portion, thereby reducing redundant licensing requirements. Candidates are expected to follow individual state agency applications to become licensed, in addition to taking a business and law examination, etc. If you are unsure if these examinations will meet your specific license requirements in a participating state agency, please contact the state agency directly to confirm. A complete list of participating state agencies can be found on NASCLA's website by visiting: www.nascla.org

For questions regarding the examinations, please contact NASCLA via email to info@nascla.org or by phone at (623) 587-9354.

Candidates must apply and be pre-approved by NASCLA prior to sitting for the examination. The online application is available by visiting https://ned.nascla.org.

Applications will be processed within 7 business days. Once an individual is approved, the individual's name is forwarded from NASCLA to PSI. PSI will then send the applicant an email confirmation with information to register to take the examination. Candidates will have one (1) year from the application approval date to take the exam. There is a maximum limit of three (3) times an eligible candidate can sit for the exam within the one (1) year period. If the candidate has not passed the exam within these three (3) attempts, he/she can reapply to take the exam once their one (1) year of eligibility from the application approval date has expired.

Available examinations within the program include:

- *NASCLA Accredited Trade Examination for Electrical Contractors (Master Electricians/Unlimited Electricians)*
- *NASCLA Accredited Examination for Journeyman Electricians*
- *NASCLA Accredited Trade Examination for Residential Electricians*
- *NASCLA Accredited Examination for Commercial General Building Contractors*

EXAMINATION SCHEDULING PROCEDURES

Once approved by NASCLA, it is your responsibility to contact PSI to pay and schedule for the examination. You may either schedule via the Internet at www.psiexams.com, or schedule over the telephone at (855) 746-8177. The examination fee is valid for one year from the date of payment.

PSI Services LLC
(855) 746-8177
https://test-takers.psiexams.com/nascla

INTERNET SCHEDULING

For the fastest and most convenient examination scheduling process, PSI recommends that you register for your examinations using the Internet. You register online by accessing PSI's registration website at https://test-takers.psiexams.com/nascla. Internet registration is available 24 hours a day.

- Log onto PSI's website and create an account. You will be asked to put in your email address and the spelling of your name exactly as it is shown on your identification that will be presented at the examination site.
- You will be asked to select the examination. You will then enter your personal and contact information. You will then be ready to pay and schedule for the examination. Enter your zip code and a list of the examination sites closest to you will appear. Once you select the desired examination site, available dates will appear.

TELEPHONE SCHEDULING

Call PSI at (855) 746-8177 to schedule an appointment for the test. The times of operation for live operators are as follows:

	Monday - Friday	Saturday - Sunday
Eastern Time	7:30am - 10:00pm	9:00am - 5:30pm
Central Time	6:30am – 9:00pm	8:00am - 4:30pm
Mountain Time	5:30am – 8:00pm	7:00am – 3:30pm
Pacific Time	4:30am – 7:00pm	6:00am - 2:30pm

CANCELING AN EXAMINATION APPOINTMENT

You may cancel and reschedule an examination appointment without forfeiting your fee if your *cancellation notice is received 2 days before the scheduled examination date*. For example, for a Monday appointment, the cancellation notice would need to be received on the previous Saturday. You may call PSI at (855) 746-8177 or use the PSI Website.

Note: A voice mail or email message is NOT an acceptable form of cancellation. Please use the PSI Website or call PSI to speak directly to a Customer Service Representative.

MISSED APPOINTMENT OR LATE CANCELLATION

Your registration will be invalid, you will not be able to take the examination as scheduled, and you will forfeit your examination fee, if you:

- Do not cancel your appointment 2 days before the schedule examination date;
- Do not appear for your examination appointment;
- Arrive after examination start time;
- Do not present proper identification when you arrive for the examination.

EXAMINATION ACCOMMODATION

All PSI examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and exam accommodations will be made in meeting a candidate's needs. A candidate with a disability or a candidate who would otherwise have difficulty taking the examination should request for alternative arrangements by **Clicking Here**.

Candidates granted accommodation in accordance with the ADA, MUST schedule their examination by telephone and speak directly with a PSI registrar.

EXAMINATION SITE CLOSING FOR AN EMERGENCY

In the event that severe weather or another emergency forces the closure of an examination site on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation. However, you may check the status of your examination schedule by calling (855) 746-8177. Every effort will be made to reschedule your examination at a convenient time as soon as possible. You may also check our website at www.psiexams.com.

EXAMINATION SITE LOCATIONS

There are nationwide examination centers. You will be provided with the locations upon scheduling for your examination. Go to www.psiexams.com for a listing of sites.

REPORTING TO THE EXAMINATION SITE

On the day of the examination, you should arrive 30 minutes before your appointment. This extra time is for sign-in, identification, and familiarizing you with the examination process. *If you arrive late, you may not be admitted to the examination site and you will forfeit your examination registration fee.*

REQUIRED IDENTIFICATION

To gain admission to the Test Center, you must present (1) form of identification. The form of identification must be government issued, current and include your name, signature, and photograph. No form of temporary identification will be accepted.

- Primary ID (photograph and signature, not expired)
- State issued driver's license
- State issued identification card
- US Government Issued Passport
- US Government Issued Military Identification Card (not allowed for remote testing)
- US Government Issued Alien Registration Card
- Foreign Government Issued Passport
- Foreign Government Issued ID

Candidates must have proper identification to gain admission to the Test Center. Failure to provide appropriate identification at the time of the test is considered a missed booking. There will be no refund of test fees.

SECURITY PROCEDURES

The following security procedures will apply during the examination:

- Only non-programmable calculators that are silent, battery-operated, do not have paper tape printing capabilities, and do not have a keyboard containing the alphabet will be allowed in the examination site.
- Candidates may take only approved items into the examination room.
- All personal belongings of candidates, with the exception of close-fitting jackets or sweatshirts, should be placed in the secure storage provided at each site prior to entering the examination room. Personal belongings **include**, **but are not limited to**, the following items:
  - **Electronic devices of any type**, including cellular / mobile phones, recording devices, electronic watches, cameras, pagers, laptop computers, tablet computers (e.g., iPads), music players (e.g., iPods), smart watches, radios, or electronic games.
  - **Bulky or loose clothing or coats** that could be used to conceal recording devices or notes, including coats, shawls, hooded clothing, heavy jackets, or overcoats.
  - **Hats or headgear not worn for religious reasons** or as religious apparel, including hats, baseball caps, or visors.
  - **Other personal items**, including purses, notebooks, reference or reading material, briefcases, backpacks, wallets, pens, pencils, other writing devices, food, drinks, and good luck items.
- Person(s) accompanying an examination candidate may not wait in the examination center, inside the building or on the building's property. This applies to guests of any nature, including drivers, children, friends, family, colleagues or instructors.
- No smoking, eating, or drinking is allowed in the examination center.
- During the check in process, all candidates will be asked if they possess any prohibited items. Candidates may also be asked to empty their pockets and turn them out for the proctor to ensure they are empty. The proctor may also ask candidates to lift up the ends of their sleeves and the bottoms of their pant legs to ensure that notes or recording devices are not being hidden there.
- Proctors will also carefully inspect eyeglass frames, tie tacks, or any other apparel that could be used to harbor a recording device. Proctors will ask to inspect any such items in candidates' pockets.
- If prohibited items are found during check-in, candidates shall put them in the provided secure storage or return these items to their vehicle. PSI will not be responsible for the security of any personal belongings or prohibited items.

- Any candidate possessing prohibited items in the examination room shall immediately have his or her test results invalidated, and PSI shall notify the examination sponsor of the occurrence.
- Any candidate seen giving or receiving assistance on an examination, found with unauthorized materials, or who violates any security regulations will be asked to surrender all examination materials and to leave the examination center. All such instances will be reported to the examination sponsor.
- Copying or communicating examination content is violation of a candidate's contract with PSI, and federal and state law. Either may result in the disqualification of examination results and may lead to legal action.
- Once candidates have been seated and the examination begins, they may leave the examination room only to use the restroom, and only after obtaining permission from the proctor. Candidate will not receive extra time to complete the examination.

TAKING THE EXAMINATION BY COMPUTER

The examination will be administered via computer. You will be using a mouse and computer keyboard.

TUTORIAL

Before you start your examination, an introductory tutorial is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice answering questions and reviewing your answers.

TEST QUESTION SCREEN

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers.

IMPORTANT: After you have entered your responses, you will later be able to return to any question(s) and change your response, provided the examination time has not run out.

EXAMINATION REVIEW

While taking the examination, examinees will have the opportunity to provide comments on any questions, by clicking the Comments link on the test question screen. These comments will be analyzed by PSI examination development staff. Although PSI does not respond to individuals regarding these comments, all substantive comments are reviewed. **This is the only review of examination materials available to candidates.**

EXAMINATION

NASCLA ACCREDITED TRADE EXAMINATION FOR ELECTRICAL CONTRACTORS

Definition of an Electrical Contractor (Master Electrician/Unlimited Electrician): One who conducts business in the installation, maintenance and repair of electrical work conforming to applicable standards and codes.

If you are unsure if this examination will meet your specific license requirements in a participating state agency, please contact the state agency directly to confirm. A complete list of participating state agencies can be found on NASCLA's website by visiting: www.nascla.org

For questions regarding the examination, please contact NASCLA via email to info@nascla.org or by phone at (623) 587-9354.

# of Questions	Minimum Passing Score	Time Allowed
100	75	270 Minutes

CONTENT OUTLINE

Subject Area	# of Items
Project Design & Management	8
Safety	9
Electrical Theory & Principles	11
General Code Requirements	17
Wiring & Protection	17
Wiring Methods & Materials	16
Equipment for General Use	13
Special Occupancies, Special Equipment & Special Conditions	8
Communication Systems	1

EXPERIMENTAL ITEMS

In addition to the number of examination items specified, 10 non-scored "experimental" questions will be administered to candidates during the examinations. **These questions will not be counted towards the candidate's overall score on the examination.** The administration of such non-scored experimental questions is an essential step in developing future licensing examinations.

REFERENCE LIST

The reference material listed below was used to prepare the questions for this examination. The examination may also contain questions based on trade knowledge or general industry practices. Except for Code books, you can base your answers on earlier or later editions of references as they become available. Candidates who use an older or newer version of these references do so at their own risk, and any resulting conflicts in answers will not be considered grounds for appeal. For Code questions, the examinations will be based only on the editions of the Code book that are listed. Candidates may use a silent, nonprinting, non-programmable calculator in the examination center.

This examination is OPEN BOOK.

The following reference materials are allowed in the examination center.

Physical Diagram/Blueprint Packet to be handed out onsite at the testing center.

National Electrical Code or National Electrical Code Handbook, 2020 or 2023, National Fire Protection Assoc, (617) 770-3000, www.nfpa.org, 2020: ISBN-13 978-1455922970 or ISBN-10 1455922978, 2023: ISBN-13 978-1455930340 or ISBN-10 1455930342.

Code of Federal Regulations - 29 CFR 1926 - OSHA Construction Industry Regulations, 2024, Office of the Federal Register, Superintendent of Documents, PO Box 371954, Pittsburgh, PA, https://www.osha.gov/laws-regs/regulations/standardnumber/1926, ISBN-13: 978-1663802439

Code of Federal Regulations - 29 CFR 1910 - OSHA Occupational Safety and Health Standards, 2024, Office of the Federal Register, Superintendent of Documents, PO Box 371954, Pittsburgh, PA, IBSN-13: 979-888+212041, *https://www.osha.gov/laws-regs/regulations/standardnumber /1910.*

A Guide to the Project Management Body of Knowledge, Project Management Institute, 2021, 7th edition.

ANSI/ASHRAE/IES 90.1-2022, Energy Standard for Sites and Buildings Except Low-Rise Residential Buildings - I-P edition https://webstore.ansi.org/standards/ashrae/ansiashraeies902022

NASCLA Contractors Guide to Business, Law and Project Management, Basic 14th Ed., 2024, NASCLA, National Association of State Contractors Licensing Agencies (NASCLA), 23309 N. 17th Drive, Phoenix, Arizona 85027, Telephone: (623) 587-9519, www.nascla.org

NFPA 70E - Standard for Electrical Safety in the Workplace, 2024, National Fire Protection Association, ISBN-10: 1455930482 or ISBN-13: 978-1455930487.

Ugly's Electrical References, George V. Hart, 2023 Edition, Jones and Bartlett, (800) 832-0034, www.uglys.net ISBN-10: 1284275914 or ISBN-13: 978-1284275919.

Understanding Electrical Theory for NEC Applications, Mike Holt, Mike Holt Publications, ISBN: 978-1-950431-68-7

Optional References

The following references may also be used by candidates during the test process. There must be no marks, highlights, or tabs in the references, or they will not be allowed in the test center. NASCLA does not attest as to the accuracy of these references; candidates are forewarned to use them at their own risk. No test questions are based on the information found in these references; NASCLA will not respond to any item challenges based on the information in these references.

***Ferm's Fast Finder Index*, *Independent Alliance of the Electrical Industry (IAEI)*,** https://www.iaei.org/store/ListProducts.aspx?catid=785688

***Key Word Index by Tom Henry*,** Based on the National Electrical Code (2017, 2020, 2023 Editions)

**Reference material may be highlighted, underlined, and/or indexed. They must be otherwise unmarked (not written in) and may not contain additional papers (loose or attached). THESE REFERENCES WILL NOT BE AVAILABLE IN THE EXAMINATION CENTER. References may be tabbed/indexed with permanent tabs only. Temporary tabs, such as Post-It notes, are not allowed and must be removed from the reference before the exam will begin.

AFTER PASSING THE EXAMINATION

Your results will be sent to the NASCLA National Examination Database (NED) located at https://ned.nascla.org which will allow you to electronically send your transcript to other state agencies accepting the examination; please allow 72 hours for your results to be entered. In order to access this information, you must have an account within NED Database.

Transcript Registration Process on https://ned.nascla.org

- **Create an Account** - Candidate will create an account online.
- **Account Linked** - NASCLA will link the candidate's test results to their account within 48 hours.
- **Purchase Transcripts** - Candidate can login to electronically purchase and send transcripts to the accepting state agencies as they apply for licensure.

For a complete listing of state agencies that will accept the examination results, please visit the National Association of State Contractors Licensing Agencies' (NASCLA) website at www.nascla.org.

NASCLA ACCREDITED EXAMINATION FOR JOURNEYMAN ELECTRICIANS

Definition of a Journeyman Electrician: An individual who has demonstrated competency in the knowledge and skills needed to properly perform the installation, maintenance and repair of electrical work conforming to applicable standards and codes.

If you are unsure if this examination will meet your specific license requirements in a participating state agency, please contact the state agency directly to confirm. A complete list of participating state agencies can be found on NASCLA's website by visiting: www.nascla.org

For questions regarding the examination, please contact NASCLA via email to info@nascla.org or by phone at (623) 587-9354.

# of Questions	Minimum Passing Score	Time Allowed
100	**70**	300 **Minutes**

CONTENT OUTLINE

Subject Area	# of Items
Interpreting Plans and Specifications	6
Basic Electrical Safety	8
Electrical Theory & Principles	10
Testing and Troubleshooting	7
General Code Requirements	15
Wiring & Protection	18
Wiring Methods & Materials	16
Equipment for General Use	10
Special Occupancies & Special Equipment	8
Special Conditions & Communication Systems	2

EXPERIMENTAL ITEMS

In addition to the number of examination items specified, 10 non-scored "experimental" questions will be administered to candidates during the examinations. **These questions will not be counted towards the candidate's overall score on the examination.** The administration of such non-scored experimental questions is an essential step in developing future licensing examinations.

REFERENCE LIST

The reference material listed below was used to prepare the questions for this examination. The examination may also contain questions based on trade knowledge or general industry practices. Except for Code books, you can base your answers on earlier or later editions of references as they become available. Candidates who use an older or newer version of these references do so at their own risk, and any resulting conflicts in answers will not be considered grounds for appeal. For Code questions, the examinations will be based only on the editions of the Code book that are listed. Candidates may use a silent, nonprinting, non-programmable calculator in the examination center.

This examination is OPEN BOOK.

Physical Diagram/Blueprint Packet to be handed out onsite at the testing center.

The following reference materials are allowed in the examination center.

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Code of Federal Regulations - 29 CFR 1926 - OSHA Construction Industry Regulations, 2024, Office of the Federal Register, Superintendent of Documents, PO Box 371954, Pittsburgh, PA, https://www.osha.gov/laws-regs/regulations/standardnumber/1926, ISBN-13: 978-1663802439

Code of Federal Regulations - 29 CFR 1910 - OSHA Occupational Safety and Health Standards, 2024, Office of the Federal Register, Superintendent of Documents, PO Box 371954, Pittsburgh, PA, IBSN-13: 979-888+212041, *https://www.osha.gov/laws-regs/regulations/standardnumber /1910.*

NFPA 70E - Standard for Electrical Safety in the Workplace, 2024, ISBN-10: 1455930482 or ISBN-13: 978-1455930487.

Ugly's Electrical References, George V. Hart, 2023 Edition, Jones and Bartlett, (800) 832-0034, www.uglys.net ISBN-10: 1284275914 or ISBN-13: 978-1284275919.

NFPA 72 - National Fire Alarm and Signaling Code, 2022 Edition, National Fire Protection Assn, 1 Batterymarch, Quincy, MA 02269, (617) 770-3000, www.nfpa.org ISBN-13: 978-1455927876 or ISBN-10: 1455927872.

Understanding Electrical Theory for NEC Applications, Mike Holt, Mike Holt Publications, ISBN: 978-1-950431-68-7

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AFTER PASSING THE EXAMINATION

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NASCLA ACCREDITED TRADE EXAMINATION FOR RESIDENTIAL ELECTRICAL CONTRACTORS

Definition of a Residential Electrician/Residential Electrical Contractor: One who demonstrates competency in performing electrical installations, service, repair and maintenance typically encountered in a permanent dwelling unit.

If you are unsure if this examination will meet your specific license requirements in a participating state agency, please contact the state agency directly to confirm. A complete list of participating state agencies can be found on NASCLA's website by visiting: www.nascla.org

For questions regarding the examination, please contact NASCLA via email to info@nascla.org or by phone at (623) 587-9354.

# of Questions	Minimum Passing Score	Time Allowed
100	70	270 Minutes

CONTENT OUTLINE

Subject Area	# of Items
Theory	9
Personal/Jobsite Safety (OSHA, NFPA 70E)	8
Project Design, Estimating and Management	8
Grounding and Bonding	14
Special Systems and Special Equipment Installations	7
Tools and Test Equipment	7
Circuit Protection and Installation	16
Wiring Methods and Practices	17
Equipment for General Use	13
Energy Efficiency/Management	1

EXPERIMENTAL ITEMS

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Understanding Electrical Theory for NEC Applications, Mike Holt, Mike Holt Publications, ISBN: 978-1-950431-68-7

ANSI Z535.4-2023, Product Safety Signs and Labels, American National Standard for Product Safety Signs and Labels, https://webstore.ansi.org/standards/nema/ansiz5352023-2516192

International Residential Code (IRC), 2024, International Code Council, https://shop.iccsafe.org/international-codes/irc-references/2024-international-residential-coder.html

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