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MINNESOTA BOARD OF COSMETOLOGY CANDIDATE INFORMATION BULLETIN



BOARD OF COSMETOLOGY

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Please refer to <https://test-takers.psiexams.com/mncos> to check for the most updated information.

ABOUT PSI

This Candidate Information Bulletin provides you with information about the examination process for a cosmetology license in the State of Minnesota.

The Minnesota Board of Cosmetology has contracted with PSI to conduct examinations. PSI provides examinations through a network of examination centers in the United States. PSI works closely with the State to be certain that examinations meet local as well as national requirements in basic principles and examination development standards.

The Minnesota Board of Cosmetology has established the requirements for a cosmetology license. Application for licensure **MUST** be filed within one year of the date on which the candidate passed the examination. If parts of the exam were passed on different dates, the one-year period begins from the earlier examination date.

For more information on licensure please contact:

Minnesota Board of Cosmetology
1000 University Avenue West, Suite 100
St. Paul, MN 55104
Phone: (651) 201-2742
Fax: (612) 617-2601
E-mail: cosmetology@state.mn.us
Website: <https://mn.gov/boards/cosmetology>

EXAMINATION INFORMATION

Cosmetologists, estheticians, and nail technicians must each pass three written examinations: the general theory examination, the state examination, and the written practical examination. You may pay and schedule for all three examinations at once using the combination examination or you may pay and schedule each separately. If you take the combination examination and only pass one (1) of the examinations and fail the others, you will only need to retake the failed examinations. Each time you retake an examination, you are required to pay the examination fee.

SCORE REPORTING

Your score will be given to you immediately following completion of the examination. The following summary describes the score reporting process:

- **On screen** - your results will appear immediately on the computer screen.
 - If you **pass**, you will immediately receive a successful notification.
 - If you **do not pass**, you will immediately receive an unsuccessful notification on the screen along with a diagnostic report indicating your strengths and weaknesses.
- **On paper** - an official score report will be printed at the examination site.
- **Virtual testing** - score reports from online tests will be issued via the test taker email address provided, within 48 hours of the test.

| Examination | Examination Fee | Scored Items | Non-Scored Items | Time Allowed | Percent Needed to Pass |
|---------------------------------|-----------------|--------------|------------------|--------------|------------------------|
| Cosmetologist Combo Exam | \$85 | 190 | 20 | 5 Hours | 75% |
| General Theory Exam | \$33 | 100 | 10 | 2 Hours | 75% |
| State Exam | \$24 | 30 | 5 | 1 Hour | 75% |
| Written Practical Exam | \$28 | 60 | 5 | 2 Hours | 75% |
| Hair Technician Combo Exam | \$85 | 150 | 30 | 4 Hours | 75% |
| General Theory Exam | \$33 | 75 | 10 | 1.5 Hours | 75% |
| State Exam | \$24 | 30 | 5 | 1 Hour | 75% |
| Written Practical Exam | \$28 | 45 | 5 | 1.5 Hours | 75% |
| Nail Technician Combo Exam | \$85 | 135 | 20 | 4 Hours | 75% |
| General Theory Exam | \$33 | 60 | 10 | 1.5 Hours | 75% |
| State Exam | \$24 | 30 | 5 | 1 Hour | 75% |
| Written Practical Exam | \$28 | 45 | 5 | 1.5 Hours | 75% |
| Esthetician Combo Exam | \$85 | 155 | 20 | 4 Hours | 75% |
| General Theory Exam | \$33 | 75 | 10 | 1.5 Hours | 75% |
| State Exam | \$24 | 30 | 5 | 1 Hour | 75% |
| Written Practical Exam | \$28 | 50 | 5 | 1.5 Hours | 75% |
| Advanced Esthetician Combo Exam | \$61 | 95 | 10 | 3 Hours | 75% |
| General Theory Exam | \$33 | 60 | 5 | 1.5 Hours | 75% |
| Written Practical Exam | \$28 | 35 | 5 | 1.5 Hours | 75% |
| Eyelash Extension Combo Exam | \$76 | 85 | 15 | 3 Hours | 75% |
| General Theory Exam | \$24 | 30 | 5 | 1 Hour | 75% |
| State Exam | \$24 | 30 | 5 | 1 Hour | 75% |
| Written Practical Exam | \$28 | 25 | 5 | 1 Hour | 75% |
| Salon Manager Exam | \$48 | 25 | 5 | 1 Hour | 75% |
| School Manager Exam | \$48 | 30 | 5 | 1 Hour | 75% |

In addition to English, these exams are also offered in Spanish and Vietnamese. You cannot change the language of the examination on the day of testing. Be sure to select the language you need.

EXAMINATION PAYMENT AND SCHEDULING

EXAMINATION MODALITY (TESTING CENTER OR REMOTE PROCTORED)

Your exam may be scheduled in a testing center or online. When scheduling for your exam, please schedule them both in a testing center or remote proctored (online). If you need to split the delivery options, you will need to schedule the exam you take in the testing center first, and the remote proctored exam is taken second. You may schedule your test by one of the following options.

ONLINE SCHEDULING

For the fastest and most convenient examination scheduling process, register for your examinations online by accessing PSI's registration website at <https://test-takers.psiexams.com/mncos>. Internet registration is available 24 hours a day.

Log onto PSI's website and select *Sign in / Create Account*. Select *Create Account*. You are now ready to pay and schedule for the exam. Enter your zip code and a list of the testing sites closest to you will appear. Once you select the desired test site, available dates will appear.

Scheduling for examinations is best completed on a desktop or laptop computer, as the PSI booking site is not mobile friendly at this time. If neither option is available to you please call PSI customer service (855) 834-8746 to book your testing appointment.

SCHEDULING BY TELEPHONE

The second fastest method of scheduling is via the telephone. Call (855) 834-8746, and speak with a live registrar, Monday through Friday between 6:30 AM and 9:00 PM, and Saturday and Sunday between 8:00 AM and 4:30 PM (CST). To register by phone, you need a valid VISA, MasterCard, American Express or Discover.

FAX REGISTRATION

Complete the PSI registration form (found at the end of this bulletin), including your credit card number and expiration date. Fax the completed form to PSI at (702) 932-2666. Fax registrations are accepted 24 hours a day. Please allow 4 business days to process your Registration. After 4 business days, you may go online or call PSI to schedule the examination.

EMAIL REGISTRATION

Complete the PSI registration form (found at the end of this bulletin), including your credit card number and expiration date. Email the completed form to PSI at examschedule@psionline.com. Email registrations are accepted 24 hours a day. Please allow 4 business days to process your Registration. After 4 business days, you may go online or call PSI to schedule the examination.

STANDARD MAIL REGISTRATION

Complete the PSI registration form (found at the end of this bulletin) and send the form with the appropriate examination fee to PSI. You may pay fees by credit card (VISA MasterCard, American Express or Discover), money order, company check, or cashier's check, made payable to PSI. Print your name in the memo section of the money order or check to ensure the payment is applied to your registration. **CASH and PERSONAL CHECKS ARE NOT ACCEPTED.** Please allow PSI 2 weeks to process a mailed registration. After 2 weeks, you may go online or call PSI to schedule the examination.

RESCHEDULING/CANCELING AN EXAMINATION

You may cancel and reschedule an examination appointment without forfeiting your fee if PSI receives your *cancellation at least 2 days before the scheduled examination date*. For example, for a Monday appointment, you would need to cancel your appointment on or before the previous Saturday.

To cancel an appointment, you can use PSI's Internet web site or call PSI at (855) 834-8746 and speak to a PSI customer service representative during PSI office hours.

Note: You cannot cancel an appointment by leaving a voice mail message. You must use the PSI Website or speak to a PSI customer service representative.

MISSED APPOINTMENT OR LATE CANCELLATION

- You will forfeit your examination fee if you:
- Do not cancel your appointment at least 2 days before the scheduled examination date;
- Do not appear for your examination appointment;
- Arrive after examination start time; or
- Do not present proper identification when you arrive for the examination.

EXAMINATION TEST CENTER CLOSING FOR AN EMERGENCY

If severe weather or another emergency forces the closure of an examination center on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation. However, you may check the status of your examination appointment by calling (855) 834-8746 or viewing the website at www.psiexam.com. Every effort will be made to reschedule your examination at a convenient time as soon as possible. You will not be penalized. Your exam will be rescheduled at no additional charge to you.

EXAMINATION REVIEW

PSI, in cooperation with the Minnesota Board of Cosmetology, will be consistently evaluating the examinations being administered to ensure that the examinations accurately measure competency in the required knowledge areas. Comments may be given in written form to the examination proctor at the end of the examination or entered during the exam by clicking the Comments links on the function bar of the test question screen. Your comments regarding the questions and the examinations are welcomed. Comments will be analyzed by PSI examination development staff. While PSI does not respond to individuals regarding these comments, all substantive comments are reviewed. If a discrepancy is found during the comment review, PSI and the Board may re-evaluate candidates' results and adjust them accordingly. **This is the only review of the general theory exam available to candidates.**

EXAMINATION SITE LOCATIONS

Below is a list of examination sites within Minnesota. You are also able to schedule an exam at any PSI examination site throughout the country. For a full list of testing sites, or online proctored exams please visit <https://test-takers.psiexams.com/mncos>.

BRAINERD - CENTRAL LAKES COLLEGE

501 W. COLLEGE DRIVE
BRAINERD, MN 56401

From North of Brainerd:

Take 371 South to College Road (next intersection after Hwy 210), Left on College Road, through the next light the street name turns to College Drive. Take the Mississippi Parkway exit off College Drive (the first right) and go to the Southeast Parking Lot. Come in Door 15. Walk to the Library doors. As you enter the library walk to the Right, as you enter the Computer Lab look to the Left, my office is the first door on the left.

Please Note: There is limited parking in the Southeast Lot. You will find additional parking on the surrounding street.

If unable to find the office, ask staff to direct you to the computer lab in the library. Candidates MUST wear a mask when coming to the testing site and that they need to complete the health survey before entering the building AND that they will only be able to access the campus through Door 4 OR Door 1 (Door 4 is closer to the testing center).

SAINT PAUL - BRAINSEED TESTING CENTER

HAMLIN PARK PLAZA
570 ASBURY ST. Suite 206
SAINT PAUL, MN 55107

From I-94 West: Take exit 238 for Snelling Avenue. Turn right onto Snelling Avenue. Continue on Snelling Avenue, heading North. Turn left onto Como Avenue. Turn left onto Asbury Street. 570 Asbury Street, Suite 206 will be on your left.

DULUTH

416 WEST SUPERIOR STREET
DULUTH, MN 55802

Going South on Mesaba, turn left on First St. Turn right at N 6th Ave. Turn left on Superior St. PSI is located on the right side on the second block. It is half a block down from the Duluth Public Library.

MANKATO

3030 AIRPORT RD.
MANKATO REGIONAL AIRPORT
MANKATO, MN 56001

From Mankato, head north on MN-22 for 2 miles. Turn right at 227th St/County Hwy 12. Follow Hwy-12 for 2.7 miles, then turn right at Airport Road.

FARGO

FARGO - FARGO TRAINING AND TESTING CENTER, SUITE 1100
FARGO, ND 58104

From I-94 E - Take exit 348 for 45th St. Keep right at the fork and merge onto 45th St S. In .2 miles, turn right onto 23rd Ave. S. Take the first right onto 46th St S.

ROCHESTER

3155 SUPERIOR DRIVE NW
ROCHESTER, MN 55901

From Highway 14, go North on Highway 52, exit at 55th Street NW to go west. 55th Street NW/County Road 22/West Circle Drive will veer slightly left turning into 41st Avenue NW/County Road 22/West Circle Drive. When you have gone 2.2 miles from 52 you will come to a traffic light at Valley High Road NW. Turn right, then take the first, almost immediate left onto Superior Drive NW. Take

the first right into the parking lot. Then take the second right so you are behind the units that are facing Superior Drive. PSI will be the second-to-last unit on your left.

WOODBURY

6053 HUDSON RD, SUITE 210

WOODBURY, MN 55125

From I-94 go South on Century to the first left (which is the frontage road entrance to the Country Inn). Enter the office complex through the entrance next to The Green Mill restaurant. 6053 is the building directly ahead. The entrance on that (West) side is on the 2nd floor. Suite 210 is down the corridor to the right. Please use the West entrance on Saturdays.

REPORTING TO THE EXAMINATION

On the day of the examination, you should arrive at least 30 minutes prior to your scheduled appointment time. This allows time for sign-in and identification verification and provides time for you to familiarize yourself with the examination process. *If you arrive late, you will not be admitted to the examination site and you will forfeit your examination registration fee.*

For security and identification purposes, all candidates will have their fingerprint taken during the examination check-in. The taking of the fingerprint is an additional measure to enhance examination security.

REQUIRED IDENTIFICATION

Candidates must register for the exam with their LEGAL first and last name as it appears on their government issued identification. All required identification below must match the first and last name under which the candidate is registered. Candidates are required to bring two (2) forms of valid (non-expired) signature bearing identification to the test site. If the candidate fails to bring proper identification or the candidate names do not match, the candidate will not be allowed to test, and their examination fee will not be refunded.

PRIMARY IDENTIFICATION (with photo) - Choose One

- ↘ State issued driver's license
- ↘ State issued identification card
- ↘ Government issued passport (U.S. or Foreign)
- ↘ US government issued military identification card
- ↘ US government issued Alien Registration Card
- ↘ Canadian government issued identification card
- ↘ Consular ID

NOTE: ID must contain candidate's photo, be valid and unexpired.

SECONDARY IDENTIFICATION - Choose One

- ↘ Credit/Debit card (must be signed)
- ↘ Social Security card
- ↘ US government issued birth certificate with raised seal

NOTE: Student ID and employment ID are **NOT** acceptable forms of identification.

**Candidates are allowed to test with a paper copy of their driver's license renewal with their expired ID attached. The old ID may have a corner cut off or a void stamp. The paper ID will match the original ID and will be valid until the new card arrives.*

If you cannot provide the required identification, you must call (855) 834-8746 at least 3 weeks prior to your scheduled appointment to arrange a way to meet this security requirement.

Failure to provide all of the required identification at the time of the examination without notifying PSI is considered a missed appointment, and you will not be able to take the examination at that time.

**Military ID cannot be used for admission in an online test. If a test taker only has a military ID to utilize for admission, the test taker must test at an official PSI Testing Center location where the ID will be accepted.*

SECURITY PROCEDURES

The following security procedures will apply during the examination:

- Candidates may take only approved items into the examination room.
- All personal belongings of candidates should be placed in the secure storage provided at each site prior to entering the examination room. Personal belongings include, but are not limited to, the following items:
 - **Electronic devices of any type, including cellular / mobile phones, recording devices, electronic watches, cameras, pagers, laptop computers, tablet computers (e.g., iPads), music players (e.g., iPods), smart watches, radios, or electronic games.**
 - **Bulky or loose clothing or coats** that could be used to conceal recording devices or notes. For security purposes outerwear such as, but not limited to: open sweaters, cardigans, shawls, scarves, vests, jackets and coats are not permitted in the testing room. **In the event you are asked to remove the outerwear, appropriate attire, such as a shirt or blouse should be worn underneath.**
 - **Hats or headgear not worn for religious reasons** or as religious apparel, including hats, baseball caps, or visors.
 - **Other personal items**, including purses, notebooks, reference or reading material, briefcases, backpacks, wallets, pens, pencils, other writing devices, food, drinks, and good luck items.
- Although secure storage for personal items is provided at the examination site for your convenience, PSI is not responsible for any damage, loss, or theft of any personal belongings or prohibited items brought to, stored at, or left behind at the examination site. PSI assumes no duty of care with respect to such items and makes no representation that the secure storage provided will be effective in protecting such items. If you leave any items at the examination site after your examination and do not claim them within 30 days, they will be disposed of or donated, at PSI's sole discretion.
- Person(s) accompanying an examination candidate may not wait in the examination center, inside the building or on the building's property. This applies to guests of any nature, including drivers, children, friends, family, colleagues or instructors.
- No smoking, eating, or drinking is allowed in the examination center.
- During the check in process, all candidates will be asked if they possess any prohibited items. Candidates may also be asked to empty their pockets and turn them out for the proctor to ensure they are empty. The proctor may also ask candidates to lift up the ends of their sleeves and the bottoms of their pant legs to ensure that notes or recording devices are not being hidden there.
- Proctors will also carefully inspect eyeglass frames, tie tacks, or any other apparel that could be used to harbor a recording device. Proctors will ask to inspect any such items in candidates' pockets.
- If prohibited items are found during check-in, candidates shall put them in the provided secure storage or return these items to their vehicle. PSI will not be responsible for the security of any personal belongings or prohibited items.
- Any candidate possessing prohibited items in the examination room shall immediately have his or her test results invalidated, and PSI shall notify the examination sponsor of the occurrence.
- Any candidate seen giving or receiving assistance on an examination, found with unauthorized materials, or who violates any security regulations will be asked to surrender all examination materials and to leave the examination center. All such instances will be reported to the examination sponsor.
- Copying or communicating examination content is violation of a candidate's contract with PSI, and federal and state law. Either may result in the disqualification of examination results and may lead to legal action.
- Once candidates have been seated and the examination begins, they may leave the examination room only to use the restroom, and only after obtaining permission from the proctor. Candidate will not receive extra time to complete the examination.

TAKING THE EXAMINATION

The examination will be administered via computer. You will be using a mouse and computer keyboard.

IDENTIFICATION SCREEN

You will be directed to a semiprivate testing station to take the examination. When you are seated at the testing station, you will be prompted to confirm your name, identification number, and the examination for which you are registered.

TUTORIAL

Before you start your examination, an introductory tutorial is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice answering questions and reviewing your answers.

TEST QUESTION SCREEN

The “function bar” at the top of the test question screen provides mouse-click access to the features available while taking the examination.

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers.

IMPORTANT: After you have entered your responses, you will later be able to return to any question(s) and change your response, provided the examination time has not run out.



DUPLICATE SCORE REPORTS

You may request a duplicate score report after your examination by emailing scorereport@psionline.com or by calling (855) 834-8746.

EXAM ACCOMMODATIONS

All PSI examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990, and exam accommodations will be made in meeting a candidate's needs. A candidate with a disability or a candidate who would otherwise have difficulty taking the examination must follow the instructions on the Exam Accommodations Request Form at the end of this Candidate Information Bulletin.

INTERPRETER INSTRUCTIONS

Candidates who require an interpreter for their exam must request this accommodation in advance. To do so, register for the exam (without scheduling it) and submit the PSI Test Accommodations Request Form at least 30 days before your preferred test date. For questions, contact PSI's Exam Accommodations Team at 800-367-1565 ext. 6750 (Mon-Fri, 8 a.m.-5 p.m. CST).

Please see further instruction located on Exam Accommodations & Interpreters at the end of this Candidate Information Bulletin.

EXPERIMENTAL QUESTIONS

In addition to the number of examination questions specified in the "Examination Content Outlines", a small number (five to ten) "experimental" questions may be administered to candidates during the examinations. These questions will not be scored and time to answer them has been added to the time allowed. The administration of such unscored, experimental questions is an essential step in developing future licensing examinations.

EXAMINATION CONTENT OUTLINES

For examination questions or concerns, please call PSI at (855) 834-8746 and speak to a PSI customer service representative.

The examination content outlines have been prepared and are periodically updated by committees of professionals who are subject matter experts in cosmetology practice, instruction, and regulatory issues. The examination content outlines identify areas of importance to licensees for them to perform their duties to the public in a competent and legally responsible manner.

Use the outline as a guide for pre-examination review of reference material. The outline lists the topics that are on the examination and the number of questions for each topic. Do not schedule your examination until you are familiar with the topics on the outline.

REFERENCE LIST

The examinations are CLOSED BOOK.

The reference materials listed below are used to prepare the questions for the Written-General Theory examination.

- Milady's Standard Cosmetology (14th Edition), 2022. Cengage Learning
- Pivot Point Fundamentals: Cosmetology (2nd Edition), 2023. Pivot Point International, Inc.

COSMETOLOGY GENERAL THEORY EXAMINATION

The examination consists of 110 questions (100 scored, 10 experimental) and you will have 2 hours.

| Topic Code | Topic Name | Weight (%) |
|------------|---|------------|
| 01 | I. Safety and Infection Control | 25% |
| 01.A | A) Safe working conditions and practices | |
| 01.A.1 | 1. Environment | |
| 01.A.2 | 2. Protective coverings (e.g., draping, gloves) | |
| 01.A.3 | 3. Water temperature | |
| 01.A.4 | 4. Chemical labeling and storage | |
| 01.A.5 | 5. Safety Data Sheet (SDS) | |
| 01.A.6 | 6. Patch test | |
| 01.A.7 | 7. Prohibited materials | |
| 01.B | B) Safety agencies | |
| 01.B.1 | 1. Occupational Safety and Health Agency (OSHA) | |
| 01.B.2 | 2. Food and Drug Administration (FDA) | |
| 01.B.3 | 3. Environmental Protection Agency (EPA) | |
| 01.C | C) Infection control | |
| 01.C.1 | 1. Infectious diseases and pathogens | |
| 01.C.2 | 2. Cleaning and disinfection | |
| 01.C.2.a | a. Cleaners and disinfectants | |
| 01.C.2.b | b. Tools, equipment, and work surfaces | |
| 01.C.3 | 3. Storage of tools and equipments | |
| 01.C.4 | 4. Single and multiuse items | |
| 01.C.5 | 5. Prevention of cross-contamination | |
| 01.D | D) Standard Precautions for exposure incidents | |
| 01.D.1 | 1. First aid kit | |
| 01.D.2 | 2. Blood-spill disinfection and disposal | |
| 01.E | E) Adverse or allergic reaction | |
| 01.E.1 | 1. Signs and symptoms | |
| 01.E.2 | 2. Correct action | |
| 02 | II. Client Consultation and Professional Conduct | 4% |
| 02.A | A) Client consultation | |
| 02.A.1 | 1. Intake form | |
| 02.A.2 | 2. Contraindications | |
| 02.B | B) Record keeping | |
| 02.C | C) Professional ethics | |
| 02.D | D) Personal hygiene | |

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| 03 | III. Hair, Skin, and Nail Anatomy | 8% |
| 03.A | A) Hair and scalp structure and physiology | |
| 03.A.1 | 1. Hair structure | |
| 03.A.2 | 2. Hair type (e.g., texture, elasticity, density, porosity) | |
| 03.A.3 | 3. Hair growth phases | |
| 03.A.4 | 4. Hair and scalp conditions and disorders | |
| 03.B | B) Skin structure and physiology | |
| 03.B.1 | 1. Skin structure | |
| 03.B.2 | 2. Skin types | |
| 03.B.3 | 3. Skin conditions and disorders | |
| 03.C | C) Nail structure and physiology | |
| 03.C.1 | 1. Nail structure | |
| 03.C.2 | 2. Nail conditions and disorders | |
| 04 | IV. Shampooing, Conditioning, and Scalp Care | 5% |
| 04.A | A) Shampoos and conditioners | |
| 04.A.1 | 1. Purpose | |
| 04.A.2 | 2. Types | |
| 04.B | B) Scalp care | |
| 04.B.1 | 1. Scalp analysis | |
| 04.B.2 | 2. Scalp massage | |
| 05 | V. Hairstyling | 7% |
| 05.A | A) Hairstyling techniques | |
| 05.A.1 | 1. Blow-dry styling | |
| 05.A.2 | 2. Wet styling | |
| 05.A.3 | 3. Dry styling | |
| 05.A.4 | 4. Thermal styling | |
| 05.B | B) Combs and brushes | |
| 05.C | C) Temperature precautions | |
| 05.D | D) Wigs and hair additions | |
| 06 | VI. Haircutting | 12% |
| 06.A | A) Types of haircuts | |
| 06.A.1 | 1. Blunt | |
| 06.A.2 | 2. Graduated | |
| 06.A.3 | 3. Layered | |
| 06.B | B) Guidelines | |
| 06.C | C) Sectioning hair | |
| 06.D | D) Texturizing techniques | |
| 06.E | E) Using a razor | |
| 06.F | F) Using clippers | |
| 06.G | G) Using scissors or shears | |
| 07 | VII. Hair Coloring | 12% |
| 07.A | A) Color Theory | |
| 07.A.1 | 1. Level and tone | |
| 07.A.2 | 2. Corrective color | |
| 07.B | B) Products and product chemistry | |
| 07.B.1 | 1. Strand test | |
| 07.B.2 | 2. Hair and scalp preparation | |
| 07.B.3 | 3. Mixing color | |
| 07.B.4 | 4. Color and lightener application | |
| 07.B.5 | 5. Color and lightener products | |
| 07.D | D) Precautions | |
| 07.D.1 | 1. Metallic and compound dyes | |
| 07.D.2 | 2. Minerals | |
| 07.D.3 | 3. Patch test | |

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| 08 | VIII. Chemical Texture Services | 11% |
| 08.A | A) Permanent waving | |
| 08.A.1 | 1. Products and product chemistry | |
| 08.A.2 | 2. Hair and scalp preparation for permanent waving | |
| 08.A.3 | 3. Application, processing, and removing products | |
| 08.A.4 | 4. Techniques of wrapping hair with rods and other tools | |
| 08.B | B) Relaxing, soft curl, and chemical straightening | |
| 08.B.1 | 1. Products and product chemistry | |
| 08.B.2 | 2. Hair and scalp preparation for chemical straightening | |
| 08.B.3 | 3. Application, processing, and removing products | |
| 09 | IX. Esthetics | 8% |
| 09.A | A) Basic Facial | |
| 09.A.1 | 1. Skin analysis | |
| 09.A.2 | 2. Products and product chemistry | |
| 09.A.3 | 3. Massage manipulations | |
| 09.B | B) Make up | |
| 09.B.1 | 1. Color theory and application | |
| 09.B.2 | 2. Tools and implements | |
| 09.C | C) Hair removal | |
| 09.C.1 | 1. Waxing | |
| 09.C.2 | 2. Tweezing | |
| 09.D | D) Eyelashes | |
| 09.D.1 | 1. Artificial eyelashes | |
| 09.D.2 | 2. Eyelash extensions | |
| 10 | X. Nails | 8% |
| 10.A | A) Basic manicure and pedicure | |
| 10.A.1 | 1. Products | |
| 10.A.2 | 2. Tools and implements | |
| 10.A.3 | 3. Hand and foot massage | |
| 10.A.4 | 4. Sanitation and disinfection of spa bath | |
| 10.B | B) Artificial nail enhancements | |

COSMETOLOGY STATE EXAMINATION

The examination consists of 35 questions (30 scored, 5 experimental) and you will have 1 hour.

| I. General Information (15%) | MN Statute or Rule |
|--|---|
| a) Definitions | 155A.23, 2105.0010 |
| b) Board purpose and responsibilities | 155A.20, 155A.21, 155A.24, 155A.31, 155A.26 |
| c) Scope of practice for cosmetology, esthology, nail technology, and eyelash technology | 2105.0105 |
| II. Licensing (25%) | |
| a) Maintaining individual licenses | 2105.0190, 155A.32 |
| b) License renewal for individuals | 2105.0200 |
| c) Continuing education | 155A.271, 2105.0200 Subp 1 |
| d) Types of salons and maintaining salon licenses | 155A.29, 2105.0322, 2105.0393, 2105.0397, 2105.0520, 2105.0310 (Subp. 1), 2105.0330 |
| e) Licensed services not offered in a licensed salon | 155A.275, 2105.0410 |
| III. Practice Requirements (45%) | |
| a) Salon physical requirements | 2105.0360 |
| b) Salon operational requirements | 2105.0370 |
| c) Infection control requirements | 2105.0375 |
| d) Salon prohibitions | 155A.355, 2105.0377 |
| e) Intoxicants and controlled substances | 2105.0510 |
| f) General practice requirements | 2105.0190, 2105.0375, 2105.0305, 2105.0390, 2105.0115, 2105.0110 |
| IV. Enforcement (15%) | |
| a) Enforcement, violations, and penalties | 155A.33, 155A.36 |
| b) Inspections | 155A.25 (Subd. 1a, C), 2105.0115 |
| c) Display of license | 155A.32, 2105.0190 (Subp. 4) |
| d) Advertising | 2105.0110 |

COSMETOLOGY WRITTEN PRACTICAL EXAMINATION

REFERENCE LIST

The examinations are CLOSED BOOK.

The reference materials listed below are used to prepare the questions for the Written Practical examination.

- Milady Standard Cosmetology (14th Edition), 2022. Cengage Learning
- Pivot Point Fundamentals: Cosmetology (2nd Edition), 2023. Pivot Point International, Inc.

The examination consists of 65 questions (60 scored, 5 experimental) and you will have 2 hours.

| Topic Code | Topic Name | Weight (%) |
|------------|--|------------|
| 1 | Safety and Infection Control | 15% |
| 01.A | A) Disinfection and infection control procedures | |
| 01.B | B) Storage of tools and implements | |
| 01.C | C) First aid and exposure incident procedures | |
| 2 | Shampooing, Conditioning, and Scalp Care | 12% |
| 02.A | A) Hair and scalp analysis | |
| 02.A.1 | 1. Hair structure (texture, porosity, elasticity, density) | |
| 02.A.2 | 2. Hair and scalp disorders and diseases | |
| 02.B | B) Shampooing and conditioning | |
| 02.B.1 | 1. Types | |
| 02.B.2 | 2. Procedures | |
| 02.C | C) Scalp care | |
| 02.C.1 | 1. Scalp massage | |
| 02.C.2 | 2. Special procedures for presence of scalp conditions | |
| 3 | Hair Styling | 10% |
| 03.A | A) Blow dry styling | |
| 03.B | B) Thermal styling | |
| 03.C | C) Wet styling | |
| 03.D | D) Use of tools and implements | |
| 4 | Hair Coloring | 13% |
| 04.A | A) Color theory and mixing | |
| 04.B | B) Draping | |
| 04.C | C) Hair and scalp preparation | |
| 04.D | D) Sectioning | |
| 04.E | E) Application and processing procedures | |
| 04.F | F) Strand test | |
| 04.G | G) Patch test | |
| 5 | Permanent Waving | 7% |
| 05.A | A) Draping | |
| 05.B | B) Sectioning | |
| 05.C | C) Rods and wrapping techniques | |
| 05.D | D) Application and processing | |
| 05.E | E) Product and chemical selection (thioglycolate, alkaline/acid, exothermic) | |
| 05.F | F) Strand test | |
| 05.G | G) Patch test | |
| 6 | Chemical Relaxing | 7% |
| 06.A | A) Draping | |
| 06.B | B) Sectioning | |
| 06.C | C) Hair and scalp preparation | |
| 06.D | D) Application and processing | |
| 06.E | E) Product selection | |
| 06.F | F) Strand test | |
| 06.G | G) Patch test | |

| | | |
|-----------|--|------------|
| 7 | Hair Cutting | 13% |
| 07.A | A) Draping | |
| 07.B | B) Sectioning | |
| 07.C | C) Guidelines | |
| 07.D | D) Cutting angles | |
| 07.E | E) Using haircutting tools (shears, razor) | |
| 8 | Skin Care | 8% |
| 08.A | A) Skin analysis | |
| 08.A.1 | 1. Skin types and structure | |
| 08.A.2 | 2. Skin conditions, disorders and diseases | |
| 08.B | B) Basic facial | |
| 08.B.1 | 1. Cleansing | |
| 08.B.2 | 2. Exfoliation | |
| 08.B.3 | 3. Steaming | |
| 08.B.4 | 4. Masks | |
| 08.B.5 | 5. Massage manipulations | |
| 08.B.6 | 6. Product and product chemistry | |
| 08.B.7 | 7. Extractions | |
| 08.C | C) Make up | |
| 08.C.1 | 1. Face shapes, contouring, and corrective | |
| 08.C.2 | 2. Application | |
| 08.C.3 | 3. Forms of makeup | |
| 08.C.4 | 4. Brushes and tools | |
| 9 | Hair Removal | 5% |
| 09.A | A) Tweezing | |
| 09.A.1 | 1. Tweezing procedure | |
| 09.A.2 | 2. Before and after treatment | |
| 09.B | B) Waxing | |
| 09.B.1 | 1. Types of wax | |
| 09.B.2 | 2. Waxing procedure | |
| 09.B.3 | 3. Before and after treatment | |
| 10 | Nail Care | 7% |
| 10.A | A) Nail analysis | |
| 10.A.1 | 1. Nail structure | |
| 10.A.2 | 2. Disorders and diseases | |
| 10.B | B) Manicure procedures | |
| 10.C | C) Pedicure procedures | |
| 10.D | D) Tools and implements | |
| 11 | Nail Enhancements | 3% |
| 11.A | A) Tips | |
| 11.B | B) Resins | |
| 11.C | C) Acrylic | |
| 11.D | D) Gel | |

HAIR TECHNICIAN GENERAL THEORY EXAMINATION

REFERENCE LIST

The examinations are CLOSED BOOK.

The reference materials listed below are used to prepare the questions for the Written Practical examination.

- Milady Standard Cosmetology (14th Edition), 2022. Cengage Learning
- Pivot Point Fundamentals: Cosmetology (2nd Edition), 2023. Pivot Point International, Inc.

| Topic Code | Topic Name | Weight (%) |
|------------|---|------------|
| 1 | I. Safety and Infection Control | 28% |
| 1A | A) Safe working conditions and practices | |
| 1A1 | 1. Environment | |
| 1A2 | 2. Protective coverings (e.g., draping, gloves) | |
| 1A3 | 3. Water temperature | |
| 1A4 | 4. Chemical labeling and storage | |
| 1A5 | 5. Safety Data Sheet (SDS) | |
| 1A6 | 6. Patch test | |
| 1A7 | 7. Prohibited materials | |
| 1B | B) Safety agencies | |
| 1B1 | 1. Occupational Safety and Health Agency (OSHA) | |
| 1B2 | 2. Food and Drug Administration (FDA) | |
| 1B3 | 2. Environmental Protection Agency (EPA) | |
| 1C | C) Infection control | |
| 1C1 | 1. Infectious diseases and pathogens | |
| 1C2 | 2. Cleaning and disinfection | |
| 1C2a | a. Cleaners and disinfectants | |
| 1C2b | b. Tools, equipment, and work surfaces | |
| 1C3 | 3. Storage of tools and equipment | |
| 1C4 | 4. Single and multiuse items | |
| 1C5 | 5. Prevention of cross-contamination | |
| 1D | D) Standard precautions for exposure incidents | |
| 1D1 | 1. First aid kit | |
| 1D2 | 2. Blood-spill disinfection and disposal | |
| 1E | E) Adverse or allergic reaction | |
| 1E1 | 1. Signs and symptoms | |
| 1E2 | 2. Correct action | |
| 02 | II. Client Consultation and Professional Conduct | 5% |
| 02.A | A) Client consultation | |
| 02.A.1 | 1. Intake form | |
| 02.A.2 | 2. Contraindications | |
| 02.B | B) Record keeping | |
| 02.C | C) Professional ethics | |
| 02.D | D) Personal hygiene | |

| | | |
|-----------|---|------------|
| 03 | III. Hair Anatomy | 9% |
| 03.A | A) Hair and scalp structure and physiology | |
| 03.A.1 | 1. Hair structure | |
| 03.A.2 | 2. Hair type (e.g., texture, elasticity, density, porosity) | |
| 03.A.3 | 3. Hair growth phases | |
| 03.A.4 | 4. Hair and scalp conditions and disorders | |
| 04 | IV. Shampooing, Conditioning, and Scalp Care | 6% |
| 04.A | A) Shampoos and conditioners | |
| 04.A.1 | 1. Purpose | |
| 04.A.2 | 2. Types | |
| 04.B | B) Scalp care | |
| 04.B.1 | 1. Scalp analysis | |
| 04.B.2 | 2. Scalp massage | |
| 05 | V. Hairstyling | 8% |
| 05.A | A) Hairstyling techniques | |
| 05.A.1 | 1. Blow-dry styling | |
| 05.A.2 | 2. Wet styling | |
| 05.A.3 | 3. Dry styling | |
| 05.A.4 | 4. Thermal styling | |
| 05.B | B) Combs and brushes | |
| 05.C | C) Temperature precautions | |
| 05.D | D) Wigs and extensions | |
| 06 | VI. Haircutting | 15% |
| 06.A | A) Types of haircuts | |
| 06.A.1 | 1. Blunt | |
| 06.A.2 | 2. Graduated | |
| 06.A.3 | 3. Layered | |
| 06.B | B) Guidelines | |
| 06.C | C) Sectioning hair | |
| 06.D | D) Texturizing techniques | |
| 06.E | E) Using a razor | |
| 06.F | F) Using clippers | |
| 06.G | G) Using scissors or shears | |
| 07 | VII. Hair Coloring | 15% |
| 07.A | A) Color Theory | |
| 07.A.1 | 1. Level and tone | |
| 07.A.2 | 2. Corrective color | |
| 07.B | B) Products and product chemistry | |
| 07.B.1 | 1. Strand test | |
| 07.B.2 | 2. Hair and scalp preparation | |
| 07.B.3 | 3. Mixing color | |
| 07.B.4 | 4. Color and lightener application | |
| 07.B.5 | 5. Color and lightener products | |
| 07.D | D) Precautions | |
| 07.D.1 | 1. Metallic and compound dyes | |
| 07.D.2 | 2. Minerals | |
| 07.D.3 | 3. Patch test | |

| | | |
|-----------|--|------------|
| 08 | VIII. Chemical Texture Services | 14% |
| 08.A | A) Permanent waving | |
| 08.A.1 | 1. Products and product chemistry | |
| 08.A.2 | 2. Hair and scalp preparation for permanent waving | |
| 08.A.3 | 3. Application, processing, and removing products | |
| 08.A.4 | 4. Techniques of wrapping hair with rods and other tools | |
| 08.B | B) Relaxing, soft curl, and chemical straightening | |
| 08.B.1 | 1. Products and product chemistry | |
| 08.B.2 | 2. Hair and scalp preparation for chemical straightening | |
| 08.B.3 | 3. Application, processing, and removing products | |

HAIR TECHNICIAN STATE EXAMINATION

The examination consists of 35 questions (30 scored, 5 experimental) and you will have 1 hour.

| I. General Information (15%) | MN Statute or Rule |
|---|--|
| a) Definitions | 155A.23, 2105.0010 |
| b) Board purpose and responsibilities | 155A.20, 155A.21, 155A.24, 155A.31, 155A.26 |
| c) Scope of practice for cosmetology, esthiology, nail technology, and eyelash technology | 2105.0105 |
| II. Licensing (25%) | |
| f) Maintaining individual licenses | 2105.0190, 155A.32 |
| g) License renewal for individuals | 2105.0200 |
| h) Continuing education | 155A.271, 2105.0200 Subp 1 |
| i) Types of salons and maintaining salon licenses | 155A.29, 2105.0322, 2105.0393, 2105.0397, 2105.0520, 2105.0310 (Subp. 1) |
| j) Licensed services not offered in a licensed salon | 155A.275, 2105.0410 |
| III. Practice Requirements (45%) | |
| g) Salon physical requirements | 2105.0360 |
| h) Salon operational requirements | 2105.0370 |
| i) Infection control requirements | 2105.0375 |
| j) Salon prohibitions | 155A.355, 2105.0377 |
| k) Intoxicants and controlled substances | 2105.0510 |
| l) General practice requirements | 2105.0190, 2105.0375, 2105.0350, 2105.0390, 2105.0115, 2105.0110 |
| IV. Enforcement (15%) | |
| e) Enforcement, violations, and penalties | 155A.33, 155A.36 |
| f) Inspections | 155A.25 (Subd. 1a, C), 2105.0115 |
| g) Display of license | 155A.32, 2105.0190 (Subp. 4) |
| h) Advertising | 2105.0110 |

HAIR TECHNICIAN WRITTEN PRACTICAL EXAMINATION

REFERENCE LIST

The examinations are CLOSED BOOK.

The reference materials listed below are used to prepare the questions for the Written Practical examination.

- Milady Standard Cosmetology (14th Edition), 2022. Cengage Learning
- Pivot Point Fundamentals: Cosmetology (2nd Edition), 2023. Pivot Point International, Inc.

The examination consists of 50 questions (45 scored, 5 experimental) and you will have 1.5 hours.

| Topic Code | Topic Name | Weight (%) |
|------------|--|------------|
| 1 | I. Safety and Infection Control | 20% |
| 01.A | A) Disinfection and infection control procedures | |
| 01.B | B) Storage of tools and implements | |
| 01.C | C) First aid and exposure incident procedures | |
| 2 | II. Shampooing, Conditioning, and Scalp Care | 15% |
| 02.A | A) Hair and scalp analysis | |
| 02.A.1 | 1. Hair structure (texture, porosity, elasticity, density) | |
| 02.A.2 | 2. Hair and scalp disorders and diseases | |
| 02.B | B) Shampooing and conditioning | |
| 02.B.1 | 1. Types | |
| 02.B.2 | 2. Procedures | |
| 02.C | C) Scalp care | |
| 02.C.1 | 1. Scalp massage | |
| 02.C.2 | 2. Special procedures for presence of scalp conditions | |
| 3 | III. Hair Styling | 13% |
| 03.A | A) Blow dry styling | |
| 03.B | B) Thermal styling | |
| 03.C | C) Wet styling | |
| 03.D | D) Use of tools and implements | |
| 4 | IV. Hair Coloring | 17% |
| 04.A | A) Color theory and mixing | |
| 04.B | B) Draping | |
| 04.C | C) Hair and scalp preparation | |
| 04.D | D) Sectioning | |
| 04.E | E) Application and processing procedures | |
| 04.F | F) Strand test | |
| 04.G | G) Patch test | |

| | | |
|----------|--|------------|
| 5 | V. Permanent Waving | 9% |
| 05.A | A) Draping | |
| 05.B | B) Sectioning | |
| 05.C | C) Rods and wrapping techniques | |
| 05.D | D Application and processing | |
| 05.E | E) Product and chemical selection (thioglycolate, alkaline/acid, exothermic) | |
| 05.F | F) Strand test | |
| 05.G | G) Patch test | |
| 6 | VI. Chemical Relaxing | 9% |
| 06.A | A) Draping | |
| 06.B | B) Sectioning | |
| 06.C | C) Hair and scalp preparation | |
| 06.D | D) Application and processing | |
| 06.E | E) Product selection | |
| 06.F | F) Strand test | |
| 06.G | G) Patch test | |
| 7 | VII) Hair Cutting | 17% |
| 07.A | A) Draping | |
| 07.B | B) Sectioning | |
| 07.C | C) Guidelines | |
| 07.D | D) Cutting angles | |
| 07.E | E) Using haircutting tools (shears, razor) | |

NAIL TECHNICIAN GENERAL THEORY EXAMINATION

REFERENCE LIST

The examinations are CLOSED BOOK.

The reference materials listed below are used to prepare the questions for the Written-General Theory examination.

- Milady Standard Nail Technology (8th Edition), 2021. Cengage Learning
- Pivot Point Fundamentals: Nails (1st Edition), 2022. Pivot Point International, Inc.
- Tammy Taylor Nail Institute - Guide to Manicuring & Advanced Nail Technology, 2023

The examination consists of 70 questions (60 scored, 10 experimental) and you will have 1.5 hours.

| Topic Code | Topic Name | Weight (%) |
|------------|---|------------|
| 01 | I. Safety and Infection Control | 35% |
| 01.A | a) Safe working conditions and practices | |
| 01.A.1 | 1. Environment | |
| 01.A.2 | 2. Protective coverings (e.g., draping, gloves) | |
| 01.A.3 | 3. Water temperature | |
| 01.A.4 | 4. Chemical labeling and storage | |
| 01.A.5 | 5. Safety Data Sheet (SDS) | |
| 01.A.6 | 6. Prohibited materials | |
| 01.B | b) Safety Agencies | |
| 01.B.1 | 1. Occupational Safety and Health Agency (OSHA) | |
| 01.B.2 | 2. Food and Drug Administration (FDA) | |
| 01.B.3 | 3. Environmental Protection Agency (EPA) | |

| | | |
|-----------|---|------------|
| 01.C | c) Infection control | |
| 01.C.1 | 1. Infectious diseases and pathogens | |
| 01.C.2 | 2. Cleaning and disinfection | |
| 01.C.2.a | a. Cleaners and disinfectants | |
| 01.C.2.b | b. Tools, equipment, and work surfaces | |
| 01.C.2.c | c. Sanitation and disinfection of spa bath | |
| 01.C.3 | 3. Storage of tools and equipments | |
| 01.C.4 | 4. Single and multiuse items | |
| 01.C.5 | 5. Prevention of cross-contamination | |
| 01.D | d) Standard Precautions for exposure incidents | |
| 01.D.1 | 1. First aid kit | |
| 01.D.2 | 2. Blood-spill disinfection and disposal | |
| 01.E | e) Adverse or allergic reaction | |
| 01.E.1 | 1. Signs and symptoms | |
| 01.E.2 | 2. Correct action | |
| 02 | II. Client Consultation and Professional Conduct | 5% |
| 02.A | a) Client consultation | |
| 02.A.1 | 1. Intake form | |
| 02.A.2 | 2. Contraindications | |
| 02.B | b) Record keeping | |
| 02.C | c) Professional ethics | |
| 02.D | d) Personal hygiene | |
| 03 | III. Nail Structure and Physiology | 15% |
| 03.A | a) Nail structure | |
| 03.B | b) Nail conditions and disorders | |
| 04 | IV. Basic Manicure and Pedicure | 25% |
| 04.A | a) Products | |
| 04.B | b) Nail services | |
| 04.B.1 | 1. Preparing hands and feet for services | |
| 04.B.2 | 2. Grooming nails and cuticles | |
| 04.B.3 | 4. Buffing, shaping, and polishing | |
| 04.C | c) Tools and equipment | |
| 04.D | d) Hand and foot massage manipulations | |
| 05 | V. Artificial Nail Enhancements | 20% |
| 05.A | a) Application and removal | |
| 05.A.1 | Nail tips | |
| 05.A.2 | Gels, dips, and acrylics | |
| 05.B | b) Tools, equipment, and products | |
| 05.C | c) Maintenance | |

NAIL TECHNICIAN STATE EXAMINATION

The examination consists of 35 questions (30 scored, 5 experimental) and you will have 1 hour.

| I. General Information (15%) | MN Statute or Rule |
|--|---|
| a) Definitions | 155A.23, 2105.0010 |
| b) Board purpose and responsibilities | 155A.20, 155A.21, 155A.24, 155A.31, 155A.26 |
| c) Scope of practice for cosmetology, esthology, nail technology, and eyelash technology | 2105.0105 |
| II. Licensing (25%) | |
| a) Maintaining individual licenses | 2105.0190, 155A.32 |
| b) License renewal for individuals | 2105.0200 |
| c) Continuing education | 155A.271, 2105.0200 Subp 1 |
| d) Types of salons and maintaining salon licenses | 155A.29, 2105.0322, 2105.0393, 2105.0397, 2105.0520, 2105.0310 (Subp. 1), 2105.0330 |
| e) Licensed services not offered in a licensed salon | 155A.275, 2105.0410 |
| III. Practice Requirements (45%) | |
| a) Salon physical requirements | 2105.0360 |
| b) Salon operational requirements | 2105.0370 |
| c) Infection control requirements | 2105.0375 |
| d) Salon prohibitions | 155A.355, 2105.0377 |
| e) Intoxicants and controlled substances | 2105.0510 |
| f) General practice requirements | 2105.0190, 2105.0375, 2105.0305, 2105.0390, 2105.0115, 2105.0110 |
| IV. Enforcement (15%) | |
| a) Enforcement, violations, and penalties | 155A.33, 155A.36 |
| b) Inspections | 155A.25 (Subd. 1a, C), 2105.0115 |
| c) Display of license | 155A.32, 2105.0190 (Subp. 4) |
| d) Advertising | 2105.0110 |

NAIL TECHNICIAN WRITTEN PRACTICAL EXAMINATION

REFERENCE LIST

The examinations are CLOSED BOOK.

The reference materials listed below are used to prepare the questions for the Written Practical examination.

- Milady Standard Nail Technology (8th Edition), 2021. Cengage Learning
- Pivot Point Fundamentals: Nails (1st Edition), 2022. Pivot Point International, Inc.
- Tammy Taylor Nail Institute - Guide to Manicuring & Advanced Nail Technology, 2023

The examination consists of 50 questions (45 scored, 5 experimental) and you will have 1.5 hours.

| Topic Code | Topic Name | Weight (%) |
|------------|--|------------|
| 1 | Safety and Infection control | 29% |
| 01.A | A. Disinfection and infection control procedures | |
| 01.B | B. Storage of tools and implements | |
| 01.C | C. First aid and exposure incident procedures | |

| | | |
|----------|---------------------------------------|------------|
| 2 | Nail Analysis | 15% |
| 02.A | A. Nail structure | |
| 02.B | B. Conditions, disorders and diseases | |
| 3 | Basic Manicure and Pedicure | 29% |
| 03.A | A. Manicure procedures | |
| 03.B | B. Pedicure procedures | |
| 03.C | C. Tools and implements | |
| 4 | Nail Enhancements | 27% |
| 04.A | A. Tips | |
| 04.B | B. Resins | |
| 04.C | C. Acrylic | |
| 04.D | D. Gel | |

ESTHETICIAN GENERAL THEORY EXAMINATION

REFERENCE LIST

The examinations are CLOSED BOOK.

The reference materials listed below are used to prepare the questions for the Written-General Theory examination.

- Milady Standard Esthetics: Fundamentals (12th Edition), 2020. Cengage Learning
- Pivot Point Fundamentals: Esthetics, 2022. Pivot Point International, Inc.

The examination consists of 85 questions (75 scored, 10 experimental) and you will have 1.5 hours.

| Topic Code | Topic Name | Weight (%) |
|------------|---|------------|
| 01 | I. Safety and Infection Control | 35% |
| 01.A | A) Safe working conditions and practices | |
| 01.A.1 | 1. Environment | |
| 01.A.2 | 2. Protective coverings (e.g., draping, gloves) | |
| 01.A.3 | 3. Water temperature | |
| 01.A.4 | 4. Chemical labeling and storage | |
| 01.A.5 | 5. Safety Data Sheet (SDS) | |
| 01.A.6 | 6. Patch test | |
| 01.A.7 | 7. Prohibited materials | |
| 01.B | B) Safety Agencies | |
| 01.B.1 | 1. Occupational Safety and Health Agency (OSHA) | |
| 01.B.2 | 2. Food and Drug Administration (FDA) | |
| 01.B.3 | 3. Environmental Protection Agency (EPA) | |
| 01.C | C) Infection Control | |
| 01.C.1 | 1. Infectious diseases and pathogens | |
| 01.C.2 | 2. Cleaning and disinfection | |
| 01.C.2.a | a. Cleaners and disinfectants | |
| 01.C.2.b | b. Tools, equipment, and work surfaces | |
| 01.C.3 | 3. Storage of tools and equipments | |
| 01.C.4 | 4. Single and multiuse items | |
| 01.C.5 | 5. Prevention of cross-contamination | |
| 01.D | D) Standard Precautions for exposure incidents | |
| 01.D.1 | 1. First aid kit | |
| 01.D.2 | 2. Blood-spill disinfection and disposal | |
| 01.E | E) Adverse or allergic reaction | |
| 01.E.1 | 1. Signs and symptoms | |
| 01.E.2 | 2. Correct action | |
| 02 | II. Client Consultation and Professional Conduct | 10% |
| 02.A | A) Client consultation | |
| 02.A.1 | 1. Intake form | |
| 02.A.2 | 2. Contraindications | |
| 02.B | B) Record keeping | |
| 02.C | C) Professional ethics | |
| 02.D | D) Personal hygiene | |

| | | |
|-----------|---|------------|
| 03 | III. Skin Structure and Physiology | 14% |
| 03.A | A) Skin structure and anatomy | |
| 03.B | B) Skin types | |
| 03.C | C) Skin conditions | |
| 03.D | D) Skin diseases and disorders | |
| 04 | IV. Basic Facials | 23% |
| 04.A | A) Skin analysis | |
| 04.B | B) Products and product chemistry | |
| 04.B.1 | 1. Cleansers | |
| 04.B.2 | 2. Exfoliators | |
| 04.B.3 | 3. Steaming | |
| 04.B.4 | 4. Masks | |
| 04.B.5 | 5. Moisturizer and sunscreen | |
| 04.C | C) Tools, implements, and equipment | |
| 04.D | D) Massage manipulations | |
| 05 | V. Hair Removal | 10% |
| 05.A | A) Waxing | |
| 05.A.1 | 1. Application and removal | |
| 05.A.2 | 2. Types of wax | |
| 05.A.3 | 3. Temperature precautions | |
| 05.B | B) Tweezing | |
| 06 | VI. Makeup | 8% |
| 06.A | A) Application and removal | |
| 06.B | B) Color Theory | |
| 06.C | C) Corrective Make up | |
| 06.D | D) Brushes and tools | |
| 06.E | E) Eyelash Extensions | |

ESTHETICIAN STATE EXAMINATION

The examination consists of 35 questions (30 scored, 5 experimental) and you will have 1 hour.

| I. General Information (15%) | MN Statute or Rule |
|--|--|
| a) Definitions | 155A.23, 2105.0010 |
| b) Board purpose and responsibilities | 155A.20, 155A.21, 155A.24, 155A.31, 155A.26 |
| c) Scope of practice for cosmetology, esthology, nail technology, and eyelash technology | 2105.0105 |
| II. Licensing (25%) | |
| a) Maintaining individual licenses | 2105.0190, 155A.32 |
| b) License renewal for individuals | 2105.0200 |
| c) Continuing education | 155A.271 |
| d) Types of salons and maintaining salon licenses | 155A.29, 2105.0322, 2105.0393, 2105.0397, 2105.0520, 2105.0310 (Subp. 1) |
| e) Licensed services not offered in a licensed salon | 155A.275, 2105.0410 |
| III. Practice Requirements (45%) | |
| a) Salon physical requirements | 2105.0360 |

| | |
|---|--|
| b) Salon operational requirements | 2105.0370 |
| c) Infection control requirements | 2105.0375 |
| d) Salon prohibitions | 155A.355, 2105.0377 |
| e) Intoxicants and controlled substances | 2105.0510 |
| f) General practice requirements | 2105.0190, 2105.0375, 2105.0305, 2105.0390, 2105.0115, 2105.0110 |
| IV. Enforcement (15%) | |
| a) Enforcement, violations, and penalties | 155A.33, 155A.36 |
| b) Inspections | 155A.25 (Subd. 1a, C), 2105.0115 |
| c) Display of license | 155A.32, 2105.0190 (Subp. 4) |
| d) Advertising | 2105.0110 |

ESTHETICIAN WRITTEN PRACTICAL EXAMINATION

REFERENCE LIST

The examinations are CLOSED BOOK.

The reference materials listed below are used to prepare the questions for the Written Practical examination.

- Milady Standard Esthetics: Fundamentals (12th Edition), 2020. Cengage Learning
- Pivot Point Fundamentals: Esthetics, 2022. Pivot Point International, Inc.

The examination consists of 55 questions (50 scored, 5 experimental) and you will have 1.5 hours.

| Topic Code | Topic Name | Weight (%) |
|------------|--|------------|
| 1 | Safety and Infection Control | 24% |
| 01.A | A) Disinfection and infection control procedures | |
| 01.B | B) Storage of tools and implements | |
| 01.C | C) First aid and exposure incident procedures | |
| 2 | Skin Analysis | 16% |
| 02.A | A) Skin types and structure | |
| 02.B | B) Skin conditions, disorders and diseases | |
| 3 | Basic Facial | 26% |
| 03.A | A) Cleansing | |
| 03.B | B) Exfoliating | |
| 03.C | C) Steaming | |
| 03.D | D) Masks | |
| 03.E | E) Massage manipulations | |
| 03.F | F) Product and product chemistry | |
| 03.G | G) Extractions | |
| 4 | Makeup | 12% |
| 04.A | A) Face shapes and corrective makeup | |
| 04.B | B) Application | |
| 04.C | C) Forms of makeup | |
| 04.D | D) Brushes and tools | |

| | | |
|----------|-------------------------------|------------|
| 5 | Hair Removal | 22% |
| 05.A | A) Tweezing | |
| 05.A.1 | 1. Tweezing procedure | |
| 05.A.2 | 2. Before and after treatment | |
| 05.B | B) Waxing | |
| 05.B.1 | 1. Types of wax | |
| 05.B.2 | 2. Waxing procedures | |
| 05.B.3 | 3. Before and after treatment | |

ADVANCED ESTHETICIAN GENERAL THEORY EXAMINATION

REFERENCE LIST

The examinations are CLOSED BOOK.

The reference materials listed below are used to prepare the questions for the Written-General Theory examination.

- Milady Standard Esthetics: Advanced, 3rd Edition OR Milady Standard Esthetics: Advanced, 2nd Edition
- Aesthetics Exposed: Mastering Skin Care in a Medical Setting and Beyond, 1st Edition
- Milady's Aesthetician Series: Peels and Chemical Exfoliation, 2nd Edition
- Minnesota Statutes - CHAPTER 155A. COSMETOLOGY (specifically 155A.23, subd. 14)
- Minnesota Administrative Rules - CHAPTER 2105, COSMETOLOGY; SALONS - BOARD OF COSMETOLOGIST EXAMINERS - Ch. 2105

The examination consists of 65 questions (60 scored, 5 experimental) and you will have 1.5 hours.

| Topic Code | Topic Name | Weight (%) |
|------------|--|------------|
| 01 | I. Safety and Infection Control for Advanced Practice Services | 10% |
| 01.A | A) Safe working conditions and practices | |
| 01.A.1 | 1. Environment | |
| 01.A.2 | 2. Protective coverings (e.g. draping, gloves) | |
| 01.A.3 | 3. Chemical labeling and storage | |
| 01.A.4 | 4. Safety Data Sheet (SDS) | |
| 01.A.5 | 5. Prohibited materials | |
| 01.A.6 | 6. Disposal of hazardous materials | |
| 01.A.7 | 7. Safety agencies (HIPPA) | |
| 01.B | B) Infection control | |
| 01.B.1 | 1. Infectious diseases and pathogens | |
| 01.B.2 | 2. Sanitation and disinfection | |
| 01.B.2.a | a. Levels of decontamination | |
| 01.B.2.b | b. Cleaners and disinfectants | |
| 01.B.2.c | c. Tools, equipment, and work surfaces | |
| 01.B.2.d | d. Storage of tools and equipment | |
| 01.B.2.e | e. Single and multiuse items | |
| 01.B.2.f | f. Prevention of cross-contamination through use of tools, products, gloves, and handwashing | |
| 01.B.3 | 3. Sterilization | |
| 01.B.3.a | a. Types of sterilization | |
| 01.B.3.b | b. Tools and equipment | |
| 01.C | C) Standard precautions for exposure incidents | |
| 01.C.1 | 1. First aid kit | |
| 01.C.2 | 2. Blood-spill disinfection and disposal | |
| 01.D | D) Adverse or allergic reaction | |
| 01.D.1 | 1. Signs, symptoms, and monitoring | |
| 01.D.2 | 2. Correct action | |

| | | |
|-------------|---|------------|
| 02 | II. Client Consultation | 10% |
| 02.A | A) Client consultation | |
| 02.A.1 | 1. Skin analysis | |
| 02.A.2 | 2. Contraindications, recent services, and current product or medicine use | |
| 02.A.3 | 3. Consent and intake forms | |
| 02.A.4 | 4. Factors that affect the skin | |
| 02.A.5 | 5. Patch tests | |
| 02.B | B) Record keeping | |
| 03.B | III. Skin Structure and Physiology | 10% |
| 03.B.1 | 1. Skin structure and anatomy | |
| 03.B.2 | 2. Skin types and classification | |
| 03.B.3 | 3. Skin conditions and disorders | |
| 03.B.4 | 4. Lymphatic system and lymphatic drainage | |
| 03.B.5 | 5. Wound healing | |
| 04 | IV. Advanced Exfoliation | 20% |
| 04.A | A) Methods, processes, and results | |
| 04.A.1 | 1. Dermaplaning | |
| 04.A.2 | 2. Microdermabrasion | |
| 04.A.3 | 3. Chemical or enzyme exfoliation | |
| 04.B | B) Product chemistry and chemical interaction | |
| 04.C | C) Risks and contraindications | |
| 04.D | D) Depth of penetration | |
| 04.E | E) After care | |
| 05 | V. Advanced Skin Care Treatments | |
| 05.A | A) Electrical energy treatment methods and processes | 20% |
| 05.A.1 | 1. Galvanic current | |
| 05.A.2 | 2. High frequency | |
| 05.A.3 | 3. Light therapy | |
| 05.A.4 | 4. Microcurrent | |
| 05.A.5 | 5. Radio frequency | |
| 05.A.6 | 6. Ultrasonic | |
| 05.B | B) Advanced extractions | |
| 05.B.1 | 1. Lancets | |
| 05.C | C) Product chemistry and chemical interaction | |
| 05.D | D) Risks and contraindications | |
| 05.E | E) Depth of penetration | |
| 05.F | F) After care | |
| 06 | VI. Skin Needling | 15% |
| 06.A | A) Methods, processes, and results | |
| 06.B | B) Product chemistry and chemical interaction | |
| 06.C | C) Risks and contraindications | |
| 06.D | D) Depth of penetration | |
| 06.E | E) After care | |
| 07 | VII. Advanced Practice Esthetician Laws and Rules | 15% |
| 07.A | A) Services within the scope of practice for an advanced practice esthetician | |
| 07.B | B) Sterilization equipment requirements | |
| 07.B.1 | 1. Permissible types of sterilization | |
| 07.B.2 | 2. Record keeping requirements | |
| 07.C | C) Situations requiring gloves | |

ADVANCED ESTHETICIAN WRITTEN PRACTICAL EXAMINATION

REFERENCE LIST

The examinations are CLOSED BOOK.

The reference materials listed below are used to prepare the questions for the Written Practical examination.

- Milady Standard Esthetics: Advanced, 3rd Edition
- Milady Standard Esthetics: Advanced, 2nd Edition
- Aesthetics Exposed: Mastering Skin Care in a Medical Setting and Beyond, 1st Edition
- Milady's Aesthetician Series: Peels and Chemical Exfoliation, 2nd Edition
- Milady's Aesthetician Series: Peels and Chemical Exfoliation, 2nd Edition
- Minnesota Statutes - CHAPTER 155A. COSMETOLOGY (specifically 155A.23, subd. 14)
- Minnesota Administrative Rules - CHAPTER 2105, COSMETOLOGY; SALONS - BOARD OF COSMETOLOGIST EXAMINERS - Ch. 2105

The examination consists of 40 questions (35 scored, 5 experimental) and you will have 1.5 hours.

| Topic Code | Topic Name | Weight (%) |
|------------|--|------------|
| 1 | Safety and Infection Control 10% | 10% |
| 01.A | A) Disinfection, sterilization, and infection control procedures | |
| 01.B | B) First aid and exposure incidents | |
| 01.C | C) Processes for negative reactions | |
| 2 | Skin Analysis 20% | 20% |
| 02.A | A) Identifying skin types, classifications, and structure | |
| 02.B | B) Use of skin analysis tools | |
| 02.C | C) Identifying skin disorders and diseases | |
| 02.D | D) Determining proper services for skin type and classification | |
| 02.E | E) Identifying depth of penetration and skin layer impacted | |
| 3 | Advanced Exfoliation 35% | 35% |
| 03.A | A) Methods | |
| 03.A.1 | 1. Dermaplaning | |
| 03.A.2 | 2. Microdermabrasion | |
| 03.A.3 | 3. Chemical or enzyme exfoliation | |
| 03.B | B) Product combinations and mixtures | |
| 03.C | C) Monitoring skin reactions | |
| 03.D | D) After care | |
| 4 | Advanced Skin Care Treatments 35% | 35% |
| 04.A | A) Processes and procedures for: | |
| 04.A.1 | 1. Electrical energy treatments | |
| 04.A.1.a | a. Light therapy | |
| 04.A.1.b | b. Galvanic current | |
| 04.A.1.c | c. Microcurrent | |
| 04.A.1.d | d. High frequency | |
| 04.A.1.e | e. Radio frequency | |
| 04.A.1.f | f. Ultrasonic devices | |
| 04.A2 | 2. Lymphatic drainage | |
| 04.A3 | 3. Advanced extractions | |
| 04.A4 | 4. Skin needling | |

EYELASH EXTENSION GENERAL THEORY EXAMINATION

The examinations are CLOSED BOOK.

The reference materials listed below are used to prepare the questions for the Written-General Theory examination.

- Milady Advanced Services Eyelashes, 2023
- Milady Standard Esthetics: Fundamentals (12th Edition), 2020. Cengage Learning
- The Essential Guide to Lash Extension Technology, NovaLash Inc. (2012)

The examination consists of 35 questions (30 scored, 5 experimental) and you will have 1 hour.

| Topic Code | Topic Name | Weight (%) |
|------------|---|------------|
| 01 | I. Safety and Infection Control | 35% |
| 01.A | a) Safe working conditions and practices | |
| 01.A.1 | 1. Environment | |
| 01.A.2 | 2. Protective coverings (e.g., draping, gloves) | |
| 01.A.3 | 3. Water temperature | |
| 01.A.4 | 4. Chemical labeling and storage | |
| 01.A.5 | 5. Safety Data Sheet (SDS) | |
| 01.A.6 | 6. Patch test | |
| 01.A.7 | 7. Prohibited materials | |
| 01.B | b) Safety agencies | |
| 01.B.1 | 1. Occupational Safety and Health Agency (OSHA) | |
| 01.B.2 | 2. Food and Drug Administration (FDA) | |
| 01.B.3 | 3. Environmental Protection Agency (EPA) | |
| 01.C | c) Infection control | |
| 01.C.1 | 1. Infectious diseases and pathogens | |
| 01.C.2 | 2. Sanitation and disinfection | |
| 01.C.2.a | a. Levels of decontamination | |
| 01.C.2.b | b. Cleaners and disinfectants | |
| 01.C.2.c | c. Tools, equipment, and work surfaces | |
| 01.C.3 | 3. Storage of tools and equipments | |
| 01.C.4 | 4. Single and multiuse items | |
| 01.C.5 | 5. Prevention of cross-contamination | |
| 01.D | d) Standard Precautions for exposure incidents | |
| 01.D.1 | 1. First aid kit | |
| 01.D.2 | 2. Blood-spill disinfection and disposal | |
| 01.E | e) Adverse or allergic reaction | |
| 01.E.1 | 1. Signs and symptoms | |
| 01.E.2 | 2. Correct action | |
| 02 | II. Client Consultation and Analysis | 20% |
| 02.A | a) Client consultation | |
| 02.A.1 | 1. Intake form | |
| 02.A.2 | 2. Contraindications | |
| 02.B | b) Record keeping | |
| 02.C | c) Professional ethics | |
| 02.D | d) Personal hygiene | |
| 02.E | e) Eyelash evaluation | |
| 02.F | f) Skin analysis | |
| 02.G | g) Eye shapes | |

| | | |
|-----------|---|------------|
| 03 | III. Anatomy, Physiology, and Disorders of the Eye | 15% |
| 03.A | a) Face and Eye Disorders | |
| 03.B | b) Eyelash Growth Cycle | |
| 04 | IV. Eyelash Application and Removal | 30% |
| 04.A | a) Implements, Materials, and Related Equipment | |
| 04.B | b) Eyelash Extension Application | |
| 04.C | c) Eyelash Extension Isolation and Separation | |
| 04.D | d) Eyelash Extensions Removal | |
| 04.E | e) Adhesives & Removers | |

EYELASH EXTENSION STATE EXAMINATION

The examination consists of 35 questions (30 scored, 5 experimental) and you will have 1 hour.

| I. General Information (15%) | MN Statute or Rule |
|--|--|
| a) Definitions | 155A.23, 2105.0010 |
| b) Board purpose and responsibilities | 155A.20, 155A.21, 155A.24, 155A.31, 155A.26 |
| c) Scope of practice for cosmetology, esthology, nail technology, and eyelash technology | 2105.0105 |
| II. Licensing (25%) | |
| a) Maintaining individual licenses | 2105.0190, 155A.32 |
| b) License renewal for individuals | 2105.0200 |
| c) Continuing education | 155A.271, 2105.0200 Subp 1 |
| d) Types of salons and maintaining salon licenses | 155A.29, 2105.0322, 2105.0393, 2105.0397, 2105.0520, 2105.0310 (Subp. 1) |
| e) Licensed services not offered in a licensed salon | 155A.275, 2105.0410 |
| III. Practice Requirements (45%) | |
| a) Salon physical requirements | 2105.0360 |
| b) Salon operational requirements | 2105.0370 |
| c) Infection control requirements | 2105.0375 |
| d) Salon prohibitions | 155A.355, 2105.0377 |
| e) Intoxicants and controlled substances | 2105.0510 |
| f) General practice requirements | 2105.0190, 2105.0375, 2105.0350, 2105.0390, 2105.0115, 2105.0110 |
| IV. Enforcement (15%) | |
| a) Enforcement, violations, and penalties | 155A.33, 155A.36 |
| b) Inspections | 155A.25 (Subd. 1a, C), 2105.0115 |
| c) Display of license | 155A.32, 2105.0190 (Subp. 4) |
| d) Advertising | 2105.0110 |

EYELASH EXTENSION WRITTEN PRACTICAL EXAMINATION

REFERENCE LIST

The examinations are CLOSED BOOK.

The reference materials listed below are used to prepare the questions for the Written Practical examination.

- Milady Advanced Services Eyelashes, 2023
- Milady Standard Esthetics: Fundamentals (12th Edition), 2020. Cengage Learning
- The Essential Guide to Lash Extension Technology, NovaLash Inc. (2012)

The examination consists of 30 questions (25 scored, 5 experimental) and you will have 1 hour.

| Topic Code | Topic Name | Weight (%) |
|-------------------|--|-------------------|
| 1 | Safety and Infection Control | 35% |
| 01.A | A) Disinfection and infection control procedures | |
| 01.B | B) Storage of tools and implements | |
| 01.C | C) First aid and exposure incident | |
| 2 | Client Consultation and Analysis | 15% |
| 02.A | A) Eyelash evaluation | |
| 02.B | B) Skin analysis | |
| 02.C | C) Eyelash extension selection | |
| 02.D | D) Identification of disorders, allergies, and adverse reactions | |
| 02.E | E) Patch Test | |
| 3 | Eyelash Extension Application | 25% |
| 03.A | A) Skin and eye preparation | |
| 03.B | B) Eyelash isolation and separation | |
| 03.C | C) Application | |
| 03.D | D) Post-service clean up and client directions | |
| 4 | Eyelash Extension Removal | 25% |
| 04.A | A) Skin and eye preparation | |
| 04.B | B) Eyelash isolation and separation | |
| 04.C | C) Removal of lashes | |

SALON MANAGER

The examination consists of 30 questions (25 scored, 5 experimental) and you will have 1 hour.

| Topic Code | Topic Name | Weight (%) | MN Statute or Rule |
|------------|--|------------|--|
| 1 | I. General Information | 20% | |
| 01.A | A) Definitions | | 155A.23, 2105.0010 |
| 01.B | B) Scope of practice for cosmetology, esthology, nail technology, and eyelash technology | | 2105.0105 |
| 01.C | C) Salon manager license renewal | | 2105.0200 (Subp. 2), 155A.271 |
| 01.D | D) Salon license renewal | | 2105.0330 |
| 01.E | E) Types of salons and maintaining salon licenses | | 155A.29, 2105.0322, 2105.0393, 2105.0397, 2105.0520, 2105.0310 (Subp. 1A), 2105.0360 |
| 01.F | F) Licensed services not offered in a licensed salon | | 155A.275, 2105.0410 |
| 2 | II. Manager Responsibilities | 25% | |
| 02.A | A) Advertising | | 2105.0110 |
| 02.B | B) Designated licensed salon manager | | 2105.0305, 2105.0375, 2105.0390, 2105.0190 |
| 02.C | C) Salon supervision | | 2105.0390, 2105.0205 |
| 02.D | D) Maintaining a salon license | | 2105.0322 |
| 3 | III. Practice Requirements | 40% | |
| 03.A | A) Salon physical requirements; General practice requirements | | 2105.0360, 2105.0190 |
| 03.B | B) Salon operational requirements | | 2105.0370 |
| 03.C | C) Infection control requirements | | 2105.0375 |
| 03.D | D) Salon prohibitions | | 155A.355, 2105.0377 |
| 03.E | E) Intoxicants and controlled substances | | 2105.0510 |
| 4 | IV. Enforcement | 15% | |
| 04.A | A) Enforcement, violations, and penalties | | 155A.33, 155A.36, 155A.23, 2105.0390 |
| 04.B | B) Inspections | | 155A.25 (Subd. 1a, C), 2105.0115 |
| 04.C | C) Display of license | | 155A.32, 2105.0190 (Subp. 4) |

SCHOOL MANAGER

The examination consists of 35 questions (30 scored, 5 experimental) and you will have 1 hour.

| Topic Code | Topic Name | Weight (%) | MN Statute or Rule |
|------------|---|------------|-----------------------------------|
| 1 | I. Definitions and Licensing | 15% | |
| 01.A | A) Definitions | | 155A.23, 2105.0010, 2110.0010 |
| 01.B | B) Scope of practice for cosmetology, esthiology, nail technology, and eyelash technology | | 2105.0105 |
| 01.C | C) Instructor license renewal | | |
| 01.C | C) Instructor license renewal | | 2105.0200 (Subp. 2A) |
| 2 | II. School Operational Requirements | 55% | |
| 02.A | A) Advertising | | |
| 02.B | B) School curricula | | |
| 02.B.1 | 1. Curriculum approval and content | | 2110.0500 |
| 02.B.2 | 2. Cosmetologist training | | 2110.0510 |
| 02.B.3 | 3. Esthetician training | | 2110.0520 |
| 02.B.4 | 4. Nail Technician training | | 2110.0530 |
| 02.B.5 | 5. Eyelash Technician training | | 2110.0580 |
| 02.B.6 | 6. Credit towards another license | | 2110.0550 |
| 02.B.7 | 7. Skills courses | | 2110.0545 |
| 02.C | C) Transfer students | | 2110.0705 |
| 02.D | D) Enrollment contracts and pre-enrollment disclosures | | 2110.0640 |
| 02.E | E) Student records | | 2110.0670 |
| 02.F | F) Certification of student hours | | 2110.0680 |
| 02.G | G) Student deadline to become licensed | | 2110.0690 |
| 3 | III. Operational Requirements | 30% | |
| 03.A | A) Inspections | | 2110.0125 |
| 03.B | B) Physical requirements | | 2110.0390 |
| 03.C | C) Fixtures, furniture, and equipment | | 2110.0400 |
| 03.D | D) Supplies and materials | | 2105.0375 |
| 03.E | E) Instructors | | 155A.355, 2105.0377 |
| 03.F | F) School clinics | | 2110.0740 |
| 03.G | G) Prohibited uses | | 155A.25 (subd. 1a, C), 2110.0125 |

COSMETOLOGY SCHOOLS

Use the appropriate school code from this list to register for your exams.

| School Code | School Name | School Code | School Name |
|-------------|--|-------------|--|
| 099 | AV Lash and Beauty School LLC (Inver Grove Heights) | 093 | Petra V Pro (Brooklyn Park) |
| 080 | Aesthetics Academy | 075 | Petra V Pro (Saint Paul) |
| 097 | Apollo High School (St. Cloud) | 036 | Professional Salon Academy |
| 066 | Atelier Academy | 029 | Ridgewater College |
| 003 | Avalon School of Cosmetology | 094 | Ridgewater College (Hutchinson) |
| 052 | Aveda Institute (Minneapolis) | 044 | Riverland Community College (Austin) |
| 073 | Aveda Institute (Rochester) | 062 | Riverland Community College (Waseca FCI) |
| 084 | Beauty Certified Education Association | 083 | Rocco Altobelli Salon |
| 088 | Beauty Inspiration Association | 027 | Saint Paul Technical College |
| 068 | Bloomington Career & College Academy | 082 | Salon and Spa Professional Association |
| 030 | Century College | 091 | Savant Aesthetics Institute |
| 007 | Cosmetology Careers Unlimited (Duluth) | 065 | Southwest Metro intermediate District 288-06 (Chaska) |
| 081 | Cosmetology Education Group | 098 | St. Cloud Ara School District- Tech HS (St. Cloud) |
| 086 | Education Exchange of Minnesota | 079 | St. Paul College - Waseca Federal Correctional Institution |
| 077 | Embellish Beauty School | 015 | Taylor'd Cosmetology School (Minneapolis) |
| 013 | Empire Beauty School (Bloomington) | 085 | The Annex |
| 014 | Empire Beauty School (Spring Lake Park) | 074 | The Institute of Advanced Aesthetics |
| 017 | Hastings Beauty School | 069 | The Salon Professional Academy (Maplewood) |
| 078 | iLash Beauty School | 070 | The Salon Professional Academy (Rochester) |
| 019 | LA Beauty School | 089 | Theresa Soucy |
| 092 | Lavish Beauty School, Inc. | 057 | VN Beauty School |
| 087 | Learn with Carla | 048 | Wright Technical Center (Buffalo) |
| 076 | Medspa Institute of America | | |
| 072 | MN Beauty School | | |
| 071 | Minnesota Brow Lash Studio & Academy | | |
| 026 | Minnesota Career Education Center (Shakopee) | | |
| 090 | MN Lash Artistry, Inc. | | |
| 053 | Minnesota School of Beauty | | |
| 050 | Minnesota School of Cosmetology (Plymouth) | | |
| 023 | Minnesota School of Cosmetology (Woodbury) | | |
| 037 | Minnesota State College Southeast Technical (Winona) | | |
| 028 | Minnesota State Community & Technical College (Jackson) | | |
| 054 | Minnesota West Community & Technical College (Pipestone) | | |
| 024 | Minnesota West Community & Technical College (Wadena) | | |
| 031 | Model College of Hair Design | | |
| 060 | Northeast Metro Career & Technical Center | | |
| 096 | Northwest Technical College- Cosmetology Academy (Bemidji) | | |
| 061 | Nova Academy of Cosmetology (Mankato) | | |
| 034 | Nova Academy of Cosmetology (Rochester) | | |
| 095 | Nova Academy of Cosmetology (Woodbury) | | |
| 055 | Park Avenue School of Cosmetology Inc (Alexandria) | | |
| 051 | Park Avenue School of Cosmetology Inc (Brainerd) | | |
| 035 | Park Avenue School of Cosmetology Inc (Park Rapids) | | |
| 047 | PCI Academy | | |



MINNESOTA COSMETOLOGY EXAMINATION REGISTRATION FORM

Legal Name: _____
Last Name First Name Middle Name

Social Security #: [] [] [] - [] [] - [] [] [] [] FOR IDENTIFICATION PURPOSES ONLY

Mailing Address: _____
Number, Street (Must be a physical address, PO Boxes are NOT accepted) Apt/Ste

City State Zip Code

Telephone: Cell _____ - _____ Other _____ - _____

Email: _____@_____

School Code: [] [] [] [] (See list on previous page)

Examination (Check one):

- | | | | | |
|--|--|--|---|--|
| <input type="checkbox"/> Cos Combo Exam (\$85) | <input type="checkbox"/> Nail Technician Combo Exam (\$85) | <input type="checkbox"/> Esthetician Combo Exam (\$85) | <input type="checkbox"/> Advanced Esthetician Combo Exam (\$61) | <input type="checkbox"/> Eyelash Extension Combo Exam (\$76) |
| <input type="checkbox"/> Cos General Theory Exam only (\$33) | <input type="checkbox"/> Nail Technician General Theory Exam only (\$33) | <input type="checkbox"/> Esthetician General Theory Exam only (\$33) | <input type="checkbox"/> Advanced Esthetician General Theory Exam only (\$33) | <input type="checkbox"/> Eyelash Extension General Theory Exam only (\$24) |
| <input type="checkbox"/> Cos State Exam only (\$24) | <input type="checkbox"/> Nail Technician State Exam only (\$24) | <input type="checkbox"/> Esthetician State Exam only (\$24) | <input type="checkbox"/> Advanced Esthetician Written Practical Exam (\$28) | <input type="checkbox"/> Eyelash Extension State Exam only (\$24) |
| <input type="checkbox"/> Cos Written Practical Exam (\$28) | <input type="checkbox"/> Nail Technician Written Practical Exam (\$28) | <input type="checkbox"/> Esthetician Written Practical Exam (\$28) | <input type="checkbox"/> Salon Manager Examination (\$48) | <input type="checkbox"/> Eyelash Extension Written Practical Exam (\$28) |
| | | | <input type="checkbox"/> School Manager Examination (\$48) | |

(Check one) First Time Retake

Total Fee Included: \$_____. You may pay by credit card, company check, cashier's check or money order. Make your check or money order payable to PSI and note your Social Security # on it.

If paying by credit card, check one: VISA MasterCard American Express Discover

Card Number: _____ Exp. Date: _____

Card Verification No: _____
The card verification number may be located on the back of the card (the last three digits on the signature strip) or on the front of the card (the four digits to the right and above the card account number).

Billing Street Address: _____ Billing Zip Code: _____

Cardholder Name (Print): _____ Signature: _____

PSI Services LLC * ATTN: Examination Registration MN COS
450 North Stephanie Street
2nd Floor
Henderson, NV 89014
Fax (702) 932-2666 * (855) 834-8746 * TTY (800) 735-2929
Email: examschedule@psionline.com ** <https://test-takers.psiexams.com/mncos>

All examination centers are equipped to provide access in accordance with the Americans with Disabilities Act (ADA) of 1990.

Applicants with disabilities or those who would otherwise have difficulty taking the examination should request for alternative arrangements by [Clicking Here](#).

Requirements for exam accommodation requests:

You are required to submit documentation from the medical authority or learning institution that rendered a diagnosis. Verification must be uploaded to PSI on the letterhead stationery of the authority or specialist and include the following:

- Description of the disability and limitations related to testing
- Recommended accommodation/modification
- Name, title and telephone number of the medical authority or specialist
- Original signature of the medical authority or specialist

EXAM ACCOMMODATION INSTRUCTIONS

Any test accommodation must be approved, and the payment made, prior to scheduling a test. If a test is scheduled first, without approval and payment, the accommodation will not be recognized and granted.

Accommodation documents must be uploaded into the system using a PDF or JPG format.

A test taker or their representative may request the accommodation. A valid email address will need to be entered into the application, so communications are received by the test taker to complete the accommodation process.

There is an email ticket that is generated once the request is submitted. The ticket will track all updates and communications for the accommodation request. The test taker is responsible to monitor the request ticket communications and updates so PSI may deliver the accommodation request for testing.

If a test taker does not successfully submit, follow their ticket, and correspond with the PSI accommodations team, the request may be delayed or canceled.

INTERPRETER INSTRUCTIONS

Candidates who need an interpreter for the exam must request this accommodation in advance. Here's what you need to know:

- **Request Early:** Register for your exam (but do not schedule it) and submit your request at least 30 days before your desired exam date.
- **How to Request:** Complete the PSI Test Accommodations Request Form. In the form, indicate whether:
 - You have your own interpreter, or
 - You need PSI's help finding one.
- **Waiver Required:** If you provide your own interpreter, you must upload a signed statement confirming they are not a friend or family member and will only translate word-for-word.
- **Interpreter Eligibility:**
 - Must present valid photo ID on test day.
 - Must meet PSI's eligibility requirements.
 - Only one interpreter is allowed.
- **Scheduling:** You may schedule your exam only after your interpreter request is approved. PSI will notify you by email.
- **Test Day:**
 - Exams with interpreters must be taken in person at a PSI test center.
 - Both you and your interpreter must arrive 30 minutes early and bring valid photo ID.
 - The interpreter may only translate the exam content exactly as written – no explanations or clarifications are allowed.
- **Payment:** You are responsible for paying your interpreter directly. PSI does not cover interpreter fees.

For questions, contact the PSI Exam Accommodations Team at 800-367-1565 ext. 6750 (Mon-Fri, 8 a.m.-5 p.m. CST).

MAKE SURE YOU ARE REGISTERED FOR THE EXAMINATION BEFORE REQUESTING EXAMINATION ACCOMMODATIONS