



PSI Services LLC

<https://test-takers.psiexams.com/caauto>

Before scheduling your examination, be sure you understand the contents of this bulletin. Please retain and use it as a reference when contacting PSI.

# California Bureau of Automotive Repair Vehicle Safety Systems Technician Licensing Examination



## CANDIDATE INFORMATION BULLETIN

### CONTENT OUTLINE

Section I: Introduction .....	2	Missed Appointment or Late Cancellation .....	26
Purpose .....	2	Test Center Closing for an Emergency .....	26
License Classification .....	2	Test Center Locations... .....	26
Expiration of License.....	2	Reporting to the Test Center.....	28
Section II: Preparing for the Examination. ....	2	Required Identification at the Test Center .....	28
Where to Begin .....	2	California Examination Security Law .....	28
How the Examination Is Developed .....	2	Important Information About Taking the Examination ....	29
Review Courses and Publications .....	2	Testing Considerations.... .....	30
Trade Experience .....	2	Taking the Examination by Computer .....	30
Reference Materials.....	3	Identification Screen .....	30
Section III: Application Procedures.....	4	Tutorial.....	30
How to Apply.....	4	Test Question Screen.....	30
Testing Accommodations Available .....	4	Tips for Preparing for Your Examination .....	30
Candidate Eligibility.....	4	Section VI: The Licensing Examination .....	31
Section IV: Examination Plans. ....	5	The Licensing Examination .....	31
Section V: The Examination Process .....	26	Multiple-Choice Questions.....	31
Examination Scheduling Procedures .....	26	Section VII: After the Examination Is Over. ....	32
Internet Scheduling .....	26	Examination Results.....	32
Telephone Scheduling .....	26	Retaking an Examination .....	32
Canceling an Examination Appointment .....	26	Section VIII: Obtaining a License .....	32

Please refer to our website to check for the most updated information at <https://test-takers.psiexams.com/caauto>.

## SECTION I: INTRODUCTION

### PURPOSE

The California Department of Consumer Affairs, Bureau of Automotive Repair (DCA/BAR) developed this bulletin to help you prepare for the Vehicle Safety Systems Technician Licensing Examination. The purpose of the examination is to determine the basic qualifications of the applicant. We strongly recommend that you study every section carefully, well in advance of the examination date. This bulletin gives recommendations for studying, information on the format of the examination, a general description of the examination, and examples of the kinds of test items that you will encounter.

This bulletin will not give you all the knowledge that you need. It is intended to help you decide what training and/or skills you may need to pass the examination and provide an idea of what the actual examination is like.

### LICENSE CLASSIFICATION

This bulletin covers Vehicle Safety Systems Technician licensing.

Licensed Vehicle Safety Systems Technicians may conduct inspections that lead to the issuance of Vehicle Safety Certificates of Compliance.

### EXPIRATION OF LICENSE

A technician license will expire after 2 years. Technicians will need to show proof of ASEs A4, A5, and A6 for license renewal. No new exam is required.

## SECTION II: PREPARING FOR THE EXAMINATION

### WHERE TO BEGIN

The BAR Vehicle Safety Systems Technician Licensing Examination evaluates candidates' knowledge of Vehicle Safety Systems inspection requirements. Examination questions are based on the BAR Vehicle Safety Systems Technician Job-Knowledge Domains developed by the DCA Office of Professional Examination Services (OPES). Review the applicable BAR Vehicle Safety Systems Technician Examination Plan(s) in Section IV carefully and schedule an appropriate amount of time for study or review.

### HOW THE EXAMINATION IS DEVELOPED

The examination was developed by licensed Brake and Lamp Adjusters who work within guidelines established by DCA/BAR for the licensing of many regulated trades and professions. Every attempt is made to ensure that the questions fairly and reasonably measure the competencies listed in the Vehicle Safety Systems Technician Examination Plan(s).

The examination questions are written in a structured setting by additional licensed technicians and are edited and reviewed by other licensed technicians. These efforts are overseen by OPES.

The passing score is determined by a separate group of licensed technicians who evaluate the difficulty of each question as it relates to entry level practice. These evaluations are analyzed, and the passing score is determined, with an acceptable level of confidence that the examination distinguishes the qualified from the non-qualified candidates. Different forms of the examination may have different passing scores. This simply means that the difficulty of the questions is

somewhat different, so the passing scores are different, thereby keeping the difficulty levels the same.

### REVIEW COURSES AND PUBLICATIONS

Some persons may offer review or preparation courses or publications. We have no information to indicate that applicants who use these sources have a higher pass rate than those who do not. Courses to prepare individuals for the Vehicle Safety Systems Technician Examination are **not** associated with BAR, nor do course sponsors or publishers have legal access to BAR's examination materials. No publishers have legal access to BAR's examination materials. We make every effort to ensure that the contents of our examination remain confidential and that the questions are changed frequently.

A list of reference materials that were used in the development of the examination is included on the next page.

### TRADE EXPERIENCE

Significant portions of the examination relate directly to actual situations. Therefore, experience you acquire performing applicable brake, lamp, and general automotive repair work increases the likelihood that you will answer these questions correctly.

## REFERENCE MATERIALS

The reference materials listed below were used by licensed Brake and Lamp Adjusters to write questions for the Vehicle Safety Systems Technician Licensing Examination and may be of use to you when preparing to take the examination. BAR does not endorse these publications other than to disclose that they were used in the examination development process. These publications are available at some public libraries, some community college libraries and bookstores, or can be ordered by many bookstores.

### *Vehicle Safety Systems Technician Publications*

Vehicle Safety Systems Inspection Manual, Bureau of Automotive Repair.

Write It Right Booklet, Bureau of Automotive Repair.

California Commercial Driver Handbook (2019-2021), Department of Motor Vehicles.

California Motorcycle Handbook (2022), Department of Motor Vehicles.

Code of Federal Regulations, Title 49, Vol. 6 part 571. Federal Motor Vehicle Safety Standards 2020.

Duffy, J. E., Auto Electricity and Electronics Technology, 1995. Tinley Park, IL; The Goodheart-Willcox Company, Inc.

Duffy, J.E., Auto Body Repair Technology, 6<sup>th</sup> Edition. Cengage Learning, Boston, MA.

Duffy, J.E., Modern Automotive Technology, 9<sup>th</sup> Edition. Tinley Park, IL; The Goodheart-Willcox Company, Inc. 2014, 978-1-63126-375-0.

Erjavec, J. and Thompson, R., Automotive Technology: A Systems Approach, 6<sup>th</sup> edition. Clifton Park, NY; Delmar, Cengage Learning; (800) 354-9706, 978-1-133-61231-5.

Gilles, T., Automotive Services Inspection, Maintenance, and Repair. Delmar Publishers.

Halderman, J. D., Automotive Brake Systems, 7<sup>th</sup> Edition. Pearson Education, Inc., 978-0-13-406312-6.

Halderman, J. D., Hybrid and Alternative Fuel Vehicles, 4<sup>th</sup> Edition. Pearson Education, Inc.

Halderman, J. D. & Mitchell, C. D., Automotive Chassis Systems, 2nd Edition. Prentice-Hall, Inc., New Jersey.

Halderman, J. D. & Mitchell, C. D., Automotive Chassis Systems Workbook, 2nd Edition. Prentice-Hall, Inc., New Jersey.

Johanson, C., Auto Brakes Shop Manual, 4<sup>th</sup> Edition. The Goodheart-Wilcox Co. Inc., Illinois.

Johanson, C. & Stockel, M. T., Auto Suspension and Steering, 4<sup>th</sup> Edition. The Goodheart-Wilcox Co. Inc., Illinois.

VanGelder, K., Fundamentals of Automotive Technology: Principles and Practice. Burlington, MA; Jones and Bartlett Learning, LLC 2014.

Car and Light Truck Series - A4 Suspension and Steering. MotorAge Training 2014

Car & Light Truck Series - A5 Brakes. MotorAge Training 2014.

Car & Light Truck Series - A6 Electrical/Electronic Systems. MotorAge Training 2018.

Car & Light Truck Series - A9 Light Vehicle Diesel Engines. MotorAge Training 2014.

Specialist Series - L3 Light Duty Hybrid/Electric Vehicle Specialist. MotorAge Training.

Medium/Heavy Truck Service - T1 Gasoline Engines. MotorAge Training 2012.

Medium/Heavy Truck Service - T4 Brakes. MotorAge Training 2012.

Medium/Heavy Truck Service - T5 Suspension and Steering. MotorAge Training 2012.

Medium/Heavy Truck Service - T6 Electrical/Electronic Systems. MotorAge Training 2012.

Medium/Heavy Truck Service - T5 Suspension and Steering. MotorAge Training 2012.

Medium/Heavy Truck Service - T8 Preventive Maintenance Inspection (PMI). MotorAge Training 2014.

## SECTION III: APPLICATION PROCEDURES

### HOW TO APPLY

Applications must be complete and accurate and must be submitted with the required fees to the BAR Licensing Unit in Sacramento. Incomplete applications will be rejected, which will delay the review process.

**Renewal applications will be accepted by DCA/BAR up to 120 days before the expiration date of the license.**

Applicants who falsify applications or supporting documents may have their licenses denied, revoked, or suspended.

A \$10 application fee must accompany your initial licensing application. Your approved application allows two attempts to pass the examination. If you fail the first attempt, there must be at least 14 days between examination attempts. If you fail the examination, do not show for a scheduled examination, or reschedule less than two business days before a scheduled examination, any of these will count as one attempt at the examination. After two attempts, you must submit another application and the required fees to the BAR Licensing Unit.

A separate \$46.59 examination fee must be paid to PSI for **each** examination attempt. If you cancel or don't show up without following PSI's guidelines, the examination fee(s) is forfeited.

### TESTING ACCOMMODATIONS AVAILABLE

If you need testing accommodations to take the examination, call the BAR Licensing Unit at (855) 735-0462 to request a Testing Accommodations Form. They will mail you the form, which must be completed and returned with your license application. You will be required to indicate the nature of the disability and describe the testing accommodations that are needed. A letter from your health-care provider must be included, confirming the disability and justifying the need for testing accommodations using the criteria in the request form.

**NOTE:** English as a second language is NOT a disability, and testing accommodations are not granted.

### CANDIDATE ELIGIBILITY

Once a candidate is determined to be eligible, BAR will notify the examination administration contractor, PSI licensure certification (PSI). PSI will mail a scheduling notice indicating how the candidate may schedule an examination. An examination appointment date is usually available to each candidate within two weeks.

To be eligible to take the examination, the applicant must not have any unpaid citations. Pending enforcement actions will not prohibit you from taking the examination but may prevent issuance of a license.

In addition, the law prohibits the issuance and renewal of a permanent professional license to individuals who have been identified by a California District Attorney as not meeting their family support obligations. However, a temporary license (valid for 150 days) may be issued to permit resolution of the family support hold. An existing license can be suspended after notice is given to the licensee.

## SECTION V: THE EXAMINATION PROCESS

### EXAMINATION SCHEDULING PROCEDURES

Once you have been approved by BAR to take the examination, you are responsible for contacting PSI to schedule an appointment. You may schedule the appointment via the internet at <https://test-takers.psiexams.com/caauto>, or schedule over the telephone at (877) 392-6422, TTY (800) 735-2929.

For telephone registration, you will need a valid credit card (VISA, MasterCard, American Express, or Discover).

Complete the Examination Registration Form, including your credit card number and expiration date, so that you will be prepared with all of the information needed to register by phone.

**Current policy allows two test attempts per examination before candidates are required to submit another application to the BAR Licensing Unit. You must wait 14 days between the two attempts.**

The examination fee is \$46.59. **NOTE: EXAMINATION FEES ARE NOT REFUNDABLE OR TRANSFERABLE.** The fee is for each examination, whether you are taking the examination for the first time or repeating.

In most California test centers, testing does not take place on the following major holidays:

New Year's Day
Martin Luther King, Jr. Day
Presidents Day
Memorial Day
Juneteenth
Independence Day
Labor Day
Thanksgiving Day
Day After Thanksgiving
Christmas Day
Day After Christmas

#### INTERNET SCHEDULING

You may schedule your examination by completing the online Test Registration Form, which is available at PSI's website, <https://test-takers.psiexams.com/caauto>.

Log onto PSI's website and select Sign in / Create Account. Select Create Account. You are now ready to pay for and schedule the examination. Enter your zip code, and a list of the test centers closest to you will appear. Once you select the desired test center, available dates will appear.

#### TELEPHONE SCHEDULING

For telephone registration, you will need a valid credit card (VISA, MasterCard, American Express or Discover).

PSI registrars are available at (877) 392-6422, Monday through Friday between 4:30 am and 7:00 pm, and Saturday-Sunday between 6:00 am and 2:30 pm, Pacific Time.

#### CANCELING AN EXAMINATION APPOINTMENT

You may cancel and reschedule an examination appointment without forfeiting your fee **if your cancellation notice is received two (2) days prior to the scheduled examination date.** For example, for a 9:00 a.m. Monday appointment, the cancellation notice would need to be received before 9:00 a.m. on the previous Saturday. You may call PSI at (877) 392-6422.

**Note: A voicemail or email message is not an acceptable form of cancellation. Please use the PSI website, or call PSI and speak directly to a Customer Service Representative.**

#### MISSED APPOINTMENT OR LATE CANCELLATION

If you miss your appointment, you will not be able to take the examination as scheduled. Further, you will lose your eligibility, if:

- You do not cancel your appointment 2 days before the scheduled examination date;
- You do not appear for your examination appointment;
- You arrive after examination start time; or
- You do not present proper identification when you arrive for the examination.

#### TEST CENTER SITE CLOSING FOR AN EMERGENCY

In the event that severe weather or another emergency forces the closure of a test center on a scheduled examination date, your examination will be rescheduled. PSI personnel will attempt to contact you in this situation. However, you may check the status of your examination schedule by calling (877) 392-6422. Every effort will be made to reschedule your examination at a convenient time as soon as possible. You will not be penalized. You will be rescheduled at no additional charge.

### EXAMINATION SITE LOCATIONS

#### [CLICK HERE FOR THE TEST SITE PHONE NUMBERS](#)

The California examinations are administered at the PSI examination centers in California as listed below:

**AGOURA HILLS**  
30851 AGOURA RD SUITE 302  
AGOURA HILLS, CA 91301

*FROM THE EAST: TAKE US-101 N/VENTURA FWY WEST TO REYES ADOBE RD (EXIT 38). TURN LEFT ONTO REYES ADOBE RD. TURN RIGHT ONTO AGOURA RD. 30851 AGOURA RD IS ON THE RIGHT.*

*FROM THE WEST: TAKE US-101 S TO LINDERO CYN RD (EXIT 39). TURN RIGHT ONTO LINDERO CANYON RD. TURN LEFT ONTO AGOURA RD. 30851 AGOURA RD IS ON THE LEFT.*

**ATASCADERO**  
7305 MORRO RD, SUITE 201A  
ATASCADERO, CA 93422

FROM US-101 N, TAKE THE CA-41 EXIT (EXIT 219) TOWARD MORRO RD. TURN LEFT ONTO EL CAMINO REAL. TURN LEFT ONTO CA-41/MORRO RD.

FROM US-101 S, TAKE THE MORRO RD/CA-41 EXIT (EXIT 219), TURN RIGHT ONTO CA-41/MORRO RD.

#### **BAKERSFIELD**

5405 STOCKDALE HIGHWAY  
SUITE 103

BAKERSFIELD, CA 93309

FROM INTERSTATE 5-SOUTH, TAKE THE STOCKDALE HIGHWAY EXIT (EXIT 253). TURN RIGHT ONTO STOCKDALE HIGHWAY. END AT 5405 STOCKDALE HIGHWAY.

FROM INTERSTATE 5-NORTH TOWARD BAKERSFIELD, KEEP LEFT TO TAKE CALIFORNIA 99 NORTH VIA EXIT 221 TOWARD BAKERSFIELD/FRESNO. TAKE THE CALIFORNIA 58 EAST EXIT TOWARD TEHACHAPI/MOJAVE. TAKE THE EXIT ON THE LEFT TOWARD CALIFORNIA STATE UNIVERSITY/STOCKDALE HIGHWAY/BRUNDAGE LANE. TURN LEFT ONTO WIBLE ROAD, TURN SLIGHT LEFT ONTO STOCKDALE HIGHWAY. END AT 5405 STOCKDALE HIGHWAY.

#### **CARSON**

17420 S. AVALON BLVD, SUITE 205  
CARSON, CA 90746

FROM CA-91 E/GARDENA FWY TAKE THE AVALON EXIT. OFF RAMP WILL LEAD YOU ONTO ALBERTONI ST. MAKE A RIGHT ONTO AVALON BLVD AND WE ARE LOCATED ON THE RIGHT HANDSIDE (SAME PARKING LOT AS CARL'S JR).

FROM CA-91 W TAKE THE AVALON EXIT. MAKE A LEFT ONTO AVALON BLVD. MAKE A U-TURN ON AVALON BLVD AND ALBERTONI ST. WE ARE LOCATED ON THE RIGHT-HAND SIDE. (SAME PARKING LOT AS CARL'S JR).

#### **DIAMOND BAR**

21660 EAST COPLEY DR SUITE 215  
DIAMOND BAR, CA 91765

FROM I-10 E, TAKE THE GRAND AVE EXIT (EXIT 38A). TURN RIGHT ONTO S GRAND AVE. TURN RIGHT ONTO GOLDEN SPRINGS DR. TURN LEFT ONTO COPLEY DR.

FROM 60 WEST, TAKE GRAND AVE EXIT (EXIT 24B). TURN LEFT ONTO GRAND AVE. TURN RIGHT ONTO GOLDEN SPRINGS DR. TURN LEFT ONTO COPLEY DR. 21660 COPLEY DR, STE 260 IS ON THE LEFT.

#### **EL MONTE - SANTA FE SPRINGS**

10330 PIONEER BOULEVARD, SUITE 285  
SANTA FE SPRINGS, CA 90670

FROM THE I-5 NORTH TAKE NORWALK BLVD (EXIT 121), TURN RIGHT ONTO NORWALK BLVD. TURN LEFT ONTO IMPERIAL HWY/CA-90. TURN RIGHT ONTO PIONEER BLVD, TESTING CENTER WILL BE ON YOUR RIGHT.

#### **FRESNO**

351 E. BARSTOW AVE, SUITE 101  
FRESNO, CA 93710

FROM CA-41 S, TAKE THE BULLARD AVE EXIT. TURN LEFT ONTO E BULLARD AVE. TURN RIGHT ONTO N FRESNO ST. PASS THROUGH THE INTERSECTION OF FRESNO AND BASTOW AVE. TAKE THE FIRST DRIVEWAY ON THE RIGHT-HAND SIDE.

FROM CA-41 N, TAKE THE SHAW AVE EXIT TOWARD CLOVIS. TURN RIGHT ONTO E SHAW AVE. TURN LEFT ONTO N FRESNO ST. TURN LEFT INTO THE LAST DRIVEWAY BEFORE BARSTOW AVE. TESTING CENTER IS IN THE OFFICE COMPLEX ON THE SW CORNER OF BARSTOW AND FRESNO ST.

#### **IRVINE**

8 CORPORATE PARK, SUITE 200  
IRVINE, CA 92606

FROM I-405 S - USE THE 2ND LANE FROM RIGHT TO TAKE EXIT 7 FOR JAMBOREE RD, THEN USE THE LEFT 2 LANES TO TURN LEFT ONTO JAMBOREE RD. GO ABOUT 1.5 MILES THEN TURN RIGHT ONTO BECKMAN AVE. TAKE THE FIRST RIGHT ONTO CORPORATE PARK. 8 CORPORATE PARK IS THE SECOND BUILDING ON THE RIGHT.

FROM I-5 S - TAKE EXIT 100 FOR JAMBOREE RD. USE THE 2ND FROM RIGHT LANE TO TURN RIGHT ONTO JAMBOREE RD. TAKE THE RAMP TO JAMBOREE RD THEN KEEP LEFT AT THE FORK TO CONTINUE ONTO JAMBOREE RD. GO ABOUT 2.2 MILES THEN TURN LEFT ONTO BECKMAN AVE. TAKE THE FIRST RIGHT ONTO CORPORATE PARK. 8 CORPORATE PARK IS THE SECOND BUILDING ON THE RIGHT.

ONCE PARKED, PROCEED THROUGH THE FRONT ENTRANCE AND TAKE THE ELEVATOR TO THE SECOND FLOOR. THE TEST CENTER IS IN SUITE 200.

#### **LAWNDALE**

THE BAYTOWER CORPORATE CENTER  
15901 HAWTHORNE BLVD, SUITE 330  
LAWNDALE, CA 90260

FROM I-5S, MERGE ONTO CA-110S, WHICH BECOMES I-110S. MERGE ONTO I-105W. TAKE THE I-405S/I-405N EXIT AND MERGE ONTO I-405S. TURN RIGHT ONTO INGLEWOOD AVE. TURN LEFT ONTO MANHATTAN BEACH BLVD. TURN RIGHT ONTO HAWTHORNE BLVD.

#### **REDDING**

2861 CHURN CREEK, UNIT C  
REDDING, CA 96002

FROM I-5 S, TAKE THE CYPRESS AVENUE EXIT (677). TURN RIGHT ONTO E. CYPRESS AVE. TURN RIGHT ON CHURN CREEK RD.

FROM I-5 N TOWARDS SACRAMENTO, TAKE THE CYPRESS AVE EXIT (677). TURN LEFT ONTO E. CYPRESS AVE. TURN RIGHT ONTO CHURN CREEK RD.

FROM 299 E TOWARDS REDDING, START GOING WEST ON CA-299. MERGE ONTO I-5 S RAMP ON THE LEFT TOWARDS SACRAMENTO. TAKE THE CYPRESS AVE EXIT (677). TURN LEFT ONTO E. CYPRESS AVE. TURN RIGHT ONTO CHURN CREEK RD.

FROM 299 W TOWARDS REDDING. START GOING EAST ON CA-299 TOWARDS WEAVERVILLE/REDDING. FROM 299 EAST TURN RIGHT ONTO CA-273/CA-299 E/MARKET STREET. TURN LEFT ONTO CA-299-E. MERGE ONTO I-5 S VIA EXIT 2A TOWARDS RED BLUFF/SACRAMENTO. TAKE THE CYPRESS AVE EXIT (677). TURN LEFT ONTO E. CYPRESS AVE. TURN RIGHT ONTO CHURN CREEK RD.

#### **RIVERSIDE**

7888 MISSION GROVE PARKWAY S., SUITE 130  
RIVERSIDE, CA 92508

FROM THE CA-91W TOWARD RIVERSIDE/BEACH CITIES, TAKE THE CENTRAL AVENUE EXIT TOWARD MAGNOLIA CENTER. TURN LEFT ONTO CENTRAL AVE. CENTRAL AVE BECOMES ALESSANDRO BLVD. VEER TO THE RIGHT, THEN STAY STRAIGHT TO GO ONTO TRAUTWEIN RD (YOU WILL PASS COMMUNICATIONS CENTER DR). TURN LEFT ONTO MISSION GROVE PKY W.

FROM THE HIGH DESERT/SAN BERNARDINO AREA 215 S, WHERE THE 60 FWY, 91 FWY, AND THE 215 FWY SPLIT, TAKE 215S (SIGNS FOR THE 60 EAST INDIO). TAKE EXIT 27C FOR ALESSANDRO BLVD, TURN RIGHT ONTO E ALESSANDRO BLVD, TURN LEFT ONTO MISSION GROVE PKWY S.

#### **SACRAMENTO**

8950 CAL CENTER DR, SUITE 158  
BUILDING TWO  
SACRAMENTO, CA 95826

FROM US-50 E: USE THE RIGHT TWO LANES TO TAKE EXIT 11 FOR WATT AVE. USE THE RIGHT 2 LANES TO TURN RIGHT ONTO WATT AVE. USE THE LEFT LANE TO TURN LEFT AT THE FIRST CROSS STREET ONTO FOLSOM BLVD. USE THE LEFT TWO LANES TO TURN LEFT ONTO MANLOVE RD. TURN LEFT ONTO CAL CENTER DR. BUILDING 8950 WILL BE ON THE LEFT.

FROM US-50 W: USE THE RIGHT TWO LANES TO TAKE EXIT 11 FOR WATT AVE. USE THE LEFT 2 LANES TO TURN LEFT ONTO WATT AVE. USE THE LEFT LANE TO TURN LEFT AT THE FIRST CROSS STREET ONTO FOLSOM BLVD. USE THE LEFT TWO LANES TO TURN LEFT ONTO MANLOVE RD. TURN LEFT ONTO CAL CENTER DR. BUILDING 8950 WILL BE ON THE LEFT.

#### **SAN DIEGO**

5440 MOREHOUSE DRIVE, SUITE 3100  
SAN DIEGO, CA 92121

FROM I-805 S, TAKE THE SORRENTO VALLEY RD/MIRA MESA BLVD EXIT. TURN LEFT ONTO MIRA MESA BLVD, TURN LEFT ONTO SCRANTON ROAD. TURN RIGHT ONTO MOREHOUSE DRIVE.

FROM I-805 N TOWARD LOS ANGELES, TAKE THE MIRA MESA BLVD/VISTA SORRENTO PKWY EXIT. TURN RIGHT ONTO MIRA MESA BLVD. TURN LEFT ONTO SCRANTON RD. TURN RIGHT ONTO MOREHOUSE DR.

ADDITIONAL PARKING CAN BE FOUND (ON TOP OF THE AT&T BUILDING) BY CONTINUING ON MOREHOUSE PAST OUR BUILDING AND TURNING LEFT AT THE NEXT DRIVEWAY UP THE HILL.

#### **SAN FRANCISCO**

150 EXECUTIVE PARK BLVD., STE 2400  
SAN FRANCISCO, CA 94134

I-80 W BECOMES US-101 S. TAKE EXIT 429A TOWARD MONSTER PARK/TUNNEL AVE. TAKE THE RAMP TOWARD 3COM PARK. TURN RIGHT ONTO ALANNA RD. TURN LEFT ONTO EXECUTIVE PARK BLVD.

#### **SANTA CLARA**

2936 SCOTT BLVD

SANTA CLARA, CA 95054

FROM US-101 N, TAKE THE SAN TOMAS EXPWY/MONTAGUE EXPWY EXIT- EXIT 392. TAKE THE SAN TOMAS EXPWY RAMP. MERGE ONTO SAN TOMAS EXPY/CR-G4. TURN LEFT ONTO SCOTT BLVD.

FROM I-880 S TOWARD SAN JOSE, TAKE THE MONTAGUE EXPWY EXIT (7). TAKE THE MONTAGUE EXPWY WEST RAMP. MERGE ONTO MONTAGUE EXPY/CR-G4 E. TURN LEFT ONTO E TRIMBLE RD. E TRIMBLE RD BECOMES DE LA CRUZ BLVD. TURN SLIGHT RIGHT ONTO CENTRAL EXPY/CR-G6 W. TURN SLIGHT RIGHT ONTO SCOTT BLVD.

#### **SANTA ROSA**

160 WIKIUP DRIVE, SUITE 105  
SANTA ROSA, CA 95403

FROM US-101 N, TAKE MARK WEST SPRINGS/RIVER ROAD EXIT. TURN RIGHT ON MARK WEST SPRINGS. TURN LEFT AT OLD REDWOOD HIGHWAY. TURN RIGHT ON WIKIUP DRIVE. FIRST DRIVEWAY ON RIGHT.

FROM US-101 S, TAKE MARK WEST SPRINGS/RIVER ROAD EXIT. TURN LEFT ON MARK WEST SPRINGS. TURN LEFT AT OLD REDWOOD HIGHWAY. TURN RIGHT ON WIKIUP DRIVE. FIRST DRIVEWAY ON RIGHT.

#### **UNION CITY**

32960 ALVARADO-NILES RD, SUITE 650  
UNION CITY, CA 94587

FROM I-880 N - AT EXIT 23, TAKE RAMP RIGHT AND FOLLOW SIGNS FOR ALVARADO NILES RD. TURN RIGHT ONTO ALVARADO NILES RD. AFTER ABOUT A MILE, MAKE A U-TURN AT DOWE AVE. TAKE THE FIRST RIGHT INTO THE OFFICE PARK AND THEN TAKE THE FIRST LEFT ONCE ON THE PROPERTY. SUITE 650 WILL BE IN THE FIRST BUILDING ON YOUR RIGHT. FROM I-880 S - AT EXIT 23, TAKE RAMP RIGHT AND FOLLOW SIGNS FOR ALVARADO NILES RD. TURN LEFT ONTO ALVARADO NILES RD. AFTER ABOUT A MILE, MAKE A U-TURN AT DOWE AVE. TAKE THE FIRST RIGHT INTO THE OFFICE PARK AND THEN TAKE THE FIRST LEFT ONCE ON THE PROPERTY. SUITE 650 WILL BE IN THE FIRST BUILDING ON YOUR RIGHT.

#### **VENTURA**

4245 MARKET ST, SUITE 208  
VENTURA, CA 93003

FROM US-101N, TAKE THE TELEPHONE ROAD (EXIT 65). TURN LEFT ONTO TELEPHONE ROAD. TURN RIGHT ONTO MARKET STREET.

#### **VISALIA**

3400 W MINERAL KING AVE, SUITE D  
VISALIA, CA 93291

FROM CA-99N, MERGE ONTO CA-198E VIA EXIT 96 TOWARD VISALIA/SEQUOIA NAT'L PARK. TAKE THE EXIT TOWARD DEMAREE STREET. MERGE ONTO W NOBLE AVENUE. TURN LEFT ONTO S COUNTY CENTER DRIVE. TAKE THE 1<sup>ST</sup> LEFT ONTO W MINERAL KING AVENUE.

#### **WALNUT CREEK**

175 LENNON LANE, SUITE 203  
WALNUT CREEK, CA 94598

FROM I-5N, KEEP LEFT TO TAKE I-580W TOWARD TRACY/SAN FRANCISCO. MERGE ONTO I-680N VIA EXIT 44B TOWARD SACRAMENTO/WALNUT CREEK/CONCORD. TAKE THE YGNACIO VALLEY ROAD EXIT AND TURN RIGHT. TURN LEFT ONTO LENNON LANE.

## **REPORTING TO THE TEST CENTER**

On the day of the examination, you must arrive at least 30 minutes prior to your scheduled appointment time. This allows time for check-in and identification verification, and provides time to familiarize yourself with the examination process. If you arrive late, you may not be admitted to the test center, and you may forfeit your examination registration fee. Even though candidates will have their thumbprint taken, you are still required to comply with any identification requirements established by the appropriate regulatory entity.

### **REQUIRED IDENTIFICATION AT THE TEST CENTER**

You must provide two forms of identification that each bear the candidate's signature. One form of identification must be a valid government-issued identification document bearing a photograph of the applicant. Examples of acceptable forms of photo identification include:

- Valid unexpired Driver's License
- Valid unexpired Department of Motor Vehicles Identification card
- Valid U.S. military-issued identification card
- Valid passport (booklet or card)

All identification provided must match the name on the license application submitted to BAR. PSI keeps the applicant's driver's license locked up until the examination is completed.

### **CALIFORNIA EXAMINATION SECURITY LAW**

Section 123 of the California Business and Professions Code states: It is a misdemeanor for any person to engage in any conduct which subverts or attempts to subvert any licensing examination or the administration of an examination, including, but not limited to:

- Conduct which violates the security of the examination materials;
- Removing from the examination room any examination materials without authorization;
- The unauthorized reproduction by any means of any portion of the actual licensing examination;
- Aiding by any means the unauthorized reproduction of any portion of the licensing examination;
- Paying or using professional or paid examination-takers for the purpose of reconstructing any portion of the licensing examination;
- Obtaining examination questions or other examination material, except by specific authorization either before, during, or after an examination; or
- Selling, distributing, buying, receiving, or having unauthorized possession of any portion of a future, current, or previously administered licensing examination.
- Communicating with any other examinee during the administration of a licensing examination.
- Copying answers from another examinee or permitting one's answers to be copied by another examinee.

- Having in one’s possession during the administration of the licensing examination any books, equipment, notes, written or printed materials, or data of any kind, other than the examination materials distributed, or otherwise authorized to be in one’s possession during the examination.
- Impersonating any examinee or having an impersonator take the licensing examination on one’s behalf.

Nothing in this section shall preclude prosecution under authority provided for in any other provision of law. In addition to any other penalties, a person found guilty of violating this section, shall be liable for the actual damages sustained by the agency administering the examination not to exceed ten thousand dollars (\$10,000) and the costs of litigation.

### IMPORTANT INFORMATION ABOUT TAKING THE EXAMINATION

1. All candidates will have their thumbprint taken during examination check-in. The thumbprint must be matched after candidates return from a restroom break and any time the candidate leaves and returns to the test center after check-in.
2. The temperature in the testing room is maintained at a moderate level. Candidates are advised to layer clothing. Acceptable layered clothing includes lightweight shirts, sweaters, and pullovers without pockets or hoods. These items must be worn upon check-in, while you wait to enter the testing room, and during your initial seating for the examination. If the layered item is removed during the examination, you will be required to store it in the lobby while time continues to count down on your examination. Outerwear (coats, heavy jackets, vests, shawls, scarves, etc.) is not allowed in the testing room.
3. There are timing mechanisms available in the testing room and on the computer console to help candidates keep track of time during the test administration. Candidates are not permitted to bring watches or other timekeeping devices into the testing room.
4. Only one candidate at a time will be allowed to take a restroom break. Candidates are required to sign out when leaving and returning to the testing room. If a candidate’s restroom break takes longer than 5 (five) minutes, a proctor will check on the candidate and will notify the applicable regulatory entity of the occurrence. The regulatory entity will investigate and take appropriate action.
5. The following is a non-exhaustive list of personal items that are not permitted in the testing room:

Purses	Briefcases/daypacks/luggage
Cellular phones	Pagers
Drinks (including water)	Food/candy/snacks/gum
Good luck items	Luggage
Calculators	Reading materials
Textbooks	Notes
Any recording device	Smart devices
Electronic devices	Headphones or earphones/earbuds
Personal pens or pencils	Therapeutic items

Cameras	Over-the-counter medication
Weapons	Fashion scarves
Hats/baseball caps/visors*	Sunglasses**
Bulky, large, or noisy jewelry***	Prescription drugs****

*\*Headwear worn for religious purposes is subject to inspection.*

*\*\*Prescription and non-prescription eyeglasses may not be worn for the photo. Eyeglasses are subject to inspection.*

*\*\*\*Jewelry that is allowed into the testing room is subject to inspection.*

*\*\*\*\*Drugs that are medically necessary during the pendency of the examination may be brought into the test center, in a container bearing a proper prescription label with the name of the candidate and of the drug; any such medication is subject to examination by a proctor upon check-in.*

Examination proctors will have considerable discretion to refuse permission of clothing and/or items that compromise the integrity or security of the examination.

During the check-in process, all candidates will be asked if they possess any of the prohibited items, and all candidates will be asked to empty their pockets. If prohibited items are found during check-in, candidates must return these items to their vehicle or other place of safekeeping. Neither PSI nor the Department of Consumer Affairs will be responsible for the items. Any candidate possessing prohibited items in the testing room will have his or her examination results invalidated, and PSI will notify the appropriate regulatory entity of the occurrence.

6. Shoes must be worn at all times, and feet are not permitted on the chairs. Feet must remain on the floor during the examination.
7. Copying any portion of the examination content by any means or communicating examination content for the purpose of aiding its unauthorized reproduction, whether before, during, or after the examination, is a violation of PSI security policy and existing law. Either one may result in the disqualification or invalidation of examination results, the denial of your license, and may result in criminal prosecution.
8. If a candidate is asked by a proctor to step into the lobby during your examination, the proctor will suspend the candidate’s examination, so all remaining test time will be retained.

Only candidates, and those individuals with prior regulatory entity approval, are allowed to be present in the test center.

If candidates require that an exception be made to ANY of the abovementioned security procedures, candidates must contact their regulatory entity PRIOR to the date of their examination. The regulatory entity must provide the exception to PSI. NO EXCEPTIONS WILL BE MADE ON THE DAY OF THE EXAMINATION.

## TESTING CONSIDERATIONS

### AMERICANS WITH DISABILITIES ACT (ADA)

Candidates with a physical or mental impairment that substantially limits a major life activity may be eligible for accommodations in the examination process to assure you that the examination accurately reflects knowledge, skills, and abilities. BAR and PSI are fully compliant with ADA guidelines and will provide reasonable accommodations. Scheduling services are also available via our Telecommunications Device for the Deaf (TDD) by calling (800) 735-2929.

### ACCOMMODATION PROCEDURES

Candidates requiring testing arrangements due to a physical or mental impairment must submit a request to BAR for such arrangements at the time of application. Please see Page 4 for details.

## TAKING THE EXAMINATION BY COMPUTER

The examination will be administered by computer. You will be using a mouse and computer keyboard.

### IDENTIFICATION SCREEN

You will be directed to a semiprivate testing station to take the examination. When you are seated at the testing station, you will be prompted to confirm your name, identification number, and the examination for which you are registered.

### TUTORIAL

Before you start your examination, an introductory tutorial is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice answering questions and reviewing your answers.

### TEST QUESTION SCREEN

The “function bar” at the top of the test question screen provides mouse-click access to the features available while taking the examination.

One question at a time appears on the screen. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers.

**IMPORTANT:** After you have entered your responses, you will later be able to return to any question(s) and change your response provided the examination time has not run out.

## TIPS FOR PREPARING FOR YOUR EXAMINATION

The following suggestions will help you prepare for your examination.

- Planned preparation increases your likelihood of passing.
- Start with a current copy of this Candidate Information Bulletin and use the examination content outline as the basis of your study.
- Read study materials that cover all the topics in the content outline.
- Take notes on what you study. Putting information in writing helps you commit it to memory, and it is also an excellent business practice. Underline or highlight key ideas that will help with a later review.
- Discuss new terms or concepts as frequently as you can with colleagues. This will test your understanding and reinforce ideas.
- Your studies will be most effective if you study frequently, for periods of about 45 to 60 minutes. Concentration tends to wander when you study for longer periods of time.

## SECTION VI: THE LICENSING EXAMINATION

### THE LICENSING EXAMINATION

Examination	Length of Time	# of Items
Vehicle Safety Systems Technician	3.0 Hours	100*

\* Actual number of questions and passing score may vary, depending on the actual exam version. Check BAR publications or the BAR website for the latest information.

### MULTIPLE-CHOICE QUESTIONS

Multiple-choice questions are used throughout the examination. These are questions in which four answers are provided, only one of which is correct.

Examination candidates should carefully read the following:

1. For each multiple-choice question, you may select only one answer.
2. There is no penalty for guessing. Scores are based on the number of overall correct answers. **It is to your advantage to answer as many questions as you can.**
3. Some questions will require you to use provided reference materials to find the correct answer.
4. Suggestions for taking multiple-choice examinations:
  - a. Your first answer is often your best answer. Don't spend too much time on any one question.
  - b. If more than one answer seems to be correct, choose the answer that seems correct most often.

## SECTION VII: AFTER THE EXAMINATION IS OVER

### EXAMINATION RESULTS

At the end of your examination, you will receive a printed Score Report. The report indicates your overall score, including the number of questions answered correctly, and whether you passed or failed.

To pass the examination, you must correctly answer a predetermined minimum number of questions for the entire examination. Your total score, the minimum passing score, and the scores for each of the sections of the examination will be identified on your score report. The scores for each of the sections are provided to give you more details about your performance on the examination. You may refer to the examination plans in this bulletin for the specific knowledge, skills, and abilities needed for each section. Only correctly answered questions count toward your examination score.

A license will be issued and mailed to candidates who pass, within 20 days.

#### CONFIDENTIALITY OF EXAMINATION RESULTS

Examination results are the property of the individual who took the examination and will not be released to anyone else without the written permission of the candidate.

#### DUPLICATE SCORE REPORTS

You may request a duplicate score report after your examination by emailing [scorereport@psionline.com](mailto:scorereport@psionline.com) or by calling (800) 733-9267.

### TAKING AN EXAMINATION

Once you have received your Examination Eligibility Notice, you will be allowed two attempts to pass the examination. If you do not pass your first examination, you may schedule a second examination appointment. BAR requires 14 days between examination attempts.

It is not possible to make a new examination appointment on the same day you have taken an examination; this is due to processing and reporting scores. A candidate who tests unsuccessfully on a Wednesday can call the next day, Thursday, to schedule another test. In order to retest, you must re-register following the steps for registration and scheduling as outlined earlier. You may re-register over the internet, telephone, fax or by mail. Once registered, you can reschedule your re-examination.

If you do not pass the examination in two attempts, you must submit a new application, with a \$10.00 application fee, to:

Department of Consumer Affairs  
Bureau of Automotive Repair  
Licensing Unit  
P.O. Box 989001  
West Sacramento, CA 95798-9001

If you wish to send your application and fee by an express carrier, send to:

Department of Consumer Affairs  
Bureau of Automotive Repair  
Licensing Unit  
10949 N Mather Blvd  
Rancho Cordova, CA 95670

**You must wait at least 14 days between examination attempts. You will be charged a fee of \$46.59 each time you take the examination.**

## SECTION VIII: OBTAINING A LICENSE

After passing the examination, your record is sent back to DCA/BAR for a review of enforcement actions, as well as family support actions before a license may be issued. Once DCA/BAR determines that your record is clear, a license will be mailed to you. If the record is clear, your license should be mailed to you within 20 days of passing the examination. **No additional fees are collected before the license is issued.**

A person may not perform the duties of a licensed technician without a current license. The license expiration dates are adjusted so that the licenses expire in the month of the adjuster's birthday. Therefore, licenses are valid for 37 to 48 months, depending upon the adjuster's birth month and month in which the candidate passes the licensing examination.

Before BAR can issue a technician license to you, BAR must have all information and the application must be completely filled out. The Chief of the Bureau is responsible for maintaining the

information you provide as part of your records. The records may be transferred to other government agencies that require them to perform their legal duties. You have a right to review your records unless they are identified as confidential information and exempted in Section 1798.3 of the Information Practices Act.

**Disclosure of your Social Security number to BAR is mandatory.** Section 30 of the Business and Professions Code and Pub. L. 94-455 [42 w. 405(c)(2)(C)] authorizes collection of your Social Security number. Your Social Security number will be used exclusively for tax enforcement purposes and for purposes of compliance with any judgment or order for family support in accordance with section 11350.6 of the Welfare and Institutions Code. If you fail to provide your Social Security number, your application will not be processed and you will be reported to the Franchise Tax Board, which may assess a \$100 penalty against you.

BAR Mail Room  
10949 N Mather Blvd  
Rancho Cordova, CA 95670