

PSI Services LLC
https://test-takers.psiexams.com/calatc

California Architects Board
Landscape Architects Technical Committee
California Supplemental Examination

CANDIDATE GUIDE

CONTENT OUTLINE

Introduction 2
Purpose 2
Objective of the LATC 2
Examinations by PSI 2
Examination Scheduling 2
Internet Scheduling 3
Telephone Scheduling 3
Canceling an Examination 3
Missed Appointment or Late Cancellation 3
Taking a Re-examination 3
Emergency Examination Center Closing 3
Confirmation of Examination Appointment 3
Reasonable Accommodation 3
Examination Site Locations 4
Reporting to the Examination Site 7
Required Identification at the Examination Site 7
Security Procedures 7
Taking the Examination by Computer 8
Identification Screen 8
Tutorial 8
Examination Review 9
Examination Development 9
Establishing the Passing Standards 9
Examination Results 9
CSE Content Outline 10
CSE References 20
Business & Professions Code Section 20
Practice Questions 22

Please refer to the following websites to check for the most updated information:
www.latc.ca.gov and https://test-takers.psiexams.com/calatc

Copyright © 2026 by PSI Services LLC March 2026

INTRODUCTION

To advance from student of landscape architecture to landscape architect, a commitment to gaining status as a licensed professional is necessary. The Landscape Architects Technical Committee (LATC) recognizes the dedication required to achieve this goal.

This guide will assist individuals at their final stage of the examination process. Contents include information on examination eligibility and scheduling, an overview of the examination content, and general examination policies and procedures.

The LATC's website is another informational source for candidates, in particular for current updates and changes to the law that may affect licensure and the practice of landscape architecture. Staff are always available to assist with more specific questions. Listed below are examples of the information and forms available on the website:

- Examination applications and supporting forms
- Examination fees and locations
- Frequently asked questions related to licensure and examinations
- Landscape Architects Practice Act

PURPOSE

The purpose of this Candidate Guide is to provide candidates with specific information about the California Supplemental Examination (CSE) process and an overview of content areas in which candidates will be examined.

OBJECTIVE OF THE LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE

State licensing boards are mandated to protect the public by developing licensing examinations that test for minimum competency for those who wish to provide professional services to the public. These examinations require candidates to demonstrate that they possess the minimum knowledge, skills, and abilities (KSAs) that are necessary to perform safely and effectively in independent practice without supervision.

Section 5615 of the Business and Professions Code defines the practice of landscape architecture as:
"A person who practices landscape architecture within the meaning and intent of this article is a person who offers or performs professional services, for the purpose of landscape preservation, development and enhancement, such as consultation, investigation, reconnaissance, research, planning, design, preparation of drawings, construction documents and specifications, and responsible construction observation."

Examinations administered by the LATC test candidates with regard to the KSAs necessary to perform each job task safely and competently. The CSE is designed to assess the candidate's knowledge as *applied* to job activities of *in the practice of landscape architecture in California* including California laws, regulations, and other areas of practice that are either unique or more prevalent in California and not covered in the Landscape Architect Registration Examination (LARE).

EXAMINATIONS BY PSI

The Department of Consumer Affairs, LATC, has contracted with PSI to administer the CSE. PSI provides examinations through a network of computer examination centers in California and nationwide.

All questions regarding the scheduling and administration of examinations should be directed to PSI.

PSI Services LLC
(877) 392-6422 • TTY (800) 735-2929
https://test-takers.psiexams.com/calatc

All other questions about examinations, examination content, and licensing should be directed to the LATC.

Landscape Architects Technical Committee
2420 Del Paso Road, Suite 105
Sacramento, CA 95834
(916) 575-7230
www.latc.ca.gov

EXAMINATION SCHEDULING PROCEDURES

Once a candidate has established eligibility for the CSE by the LATC, the candidate becomes responsible for contacting PSI to schedule an appointment to take the CSE. A candidate may schedule via the Internet at https://test-takers.psiexams.com/calatc or over the telephone at (877) 392-6422.

Current policy allows one test attempt per application. If a candidate does not pass the examination, the candidate must reapply to the LATC.

The PSI testing centers are open for testing during normal working hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, and operating hours on Saturday, except for the following major holidays:

New Year's Day
Martin Luther King, Jr. Day
Presidents Day
Memorial Day
Juneteenth
Independence Day
Labor Day
Thanksgiving Day
Day After Thanksgiving
Christmas Day
Day After Christmas

INTERNET SCHEDULING

For the fastest and most convenient test scheduling process, PSI recommends that candidates register for their exams using the Internet. In order to register over the Internet, candidates will need to have a valid credit card (VISA, MasterCard, American Express or Discover). Candidates may register online by accessing PSI's registration website at https://test-takers.psiexams.com/calatc.

Log onto PSI's website and select Sign in / Create Account. Select Create Account. You are now ready to pay and schedule for the exam. Enter your zip code and a list of the testing sites closest to you will appear. Once you select the desired test site, available dates will appear.

TELEPHONE SCHEDULING

For telephone registration, you will need a valid credit card (VISA, MasterCard, American Express or Discover).

PSI registrars are available at (877) 392-6422, Monday through Friday between 4:30 am and 7:00 pm, and Saturday-Sunday between 6:00 am and 2:30 pm, Pacific Time.

CANCELING AN EXAMINATION APPOINTMENT

A candidate may cancel and reschedule an examination appointment without forfeiting the fee ***IF A CANCELLATION NOTICE IS RECEIVED TWO (2) DAYS PRIOR TO THE SCHEDULED EXAMINATION DATE***. For example, for a 9:00 a.m. Monday appointment, the cancellation notice would need to be received before 9:00 a.m. on the previous Saturday. A candidate may call PSI at (877) 392-6422.

Note: A voicemail or email message is not an acceptable form of cancellation. Please use the PSI website or call PSI and speak to a Customer Service Representative.

MISSED APPOINTMENT OR LATE CANCELLATION

A candidate who misses their appointment will not be able to take the examination as scheduled, further the examination fee is forfeited if a candidate:

- Does not cancel their appointment two (2) days before the scheduled examination date;
- Does not appear for their examination appointment;
- Arrives after examination start time; or
- Does not present proper identification to the proctor at the examination site.

RE-EXAMINATION

Candidates who fail the CSE are eligible to retake the examination 90 days from the notification of failed examination.
Candidates will be given an application to re-take the CSE at the testing center or may obtain it on the LATC website at www.latc.ca.gov or by calling (916) 575-7230.

The CSE application and fee must be submitted directly to the LATC. Candidates will receive a Notice of Eligibility from PSI after the LATC receives and processes the CSE application and fee. The process takes approximately ***four*** weeks to complete.

EXAMINATION SITE CLOSING FOR AN EMERGENCY

In the event that severe weather or another emergency forces the closure of an examination site on a scheduled examination date, the examination will be rescheduled. PSI personnel will attempt to contact candidates in this situation. However, candidates may check the status of an examination appointment by calling (877) 392-6422. Every effort will be made to reschedule a candidate's examination at a convenient time as soon as possible. Candidates will not be penalized. They will be rescheduled at no additional charge.

CONFIRMATION OF EXAMINATION APPOINTMENT

The LATC recommends that candidates confirm their examination appointment with PSI prior to traveling to an examination site. An examination appointment can be confirmed by calling (877) 392-6422.

REASONABLE ACCOMMODATIONS AVAILABLE

All examination sites are physically accessible to individuals with disabilities. Scheduling services are also available via our Telecommunications Device for the Deaf (TDD) by calling (800) 735-2929.

The LATC and PSI recognize their responsibilities under the Federal Americans with Disabilities Act and the California Fair Employment and Housing Act by providing testing accommodations or auxiliary aids or services for candidates who substantiate the need due to a physical or mental disability or qualified medical condition.

Accommodations will not be provided at the examination site unless prior approval by the LATC has been granted. Reasonable, appropriate, and effective accommodations may be requested by submitting a "Reasonable Accommodation Request for CSE" form to the LATC. This form is available at http://www.latc.ca.gov/forms_pubs/reasonaccom.pdf.

Requests for accommodation must be received a minimum of 90 days prior to the desired test date to allow for processing. Accommodations that fundamentally alter the measurement of the skills or knowledge the examination is intended to test will not be granted.

Do not schedule your examination with PSI until you have received written notification from the LATC regarding your request for accommodation.

EXAMINATION SITE LOCATIONS

CLICK HERE FOR THE TEST SITE PHONE NUMBERS

The California examinations are administered at the PSI examination centers in California as listed below:

AGOURA HILLS
30851 AGOURA RD SUITE 302
AGOURA HILLS, CA 91301
FROM THE EAST: TAKE US-101 N/VENTURA FWY WEST TO REYES ADOBE RD (EXIT 38). TURN LEFT ONTO REYES ADOBE RD. TURN RIGHT ONTO AGOURA RD. 30851 AGOURA RD IS ON THE RIGHT.
FROM THE WEST: TAKE US-101 S TO LINDERO CYN RD (EXIT 39). TURN RIGHT ONTO LINDERO CANYON RD. TURN LEFT ONTO AGOURA RD. 30851 AGOURA RD IS ON THE LEFT.

ATASCADERO
7305 MORRO RD, SUITE 201A
ATASCADERO, CA 93422
FROM US-101 N, TAKE THE CA-41 EXIT (EXIT 219) TOWARD MORRO RD. TURN LEFT ONTO EL CAMINO REAL. TURN LEFT ONTO CA-41/MORRO RD.

FROM US-101 S, TAKE THE MORRO RD/CA-41 EXIT (EXIT 219), TURN RIGHT ONTO CA-41/MORRO RD.

BAKERSFIELD
5405 STOCKDALE HIGHWAY
SUITE 103
BAKERSFIELD, CA 93309
FROM INTERSTATE 5-SOUTH, TAKE THE STOCKDALE HIGHWAY EXIT (EXIT 253). TURN RIGHT ONTO STOCKDALE HIGHWAY. END AT 5405 STOCKDALE HIGHWAY.

FROM INTERSTATE 5-NORTH TOWARD BAKERSFIELD, KEEP LEFT TO TAKE CALIFORNIA 99 NORTH VIA EXIT 221 TOWARD BAKERSFIELD/FRESNO. TAKE THE CALIFORNIA 58 EAST EXIT TOWARD TEHACHAPI/MOJAVE. TAKE THE EXIT ON THE LEFT TOWARD CALIFORNIA STATE UNIVERSITY/STOCKDALE HIGHWAY/BRUNDAGE LANE. TURN LEFT ONTO WIBLE ROAD, TURN SLIGHT LEFT ONTO STOCKDALE HIGHWAY. END AT 5405 STOCKDALE HIGHWAY.

CARSON
17420 S. AVALON BLVD, SUITE 205
CARSON, CA 90746
FROM CA-91 E/GARDENA FWY TAKE THE AVALON EXIT. OFF RAMP WILL LEAD YOU ONTO ALBERTONI ST. MAKE A RIGHT ONTO AVALON BLVD AND WE ARE LOCATED ON THE RIGHT HANDSIDE (SAME PARKING LOT AS CARL'S JR).

FROM CA-91 W TAKE THE AVALON EXIT. MAKE A LEFT ONTO AVALON BLVD. MAKE A U-TURN ON AVALON BLVD AND ALBERTONI ST. WE ARE LOCATED ON THE RIGHT-HAND SIDE. (SAME PARKING LOT AS CARL'S JR).

DIAMOND BAR
21660 EAST COPLEY DR SUITE 215
DIAMOND BAR, CA 91765
FROM I-10 E, TAKE THE GRAND AVE EXIT (EXIT 38A). TURN RIGHT ONTO S GRAND AVE. TURN RIGHT ONTO GOLDEN SPRINGS DR. TURN LEFT ONTO COPLEY DR.
FROM 60 WEST, TAKE GRAND AVE EXIT (EXIT 24B). TURN LEFT ONTO GRAND AVE. TURN RIGHT ONTO GOLDEN SPRINGS DR. TURN LEFT ONTO COPLEY DR. 21660 COPLEY DR, STE 260 IS ON THE LEFT.

EL MONTE – SANTA FE SPRINGS
10330 PIONEER BOULEVARD, SUITE 285
SANTA FE SPRINGS, CA 90670
FROM THE I-5 NORTH TAKE NORWALK BLVD (EXIT 121), TURN RIGHT ONTO NORWALK BLVD. TURN LEFT ONTO IMPERIAL HWY/CA-90. TURN RIGHT ONTO PIONEER BLVD, TESTING CENTER WILL BE ON YOUR RIGHT.

FRESNO
351 E. BARSTOW AVE, SUITE 101
FRESNO, CA 93710
FROM CA-41 S, TAKE THE BULLARD AVE EXIT. TURN LEFT ONTO E BULLARD AVE. TURN RIGHT ONTO N FRESNO ST. PASS THROUGH THE INTERSECTION OF FRESNO AND BASTOW AVE. TAKE THE FIRST DRIVEWAY ON THE RIGHT-HAND SIDE.

FROM CA-41 N, TAKE THE SHAW AVE EXIT TOWARD CLOVIS. TURN RIGHT ONTO E SHAW AVE. TURN LEFT ONTO N FRESNO ST. TURN LEFT INTO THE LAST DRIVEWAY BEFORE BARSTOW AVE. TESTING CENTER IS IN THE OFFICE COMPLEX ON THE SW CORNER OF BARSTOW AND FRESNO ST.

IRVINE
8 CORPORATE PARK, SUITE 200
IRVINE, CA 92606
FROM I-405 S – USE THE 2ND LANE FROM RIGHT TO TAKE EXIT 7 FOR JAMBOREE RD, THEN USE THE LEFT 2 LANES TO TURN LEFT ONTO JAMBOREE RD. GO ABOUT 1.5 MILES THEN TURN RIGHT ONTO BECKMAN AVE. TAKE THE FIRST RIGHT ONTO CORPORATE PARK. 8 CORPORATE PARK IS THE SECOND BUILDING ON THE RIGHT.

FROM I-5 S – TAKE EXIT 100 FOR JAMBOREE RD. USE THE 2ND FROM RIGHT LANE TO TURN RIGHT ONTO JAMBOREE RD. TAKE THE RAMP TO JAMBOREE RD THEN KEEP LEFT AT THE FORK TO CONTINUE ONTO JAMBOREE RD. GO ABOUT 2.2 MILES THEN TURN LEFT ONTO BECKMAN AVE. TAKE THE FIRST RIGHT ONTO CORPORATE PARK. 8 CORPORATE PARK IS THE SECOND BUILDING ON THE RIGHT.

ONCE PARKED, PROCEED THROUGH THE FRONT ENTRANCE AND TAKE THE ELEVATOR TO THE SECOND FLOOR. THE TEST CENTER IS IN SUITE 200.

LAWNDALE
THE BAYTOWER CORPORATE CENTER
15901 HAWTHORNE BLVD, SUITE 330
LAWNDALE, CA 90260
FROM I-5S, MERGE ONTO CA-110S, WHICH BECOMES I-110S. MERGE ONTO I-105W. TAKE THE I-405S/I-405N EXIT AND MERGE ONTO I-405S. TURN RIGHT ONTO INGLEWOOD AVE. TURN LEFT ONTO MANHATTAN BEACH BLVD. TURN RIGHT ONTO HAWTHORNE BLVD.

REDDING
2861 CHURN CREEK, UNIT C
REDDING, CA 96002
FROM I-5 S, TAKE THE CYPRESS AVENUE EXIT (677). TURN RIGHT ONTO E. CYPRESS AVE. TURN RIGHT ON CHURN CREEK RD.

FROM I-5 N TOWARDS SACRAMENTO, TAKE THE CYPRESS AVE EXIT (677). TURN LEFT ONTO E. CYPRESS AVE. TURN RIGHT ONTO CHURN CREEK RD.

FROM 299 E TOWARDS REDDING, START GOING WEST ON CA-299. MERGE ONTO 1-5 S RAMP ON THE LEFT TOWARDS SACRAMENTO. TAKE THE CYPRESS AVE EXIT (677). TURN LEFT ONTO E. CYPRESS AVE. TURN RIGHT ONTO CHURN CREEK RD.

FROM 299 W TOWARDS REDDING. START GOING EAST ON CA-299 TOWARDS WEAVERVILLE/REDDING. FROM 299 EAST TURN RIGHT ONTO CA-273/CA-299 E/MARKET STREET. TURN LEFT ONTO CA-299-E. MERGE ONTO 1-5 S VIA EXIT 2A TOWARDS RED BLUFF/SACRAMENTO. TAKE THE CYPRESS AVE EXIT (677). TURN LEFT ONTO E. CYPRESS AVE. TURN RIGHT ONTO CHURN CREEK RD.

RIVERSIDE
7888 MISSION GROVE PARKWAY S., SUITE 130
RIVERSIDE, CA 92508
FROM THE CA-91W TOWARD RIVERSIDE/BEACH CITIES, TAKE THE CENTRAL AVENUE EXIT TOWARD MAGNOLIA CENTER. TURN LEFT ONTO CENTRAL AVE. CENTRAL AVE BECOMES ALESSANDRO BLVD. VEER TO THE RIGHT, THEN STAY STRAIGHT TO GO ONTO TRAUTWEIN RD (YOU WILL PASS COMMUNICATIONS CENTER DR). TURN LEFT ONTO MISSION GROVE PKY W.

FROM THE HIGH DESERT/SAN BERNARDINO AREA 215 S, WHERE THE 60 FWY, 91 FWY, AND THE 215 FWY SPLIT, TAKE 215S (SIGNS FOR THE

60 EAST INDIO). TAKE EXIT 27C FOR ALESSANDRO BLVD, TURN RIGHT ONTO E ALESSANDRO BLVD, TURN LEFT ONTO MISSION GROVE PKWY S.

SACRAMENTO
8950 CAL CENTER DR, SUITE 158
BUILDING TWO
SACRAMENTO, CA 95826
FROM US-50 E: USE THE RIGHT TWO LANES TO TAKE EXIT 11 FOR WATT AVE. USE THE RIGHT 2 LANES TO TURN RIGHT ONTO WATT AVE. USE THE LEFT LANE TO TURN LEFT AT THE FIRST CROSS STREET ONTO FOLSOM BLVD. USE THE LEFT TWO LANES TO TURN LEFT ONTO MANLOVE RD. TURN LEFT ONTO CAL CENTER DR. BUILDING 8950 WILL BE ON THE LEFT.

FROM US-50 W: USE THE RIGHT TWO LANES TO TAKE EXIT 11 FOR WATT AVE. USE THE LEFT 2 LANES TO TURN LEFT ONTO WATT AVE. USE THE LEFT LANE TO TURN LEFT AT THE FIRST CROSS STREET ONTO FOLSOM BLVD. USE THE LEFT TWO LANES TO TURN LEFT ONTO MANLOVE RD. TURN LEFT ONTO CAL CENTER DR. BUILDING 8950 WILL BE ON THE LEFT.

SAN DIEGO
5440 MOREHOUSE DRIVE, SUITE 3100
SAN DIEGO, CA 92121
FROM 1-805 S, TAKE THE SORRENTO VALLEY RD/MIRA MESA BLVD EXIT. TURN LEFT ONTO MIRA MESA BLVD, TURN LEFT ONTO SCRANTON ROAD. TURN RIGHT ONTO MOREHOUSE DRIVE.
FROM I-805 N TOWARD LOS ANGELES, TAKE THE MIRA MESA BLVD/VISTA SORRENTO PKWY EXIT. TURN RIGHT ONTO MIRA MESA BLVD. TURN LEFT ONTO SCRANTON RD. TURN RIGHT ONTO MOREHOUSE DR.

ADDITIONAL PARKING CAN BE FOUND (ON TOP OF THE AT&T BUILDING) BY CONTINUING ON MOREHOUSE PAST OUR BUILDING AND TURNING LEFT AT THE NEXT DRIVEWAY UP THE HILL.

SAN FRANCISCO
150 EXECUTIVE PARK BLVD., STE 2400
SAN FRANCISCO, CA 94134
I-80 W BECOMES US-101 S. TAKE EXIT 429A TOWARD MONSTER PARK/TUNNEL AVE. TAKE THE RAMP TOWARD 3COM PARK. TURN RIGHT ONTO ALANNA RD. TURN LEFT ONTO EXECUTIVE PARK BLVD.

SANTA CLARA
2936 SCOTT BLVD
SANTA CLARA, CA 95054
FROM US-101 N, TAKE THE SAN TOMAS EXPWY/MONTAGUE EXPWY EXIT- EXIT 392. TAKE THE SAN TOMAS EXPWY RAMP. MERGE ONTO SAN TOMAS EXPY/CR-G4. TURN LEFT ONTO SCOTT BLVD.

FROM I-880 S TOWARD SAN JOSE, TAKE THE MONTAGUE EXPWY EXIT (7). TAKE THE MONTAGUE EXPWY WEST RAMP. MERGE ONTO MONTAGUE EXPY/CR-G4 E. TURN LEFT ONTO E TRIMBLE RD. E TRIMBLE RD BECOMES DE LA CRUZ BLVD. TURN SLIGHT RIGHT ONTO CENTRAL EXPY/CR-G6 W. TURN SLIGHT RIGHT ONTO SCOTT BLVD.

SANTA ROSA
160 WIKIUP DRIVE, SUITE 105
SANTA ROSA, CA 95403
FROM US-101 N, TAKE MARK WEST SPRINGS/RIVER ROAD EXIT. TURN RIGHT ON MARK WEST SPRINGS. TURN LEFT AT OLD REDWOOD HIGHWAY. TURN RIGHT ON WIKIUP DRIVE. FIRST DRIVEWAY ON RIGHT.

FROM US-101 S, TAKE MARK WEST SPRINGS/RIVER ROAD EXIT. TURN LEFT ON MARK WEST SPRINGS. TURN LEFT AT OLD REDWOOD HIGHWAY. TURN RIGHT ON WIKIUP DRIVE. FIRST DRIVEWAY ON RIGHT.

UNION CITY
32960 ALVARADO-NILES RD, SUITE 650
UNION CITY, CA 94587
FROM I-880 N – AT EXIT 23, TAKE RAMP RIGHT AND FOLLOW SIGNS FOR ALVARADO NILES RD. TURN RIGHT ONTO ALVARADO NILES RD. AFTER ABOUT A MILE, MAKE A U-TURN AT DOWE AVE. TAKE THE FIRST RIGHT INTO THE OFFICE PARK AND THEN TAKE THE FIRST LEFT ONCE ON THE PROPERTY. SUITE 650 WILL BE IN THE FIRST BUILDING ON YOUR RIGHT.
FROM I880 S – AT EXIT 23, TAKE RAMP RIGHT AND FOLLOW SIGNS FOR ALVARADO NILES RD. TURN LEFT ONTO ALVARADO NILES RD. AFTER ABOUT A MILE, MAKE A U-TURN AT DOWE AVE. TAKE THE FIRST RIGHT INTO THE OFFICE PARK AND THEN TAKE THE FIRST LEFT ONCE ON THE PROPERTY. SUITE 650 WILL BE IN THE FIRST BUILDING ON YOUR RIGHT.

VENTURA
4245 MARKET ST, SUITE 208
VENTURA, CA 93003
FROM US-101N, TAKE THE TELEPHONE ROAD (EXIT 65). TURN LEFT ONTO TELEPHONE ROAD. TURN RIGHT ONTO MARKET STREET.

VISALIA
3400 W MINERAL KING AVE, SUITE D
VISALIA, CA 93291
FROM CA-99N, MERGE ONTO CA-198E VIA EXIT 96 TOWARD VISALIA/SEQUOIA NAT'L PARK. TAKE THE EXIT TOWARD DEMAREE STREET. MERGE ONTO W NOBLE AVENUE. TURN LEFT ONTO S COUNTY CENTER DRIVE. TAKE THE 1ST LEFT ONTO W MINERAL KING AVENUE.

WALNUT CREEK
175 LENNON LANE, SUITE 203
WALNUT CREEK, CA 94598
FROM I-5N, KEEP LEFT TO TAKE I-580W TOWARD TRACY/SAN FRANCISCO. MERGE ONTO I-680N VIA EXIT 44B TOWARD SACRAMENTO/WALNUT CREEK/CONCORD. TAKE THE YGNACIO VALLEY ROAD EXIT AND TURN RIGHT. TURN LEFT ONTO LENNON LANE.

OUT-OF-STATE EXAMINATION SITE LOCATIONS

The exam is administered at the following out-of-state examination sites:

ALBUQUERQUE
9550 SAN MATEO BLVD, N.E., SUITE G
ALBUQUERQUE, NM 87113
FROM I-25 S -TAKE EXIT 234 NM-556/ROY AVE TOWARD TRAMWAY RD. CONTINUE ONTO PAN AMERICAN FRONTAGE RD S FOR .2 MILES CONTINUE ONTO PAN AMERICAN FREEWAY NE AND GO .4 MILES. TURN RIGHT ONTO VENICE AVE NE AND GO .3 MILES. THE PSI OFFICE IS THE LAST BUILDING ON THE LEFT BEFORE YOU REACH SAN MATEO. THE MAIN ENTRANCE THAT FACES SAN MATEO IS WHERE TEST TAKERS WILL ENTER. THE ENTRANCE FACING VENICE AVE WITH BE WHERE LICENSING CANDIDATES WILL REPORT.

ATLANTA (MARIETTA)
2100 ROSWELL ROAD NE, SUITE 2128
MARIETTA, GA 30062
FROM I-75 NORTHBOUND, TAKE EXIT #263 – THE 120 LOOP, EAST TOWARD ROSWELL. DRIVE APPROXIMATELY 1.5 MILES (PAST POWERS FERRY AND LOWER ROSWELL ROADS) AND EXIT RIGHT TOWARD ROSWELL. MAKE A RIGHT AT THE LIGHT OFF OF THE EXIT AND ONTO ROSWELL ROAD. PAVILIONS AT EAST LAKE SHOPPING CENTER IS ½ MILE ON RIGHT.

BRONX
34 MARCONI STREET, SUITE 210
BRONX, NY 10461
PRESS IN THE CODE 26 TO ACCESS SUITE AFTER ARRIVAL AT BUILDING

HEAD NORTH ON HUTCHINSON RIVER PKWY N. TAKE EXIT 3W FOR PELHAM PKWY W. MERGE ONTO BRONX AND PELHAM PKWY. USE THE RIGHT LANE TO TAKE THE HUTCHINSON PKWY S RAMP TO WHITESTONE BR QUEENS. MERGE ONTO HUTCHINSON RIVER PKWY S. TAKE EXIT 2 TOWARD WESTCHESTER AVE/E TREMONT AVE. TAKE A SLIGHT RIGHT TOWARDS WATERS PL. TURN RIGHT ONTO WATERS PL. TURN RIGHT ONTO MARCONI ST. THE OFFICE WILL BE ON YOUR LEFT.

ENTER THE FRONT ENTRANCE PRESS 26 TO ACCESS. AFTER ENTRANCE INTO BUILDING TAKE THE STAIRS OR ELEVATOR TO THE SECOND FLOOR. WE ARE IN SUITE 210. IF TAKING THE STAIRS, TAKE A LEFT ONCE YOU REACH THE SECOND FLOOR. THE OFFICE IS AT THE TOP OF THE RAMP. FROM THE ELEVATOR, TAKE 2 RIGHTS. THE OFFICE IS AT THE TOP OF THE RAMP.

CENTENNIAL
12150 E. BRIARWOOD AVE, SUITE 270
CENTENNIAL, CO 80112
EXIT I-25 AT ARAPAHOE ROAD. HEAD EAST ON ARAPAHOE (AWAY FROM THE MOUNTAINS) TO PEORIA (5 TRAFFIC LIGHTS). TURN RIGHT ON PEORIA AND LEFT ON BRIARWOOD.

CHARLOTTE
TYVOLA EXECUTIVE PARK 1
5701 WESTPARK DR, #101
CHARLOTTE, NC 28217
FROM I-77S TOWARDS COLUMBIA, EXIT TYVOLA ROAD (EXIT #5). TURN LEFT AT TYVOLA ROAD. MAKE A RIGHT AT WESTPARK DR.
FROM I-77N, EXIT TYVOLA ROAD (EXIT #5). BEAR RIGHT AT TYVOLA ROAD. TURN RIGHT AT WESTPARK DR.

CHERRY HILL
901 LINCOLN DR W, SUITE 130
MARLTON, NJ 08053
FROM NJ-73 NORTH – TAKE THE RAMP ON THE ON THE RIGHT FOR NJ-73 NORTH AND HEAD TOWARDS NEW JERSEY TURPIKE/PALMYRA/TACONY. GO 1.6 MILES THEN BEAR RIGHT TO TURN ONTO LINCOLN DR EAST. TURN LEFT ONTO LINCOLN DR E, WHICH THEN TURNS INTO LINCOLN DR. AT THE LIGHT, GO STRAIGHT ONTO LINCOLN DR WEST.

CHICAGO
332 S. MICHIGAN AVENUE
SUITE 525
CHICAGO, IL 60604
TAKE US-41S WHICH BECOMES I-94E. TAKE THE W JACKSON BLVD EXIT (51F). TURN LEFT ON W JACKSON BLVD. TURN RIGHT ON S MICHIGAN AVE.

DALLAS
1701 N COLLINS BLVD, SUITE 130
RICHARDSON, TX 75080
FROM US-75 NORTH TAKE EXIT 26 ONTO N. CENTRAL EXPRESSWAY TOWARD COLLINS BLVD./CAMPBELL RD. TURN LEFT ONTO CAMPBELL RD. TURN LEFT ON COLLINS BLVD. BUILDING IS ON RIGHT.

HOUSTON (NORTHWEST)
9800 NORTHWEST FREEWAY
SUITE 200
HOUSTON, TX 77092
FROM HWY 290 DRIVING SOUTHEAST, MERGE ONTO LOOP 610 NORTH. EXIT AT T.C.JESTER AND THEN U-TURN UNDER LOOP 610. STAY ON THE FEEDER ROAD, SHERATON HOTEL IS ON THE RIGHT AS THE ROAD CURVES RIGHT. TURN INTO THE PARKING LOT IMMEDIATELY AFTER THE SHERATON HOTEL AND BEFORE THE OFFICE BUILDING. CENTER IS ON THE 2ND FLOOR.

LAS VEGAS
5740 S EASTERN AVE, SUITE 200
LAS VEGAS, NEVADA 89121
FROM I-5 S - AT EXIT 37, HEAD RIGHT ON THE RAMP FOR TROPICANA AVE TOWARD UNLV. TURN RIGHT ONTO PARADISE RD GO ABOUT .8 OF A MILE AND THEN TURN LEFT ONTO E RUSSELL RD. GO ABOUT 1.6 MILES AND THEN TURN RIGHT ONTO S EASTERN AVE. THE MIRACLE FLIGHTS PLAZA OFFICES WILL BE ON THE LEFT.

MILFORD
500 BIC DRIVE
SUITE 101
MILFORD, CT 06461
FROM HIGHWAY I-95 EXIT 35. GO TOWARD BIC DRIVE. GO .5 MILES TO 500 BIC DRIVE WHICH IS AT GATE 1 OF THE FORMER BIC COMPLEX. GO TO THE REAR OF THE LOT AND PARK. WALK DOWN THE HILL IN FRONT OF THE BUILDING AND ENTER THE FRONT DOOR. SIGNS WILL DIRECT YOU TO SUITE 101 (PSI).

NASHVILLE
THE OAKS
1102 KERMIT DRIVE, SUITE 101
NASHVILLE, TN 37217
FROM I-40 EAST: TAKE EXIT ONTO I-24 (EXIT 213-A). TAKE MURFREESBORO ROAD AT THE FIRST EXIT (EXIT 52). STAY IN THE RIGHT LANE ON THE RAMP, AS THE EXIT APPEARS WHILE YOU ARE STILL IN THE CURVE. ON MURFREESBORO, STAY IN THE LEFT LANE. YOU WILL PASS DAYS INN AND SUPER GIGANTE GROCERY ON YOUR RIGHT. TURN LEFT ONTO KERMIT DRIVE WHEN THERE IS A MCDONALDS ON YOUR RIGHT. PSI IS IN THE FIRST BUILDING ON YOUR LEFT.

FROM I-40 WEST: TAKE EXIT ONTO BRILEY PARKWAY, TURN LEFT ONTO BRILEY PWY. EXIT ONTO MURFREESBORO RD. STAY IN THE RIGHT LANE. TURN RIGHT ONTO KERMIT DRIVE. PSI IS IN THE FIRST BUILDING ON YOUR LEFT.

OLATHE
18000 W. 105TH ST.
CORPORATE RIDGE OFFICE PARK
OLATHE, KS 66061
FROM EAST - TAKE I-435 W TO K-10/LAWRENCE EXIT 1B. FROM K-10, EXIT AT RIDGEVIEW RD AND TURN LEFT. TAKE FIRST LEFT INTO OFFICE PARK. THE PSI OFFICE IS ON LEFT.
FROM NORTH - TAKE I-35 S TO I-435 W EXIT 222B, THEN TAKE K-

PHIDELPHIA
ONE BALA AVENUE, SUITE 310
BALA CYNWYD, PA 19004
FROM I-76 EXIT CITY LINE AVENUE. FOLLOW CITY LINE AVENUE SOUTH. THE BUILDING IS ON THE CORNER OF BALA AVENUE AND CITY LINE (NEXT TO THE BALA CYNWYD RAILROAD STATION). THIS IS NOT BALA PLAZA.

RICHMOND (BOULDERS II)
7400 BEAUFONT SPRINGS DR
BOULDERS II BUILDING, SUITE 560
RICHMOND, VA 23225
FROM VA-150 N - TAKE THE US-60 W/MIDLOTHIAN TURNPIKE EXIT TOWARDS MIDLOTHIAN. MERGE ONTO US-60 W. IN .3 MILES, TURN RIGHT TOWARDS SPRINGLINE DR. IN .3 MILES, TURN LEFT ONTO BEAUFONT SPRINGS DR. IN ABOUT .3 MILES THE BUILDING SHOULD BE ON THE RIGHT. A SIGN NEAR THE ROAD SAYS "BOULDERS II" TO LET YOU KNOW YOU ARE AT THE RIGHT BUILDING. ONCE PARKED, GO INSIDE THE BUILDING AND TAKE THE ELEVATOR TO THE 5TH FLOOR.

SOUTHFIELD (DETROIT AREA)
2640 LAHSER ROAD, SUITE 150
SOUTHFIELD, MI 48033
FROM I-96 E MERGE ONTO I-696 E. THEN MERGE ONTO MI-10 S. TAKE THE LAHSER ROAD EXIT. KEEP LEFT AT THE FORK IN THE RAMP. TURN LEFT ONTO NORTHWESTERN HWY. TURN RIGHT ONTO LAHSER ROAD. YOU MAY ACCESS THE BUILDING FROM THE BACK USING THE NW DOOR.

SPRINGFIELD
1111 ELM STREET, SUITE 32A
WEST SPRINGFIELD, MA 01089
TAKE MASS PIKE (RT. 90). EXIT 4-WEST SPRINGFIELD/HOLYOKE. TURN RIGHT ON WEST SPRINGFIELD/RT. 5 SOUTH. CONTINUE ON RT. 5 APPROXIMATELY TWO MILES. TURN RIGHT ON ELM ST.-IMMEDIATELY AFTER SHOWCASE CINEMAS. OFFICE IS APPROXIMATELY 1/4 MILE ON THE RIGHT.

TULSA
2840 E. 51ST STREET
BRITTANY SQUARE OFFICE PARK, SUITE 215
TULSA, OK 74105

VANCOUVER
11818 SE MILL PLAIN BLVD, STE 402
VANCOUVER, WA 98684

FROM I-205 N - TAKE EXIT 28A-B-C FOR MILL PLAIN BLVD TOWARD NE 112TH AVE AND USE THE RIGHT 2 LANES. KEEP RIGHT AT THE FORK TO CONTINUE TO CONTINUE TO EXIT 28A AND FOLLOW THE SIGNS FOR MILL PLAIN BLVD E. USE ANY LANE TO TURN RIGHT ONTO SE MILL PLAIN BLVD. TAKE A LEFT ONTO NE 120TH AVE. TAKE THE FIRST LEFT INTO CRESTWOOD BUSINESS PARK. THE PSI TEST CENTER IS LOCATED IN BUILDING 4, SUITE 402, BETWEEN SACRED STONE HOLISTIC CENTER AND REALTYONEGROUP.

WEST DES MOINES
950 OFFICE PARK RD, SUITE 212
WEST DES MOINES, IA 50265
FROM INTERSTATE 235 (EASTBOUND OR WESTBOUND), TAKE EXIT #3 FOR 8TH STREET (WEST DM)/73RD ST (WINDSOR HTS). TURN RIGHT AT THE TRAFFIC LIGHT AND PROCEED SOUTH TO OFFICE PARK ROAD (FIRST TRAFFIC LIGHT PAST THE FREEWAY INTERCHANGES). TURN RIGHT (WEST) ON OFFICE PARK, GO 2 BLOCKS TO 950 OFFICE PARK ROAD (ON THE LEFT). PARKING IS BOTH NORTH AND SOUTH OF THE BUILDING.

WEST HARTFORD
1245 FARMINGTON AVENUE, SUITE 203
WEST HARTFORD CT.
FROM I-84 WEST, TAKE EXIT 40 TOWARD CT-71/NEW BRITAIN AVE/CORBINS CORNER. TURN RIGHT ONTO RIDGEWOOD RD. TURN LEFT ONTO WOOD PONT RD. TURN LEFT ONTO TUNXIS RD. TURN RIGHT ONTO BROOKMOOR RD. TURN RIGHT ONTO BUENA VISTA RD. TURN LEFT ONTO EVERETT AVE. TURN RIGHT ONTO FARMINGTON AVE. DESTINATION IS ON THE RIGHT.

WILSONVILLE
25195 SW PARKWAY AVENUE, SUITE 105
WILSONVILLE, OR 97070
GOING SOUTH: OFF I5, TAKE EXIT 286 (ELLINGENS/BOONES FERRY RD). TURN LEFT AND CROSS BACK OVER THE FREEWAY. TURN LEFT AT 2ND SIGNAL LIGHT (PARKWAY AVE.) TURN INTO PARKWAY PLAZA PARKING LOT (ACROSS THE STREET FROM SHRINER'S). WE ARE LOCATED IN THE MAIN ENTRANCE FIRST DOOR ON THE RIGHT.

WHEATRIDGE
4891 INDEPENDENCE ST #220
WHEAT RIDGE, CO 80033
From I-70W, Merge onto Kipling St/CO-391N. Turn right onto W 49th Ave. Take the 1st right onto Independence St.

REPORTING TO THE EXAMINATION SITE

On the day of the examination, candidates must arrive at least 30 minutes prior to a scheduled appointment time. This allows time for check-in and identification verification and provides time for the candidates to familiarize themselves with the examination process. Candidates who arrive late may not be admitted to the examination site, and they may forfeit the examination registration fee. Even though candidates will be thumb printed, they are still required to comply with any identification requirements established by the appropriate regulatory entity.

REQUIRED IDENTIFICATION AT EXAMINATION SITE

A candidate must provide one of the following valid and current forms of government issued identification in order to examine:

- State-issued Driver License
- State-issued Identification Card
- U.S. Military-issued Identification Card
- U.S. Government-issued Passport
- U.S. Government-issued Passport Card

All identification photographs must be recognizable as the person to whom the identification card was issued. The name on the application must match the photographic I.D. card.

If a candidate cannot provide the required identification, the candidate must call (877) 392-6422 at least 3 weeks prior to their scheduled appointment to arrange a way to meet this security requirement. *Failure to provide all of the required identification at the time of the examination without notifying PSI is considered a missed appointment, and the candidate will not be able to take the examination.*

CALIFORNIA LAW SECURITY PROCEDURES

Section 123 of the California Business and Professions Code states: It is a misdemeanor for any person to engage in any conduct which subverts or attempts to subvert any licensing examination or the administration of an examination, including, but not limited to:

- Conduct which violates the security of the examination materials;
- Removing from the examination room any examination materials without authorization;
- The unauthorized reproduction by any means of any portion of the actual licensing examination;
- Aiding by any means the unauthorized reproduction of any portion of the licensing examination;
- Paying or using professional or paid examination-takers for the purpose of reconstructing any portion of the licensing examination;
- Obtaining examination questions or other examination material, except by specific authorization either before, during, or after an examination; or
- Selling, distributing, buying, receiving, or having unauthorized possession of any portion of a future, current, or previously administered licensing examination.
- Communicating with any other examinee during the administration of a licensing examination.
- Copying answers from another examinee or permitting one's answers to be copied by another examinee.
- Having in one's possession during the administration of the licensing examination any books, equipment, notes, written or printed materials, or data of any kind, other than the examination materials distributed, or otherwise authorized to be in one's possession during the examination.
- Impersonating any examinee or having an impersonator take the licensing examination on one's behalf.

Nothing in this section shall preclude prosecution under authority provided for in any other provision of law. In addition to any other penalties, a person found guilty of violating this section, shall be liable for the actual damages sustained by the agency administering the examination not to exceed ten thousand dollars ($10,000) and the costs of litigation.

Additionally, section 496 states: A board may deny, suspend, revoke, or otherwise restrict a license on the ground that an applicant or licensee has violated section 123 pertaining to subversion of licensing examinations.

IMPORTANT INFORMATION ABOUT TAKING AN EXAMINATION

1. All candidates will have their thumbprint taken during examination check-in. The thumb print must be matched after candidates return from a restroom break and any time the candidate leaves and returns to the test site after check-in.

2. The temperature in the testing room is maintained at a moderate level. Candidates are advised to layer clothing. Acceptable layered clothing includes lightweight shirts, sweaters, and pullovers without pockets or hoods. These items must be worn upon check-in, while you wait to enter the testing room, and during your initial seating for the examination. If the layered item is removed during the examination, you will be required to store it in the lobby while time continues to count down on your examination. Outerwear (coats, heavy jackets, vests, shawls, scarves, etc.) is not allowed in the testing rooms.

3. There are timing mechanisms available in the testing room and on the computer console to help candidates keep track of time during the test administration. Candidates are not permitted to bring watches or other timekeeping devices into the testing rooms.

4. Only one candidate will be allowed to take a restroom break at a time. Candidates are required to sign out when leaving and returning to the testing room. If a candidate's restroom break takes longer than 5 (five) minutes, a proctor will check on the candidate and will notify the applicable regulatory entity of the occurrence. The regulatory entity will investigate and take appropriate action.

5. The following is a non-exhaustive list of personal items that are not permitted in the testing rooms:

Purses	Briefcases/daypacks/luggage
Cellular phones	Pagers
Drinks (including water)	Food/candy/snacks/gum
Good luck items	Luggage
Calculators	Reading materials
Textbooks	Notes
Any recording device	Smart devices
Electronic devices	Headphones or earphones/earbuds
Personal pens or pencils	Therapeutic items
Cameras	Over-the-counter medication
Weapons	Fashion scarves
Hats/baseball caps/visors*	Sunglasses**
Bulky, large or noisy jewelry***	Prescription drugs****

**Headwear worn for religious purposes is subject to inspection.*
***Prescription and non-prescription eyeglasses may not be worn for the photo. Eyeglasses subject to inspection.*
****Jewelry that is allowed into the examination room is subject to inspection.*
*****Drugs that are medically necessary during the pendency of the examination may be brought into the examination site, in a container bearing a proper prescription label with the name of the candidate and of the drug; any such medication is subject to examination by a proctor upon check-in.*

Examination proctors will have considerable discretion to refuse permission of clothing and/or items that compromise the integrity or security of the examination.

During the check-in process, all candidates will be asked if they possess any of the prohibited items and all candidates will be asked to empty their pockets. If prohibited items are found during check-in, candidates must return these items to their vehicle or other place of safekeeping. Neither PSI nor the Department of Consumer Affairs will be responsible for the items. Any candidate possessing prohibited items in the testing room will have his or her examination results invalidated, and PSI will notify the appropriate regulatory entity of the occurrence.

6. Shoes must be worn at all times and feet are not permitted on the chairs. Feet must remain on the floor during examinations.

7. Copying any portion of the examination content by any means or communicating examination content for the purpose of aiding its unauthorized reproduction, whether before, during, or after the examination, is a violation of PSI security policy and existing law. Either one may result in the disqualification or invalidation of examination results, the denial of your license, and may result in criminal prosecution.

8. If a candidate is asked by a proctor to step into the lobby during your examination, the proctor will suspend the candidate's examination, so all remaining test time will be retained.

Only candidates, and those individuals with prior regulatory entity approval, are allowed to be present in the testing sites.

If candidates require that an exception be made to ANY of the abovementioned security procedures, candidates must contact their regulatory entity PRIOR to the date of their examination. The regulatory entity must provide the exception to PSI. NO EXCEPTIONS WILL BE MADE ON THE DAY OF THE EXAMINATION.

TAKING THE EXAMINATION BY COMPUTER

The examination will be administered via computer. You will be using a mouse and computer keyboard.

IDENTIFICATION SCREEN

You will be directed to a semiprivate testing station to take the examination. When you are seated at the testing station, you will be prompted to confirm your name, identification number, and the examination for which you are registered.

TUTORIAL

Before you start your examination, an introductory tutorial is provided on the computer screen. The time you spend on this tutorial, up to 15 minutes, DOES NOT count as part of your examination time. Sample questions are included following the tutorial so that you may practice answering questions and reviewing your answers.

TEST QUESTION SCREEN

The "function bar" at the top of the test question screen provides mouse-click access to the features available while taking the examination.

One question appears on the screen at a time. During the examination, minutes remaining will be displayed at the top of the screen and updated as you record your answers.

EXAMINATION REVIEW

Examination development and testing specialists in conjunction with the LATC, will continually evaluate the examinations being administered to ensure that the examination accurately measures competency in the required knowledge areas.

EXAMINATION DEVELOPMENT

The LATC CSE is developed and maintained by OPES, a division of the Department of Consumer Affairs. OPES staff consists of test validation and development specialists trained to develop and analyze occupational licensing examinations.

California licensed landscape architects are trained by these testing specialists and participate in workshops where examinations are developed. The licensed landscape architects are referred to as "Subject Matter Experts" (SMEs). These SMEs write and review multiple-choice questions based specifically on the examination plan, which is a result of the most recent occupational analysis.

The cooperative efforts among the members of the landscape architecture profession, the OPES, and the LATC are necessary to achieve both the measurement and content standards for examination construction.

ESTABLISHING THE PASSING STANDARDS

The CSE measures knowledge and skills required for landscape architectural practice in California and represents a standard of performance that landscape architect SMEs agree is the minimum acceptable level for licensing in the profession.

To establish pass/fail standards for the CSE, a criterion-referenced passing score methodology is used. The intent of this methodology is to differentiate between a qualified and unqualified licensure candidate. The passing score is based on minimum competence criterion that are defined in terms of the actual behaviors that qualified architects would perform if they possessed the knowledge necessary to perform job activities.

During a criterion-referenced passing score procedure, a panel of landscape architect SMEs also consider other factors that would contribute to minimum acceptable competence, such as prerequisite qualifications (e.g., education, training and experience); the difficulty of the issues addressed in each multiple-choice item; and public health and safety issues. By adopting a criterion-referenced passing score, the LATC applies the same minimum competence standards to all licensure candidates.

EXAMINATION RESULTS

After completing the CSE, a candidate will receive a printed Score Report indicating whether they have passed or failed.

Candidates who pass the CSE are eligible to apply for licensure. The LATC will provide information on obtaining licensure to eligible candidates.

Candidates who fail the CSE are eligible to retake the examination 90 days from the notification of failed examination. Candidates who are unsuccessful will be given an application to re-take the CSE at the testing center or they may obtain it on the LATC website at www.latc.ca.gov or by calling (916) 575-7230.

There is no provision for an appeal of a candidate's failed examination score.

Submittal of a new application and payment to the LATC is required in order to retake the CSE; however, a candidate cannot schedule or retake the examination for at least 90 days from the date he or she took the examination they failed. If the new application and payment are received by the LATC within the 90-day wait time, a new notice of eligibility (CSE Candidate Guide) will be sent to the candidate (from PSI) near the end of that waiting period. If the application and payment are received any time after that waiting period, they will be processed within normal processing times by the LATC, PSI will be notified of the candidate's renewed eligibility, and a new notice of eligibility will be sent to the candidate (from PSI).

CSE TEST CONTENT OUTLINE

The CSE is designed to assess a candidate's knowledge and experience as *applied* to job activities of landscape architects. The CSE is structured into ***weighted*** content areas.

The examination plan represents job tasks and knowledge, skills, and abilities that licensees are expected to know and perform at the time of licensure. Examination questions are developed directly from specific tasks and the KSAs associated with those tasks in the examination plan.

The CSE consists of multiple-choice items and may contain additional items for the purpose of pre-testing (non-scoreable items). Pre-testing allows performance data to be gathered and evaluated before the items are scoreable in a future examination. These pre-test items, distributed throughout the examination, are not identified or used in calculating the examination score.

All of the scoreable items in the CSE have been written and reviewed by California-licensed landscape architects, are based on the knowledge statements contained in the CSE Examination Plan, are written at a level to assess minimum standards of competency necessary for practice in California and have been pre-tested to ensure statistical performance standards are met.

There is only one correct answer for each item. The "incorrect" answers are typically common errors and misconceptions, true but not relevant statements, or incorrect statements. There are no "trick" questions in the examination. Candidates will have approximately TWO AND A HALF (2.5) hours to complete the examination.

CONTENT AREA 1: SCOPE OF PROJECT (20%)		
Section	Task	Associated Knowledge Statements
1A: Inventory and Analysis (15%)	T1. Conduct site visit to Identify on- and off-site conditions that could impact project development.	K1. K of methods for evaluating the impact of site conditions on project development. K2. K of methods for identifying the impact of site resources on project development.
	T2. Evaluate site topography and geology to determine the implications of landform on project development.	K3. K of methods for performing topographical analyses. K4. K of methods for interpreting information from geotechnical or geological reports. K5. K of the effects of topographic, geotechnical, and geologic characteristics on landscape design. K6. K of topographic, geologic, and geotechnical conditions that present a risk or constraint to project development.
	T3. Assess hydrologic conditions to determine implications of water storage and movement on project development.	K7. K of methods for conducting hydrologic analyses. K8. K of methods for interpreting information from hydrologic reports. K9. K of the effects of surface and subsurface hydrologic characteristics on landscape design. K10. K of hydrologic conditions that present a risk to landscape structure or design.
	T4. Evaluate soil characteristics to determine the effects of composition, condition, or contamination on project development.	K11. K of methods for obtaining soil analyses. K12. K of methods for interpreting information from soil analysis reports. K13. K of the effects of soil conditions on landscape design. K14. K of the relationship between soil, hydrology, and vegetation. K15. K of the relationship between environment, climate, and soil conditions or contamination.
	T5. Analyze environmental factors to identify conditions that influence site.	K16. K of methods for evaluating the impact of climate and microclimate conditions. K17. K of methods for evaluating site ecology and habitats. K18. K of methods for interpreting the results of environmental studies. K19. K of the effects of climate and environmental factors on landscape design.

CONTENT AREA 1: SCOPE OF PROJECT (20%), CONTINUED		
Section	Task	Associated Knowledge Statements
1A: Inventory and Analysis (15%), continued	T6. Perform a vegetation analysis to identify benefits and limitations on the proposed project.	K14. K of the relationship between soil, hydrology, and vegetation. K19. K of the effects of climate and environmental factors on landscape design. K20. K of vegetation species suitable to geographic regions. K21. K of methods for evaluating condition and utility of existing vegetation. K22. K of vegetation conditions that present risks for landscape development.
	T7. Evaluate existing site structures and infrastructure to identify potential benefits and limitations for proposed project.	K23. K of methods for evaluating the impact of easements and setbacks on site development. K24. K of methods for evaluating the impact of utilities on site development. K25. K of methods for evaluating structures and other constructed site features on site development.
	T8. Evaluate potential fire risk or other natural hazards associated with site conditions to determine need for mitigation.	K26. K of methods for identifying fire risk or hazardous conditions that impact project development. K27. K of methods for interpreting information about wildland urban interface zones.
	T9. Evaluate information about social, cultural, and historical factors to determine implications for proposed development.	K28. K of methods for determining social, cultural, and historical factors that influence site development.
	T10. Evaluate impacts of project development to determine effects on surrounding areas or neighboring properties.	K29. K of methods for evaluating the impact of proposed site development on adjacent sites, structures, or facilities.
	T11. Seek consultations to address unique or unexpected findings during site analyses.	K30. K of sources of technical information and expertise for clarifying site findings.
	T12. Engage with stakeholders to obtain information related to proposed program.	K31. K of techniques for engaging stakeholders in the information-gathering process. K32. K of methods for analyzing stakeholder input about proposed development processes.

CONTENT AREA 1: SCOPE OF PROJECT (20%), CONTINUED		
Section	Tasks	Associated Knowledge Statements
1B: Regulatory Implications for Project Development (5%)	T13. Develop design services contract to comply with legal requirements for professional practice.	K33. K of laws and regulations pertaining to consumer protections. K34. K of laws and regulations related to development of professional services contracts. K35. K of laws related to California Landscape Architects Practice Act. K36. K of professional and ethical standards related to practice of landscape architecture.
	T14. Identify laws, regulations, and codes related to the project development to comply with statutory requirements.	K37. K of laws, regulations, and codes associated with project site development. K38. K of CEQA requirements for site design and development.
	T15. Identify regulatory agency requirements to comply with permitting and approval processes.	K39. K of regulatory agencies governing phases or processes involved in project development. K40. K of regulatory agency requirements associated with elements of project development. K41. K of laws and regulations associated with permitting processes. K42. K of methods for coordinating with technical consultants regarding regulatory, zoning, or property requirements.
	T16. Identify site features that are legally protected to comply with statutory restrictions or development parameters.	K43. K of laws related to site development and the preservation of heritage, endangered, or protected plant species. K44. K of laws related to the preservation or maintenance of cultural or historical sites. K45. K of laws related to site development and wildlife protections. K46. K of laws related to site development near riparian, coastal, or freshwater bodies. K47. K of laws related to site development subject to stormwater management requirements.

CONTENT AREA 2: PROGRAM DEVELOPMENT (5%)		
Section	Task	Associated Knowledge Statements
	T17. Develop feasibility studies to determine the viability of proposed program.	K48. K of factors that impact program feasibility. K49. K of processes involved in evaluating regulatory, site, and cost constraints that impact program feasibility.
	T18. Develop program to meet project requirements of clients and users.	K50. K of methods for integrating information from site analysis into program development. K51. K of methods for determining the program scope and parameters. K52. K of techniques for determining sequence of program components. K53. K of program alternatives for addressing unique site characteristics, budget, or other site considerations.
	T19. Prepare presentation drawings and materials to communicate program information to stakeholders and the public.	K54. K of graphic design and presentation media for conveying information regarding program and alternatives.
	T20. Engage with stakeholders and public regarding program to increase involvement and address potential issues.	K55. K of techniques for stakeholder and public outreach. K56. K of techniques for communicating project concepts to stakeholders and public. K57. K of methods for addressing stakeholder or public feedback regarding program.

CONTENT AREA 3: DESIGN PROCESS (60%)		
Section	Task	Associated Knowledge Statements
3A: Site Design (35%)	T21. Design site plan to define the scale and scope of the project.	K58. K of regulatory requirements associated with site development. K59. K of strategies for integrating site analyses and program objectives into site design. K60. K of methods for evaluating design options based on program, cost, and constraints. K61. K of methods for selecting site structures, features, or amenities that conform to program objectives.
	T22. Design vehicular and non-vehicular circulation plan to provide access and accessibility consistent with program objectives.	K62. K of laws and regulations regarding site accessibility design. K63. K of methods for designing vehicular and non-vehicular circulation systems. K64. K of methods for designing for emergency vehicle access. K65. K of strategies for designing multimodal transportation alternatives. K66. K of strategies of designing landscapes for bicycle and vehicle parking areas. K67. K of methods for collaborating with consultants on vehicular and nonvehicular circulation systems.
	T23. Design site grading and drainage plan to address elevation issues and direct the flow of surface water.	K68. K of laws and regulations regarding on-site stormwater management. K69. K of laws and regulations associated with site grading and drainage design. K70. K of strategies for designing grading and drainage systems. K71. K of calculations used in grading and drainage design. K72. K of strategies for collaborating with other consultants in grading and drainage design.
	T24. Design planting plan to identify types and locations of vegetation based on program, suitability, and sustainability.	K73. K of landscape strategies that support California's ecological communities and regions. K74. K of methods for selecting vegetation species consistent with site location. K75. K of methods for selecting vegetation consistent with water management practices. K76. K of methods for addressing geographic and ecological characteristics that impact vegetation. K77. K of strategies for managing invasive or noxious vegetation in landscape design. K78. K of planting strategies that mitigate fire or other site hazards. K79. K of strategies for mitigating or remediating the effects of toxicity on soil. K80. K of planting strategies for use with reclaimed water. K81. K of planting strategies for mitigating risks associated with landscape design.

CONTENT AREA 3: DESIGN PROCESS (60%), CONTINUED		
Section	Task	Associated Knowledge Statements
3A: Site Design (35%), continued	T25. Design irrigation plan to facilitate water management and efficient distribution of water.	K82. K of laws and regulations regarding water management and conservation. K83. K of strategies for designing irrigation distribution systems. K84. K of types of irrigation equipment and their function. K85. K of methods of hydraulic design for irrigation systems. K86. K of methods for determining irrigation requirements associated with plant hydrozones. K87. K of MWELO requirements and other irrigation design practices.
	T26. Design lighting layout plan to address outdoor illumination of the project site.	K88. K of laws and regulations regarding lighting design requirements. K89. K of strategies for designing site lighting. K90. K of types of lighting fixtures and equipment. K91. K of strategies for collaborating with other consultants in lighting design.
	T27. Design layout of site elements to promote user safety and security.	K92. K of laws and regulations related to site safety and security. K93. K of design strategies for increased user safety, security, and crime prevention. K94. K of types of equipment and materials used in site design for safety and security.
	T28. Develop design solutions to mitigate potential hazards.	K95. K of design solutions to mitigate geophysical hazards. K96. K of design solutions to mitigate hydrological hazards. K97. K of design solutions to mitigate fire hazards. K98. K of design solutions to mitigate weather and climate-associated hazards. K99. K of design solutions to mitigate biological hazards.

CONTENT AREA 3: DESIGN PROCESS (60%), CONTINUED		
Section	Task	Associated Knowledge Statements
3B: Design Solutions for Water, Energy, and Environmental Conservation (25%)	T29. Develop design solutions for water conservation and management to support resource preservation.	K100. K of laws and regulations regarding water management and conservation. K101. K of strategies for incorporating water conservation solutions into landscape design. K102. K of strategies for incorporating alternative water sources into landscape design. K103. K of strategies for collaborating with other consultants in the design of water conservation management systems.
	T30. Develop design solutions for energy conservation to promote site sustainability.	K104. K of laws and regulations related to sustainable development. K105. K of strategies for landscape design that promote energy conservation. K106. K of methods for incorporating alternative or renewable energy into landscape design.
	T31. Develop environmentally responsive design solutions to support natural resource preservation.	K107. K of laws and regulations regarding environmental protection. K108. K of requirements of low impact development (LID). K109. K of strategies to promote environmental preservation in landscape design. K110. K of strategies for landscape design restoring or preserving natural resources. K111. K of strategies for building soil health and sustainability. K112. K of strategies for landscape design that increase ecological function and biodiversity.
	T32. Develop measures to mitigate or remediate environmental impacts associated with site development.	K113. K of methods for mitigating the effects of development and construction on natural, cultural, and historical resources. K114. K of methods for mitigating the environmental impacts of site development on adjacent sites. K115. K of strategies for collaborating with other consultants in mitigating the impacts of site development.

CONTENT AREA 4: CONSTRUCTION DOCUMENTATION AND ADMINISTRATION (15%)		
Section	Task	Associated Knowledge Statements
4A: Construction Documentation (10%)	T33. Prepare drawings to communicate the construction of project design.	K116. K of methods for preparing project site plan. K117. K of methods for preparing demolition plans that specify protection, retention, and removal of site materials. K118. K of methods for preparing grading and drainage plans. K119. K of methods for preparing hardscape layout plan and material schedules. K120. K of methods for preparing soil plan and schedules. K121. K of methods for preparing planting layout plan and schedules. K122. K of methods for preparing irrigation layout plan and schedules. K123. K of methods for preparing landscape lighting plan and schedules. K124. K of methods for preparing construction details.
	T34. Prepare specifications to communicate information about constructing the project design.	K125. K of methods for preparing and formatting construction specifications. K126. K of strategies for developing project phasing for project construction. K127. K of procedures for verifying consistency between specifications and construction drawings.
	T35. Prepare opinion of probable costs to assist clients in decision making.	K128. K of methods for determining construction costs.

CONTENT AREA 4: CONSTRUCTION DOCUMENTATION AND ADMINISTRATION (15%), CONTINUED		
Section	Task	Associated Knowledge Statements
4B: Construction Administration (5%)	T36. Assist in bidding processes to help clients obtain construction contracts.	K129. K of procedures for preparing construction bid documents. K130. K of procedures for responding to RFIs. K131. K of procedures for recommending contractors based on bid evaluations.
	T37. Evaluate submittals, change orders, and RFIs to facilitate project implementation.	K132. K of procedures for evaluating submittals, change orders, and RFIs. K133. K of methods for evaluating regulatory implications of plan revisions.
	T38. Perform site observations during construction to evaluate conformance of work to construction documents.	K134. K of laws and regulations related to landscape design and construction. K135. K of methods for evaluating installations of landscape components for compliance with construction documents. K136. K of procedures for evaluating project work conformance.
	T39. Prepare closeout documents to verify project completion.	K137. K of elements to include in post-construction observation and maintenance. K138. K of requirements for certification of installation compliance. K139. K of procedures for completing contract closeout. K140. K of requirements for preparing record drawings. K141. K of procedures for performing post-occupancy site evaluations.

CSE REFERENCES

Referenced Publications

Barclay, Cecily Talbert and Gray, Matthew S. (2020) *Curtin's California Land Use & Planning Law 37th Edition*. 9781938166334.

Brenzel, Kathleen.. (2012) *The New Sunset Western Garden Book 9th Edition*. TI Inc. Books. 9780376039200.

East Bay Municipal Utility District. *Firescape: Landscaping to Reduce Fire Hazard*. (2020).

Gilmer, Maureen. (1994) *California Wildfire Landscaping*. Taylor Trade Publishing Company. 9780878338640.

Harris, Charles W. and Dines, Nicholas T. (1997). *TimeSaver Standards for Landscape Architecture 2nd Edition*. McGraw-Hill. 9870070170278.

Kinkade-Levario, Heather. (2007). *Design for water: Rainwater Harvesting, Stormwater Catchment, and Alternate Water Reuse*. New Society Publishers. 9780865715806.

Krieg, John C. (1998). *Desert Landscape Architecture*. CRC Press. 9781574442250.

Novak, Celeste A., Van Giesan, G. E., , and DeBusk, Kathy M.,(2014). *Designing Rainwater Harvesting Systems: Integrating Rainwater into Building Systems*. Wiley. 9781118410479.

Perry, Robert C. (2010). *Landscape Plants for California Gardens: An Illustrated Reference of Plants for California Landscapes*. Land Design Pub.9780960598855.

Porterfield, Gerald A., and Hall Jr., Kenneth B (1995). *A Concise Guide to Community Planning*. MCGraw-Hill. 9780070255913.

Ramroth Jr., William G. (2006). *Project Management for Design Professionals*. Kaplan Buisness. 9781419528125.

Rubenstein, Harvey. (1996). *A Guide to Site Planning and Landscape Construction 4th Edition*. Wiley, John & Sons, Inc. 9780471129321.

Smith, Stephen W. (1996). *Landscape Irrigation: Design and Management*. John Wiley & Sons, Inc. 9780471038245.

Strom, Steven, Nathan, Kurt, and Woland, Jake. (2013). *Site Engineering for Landscape Architects* 6th Edition. Wiley. 9780470138144.

Thompson, J, William and Sorvig, Kim. (2018). *Sustainable landscape construction: A guide to green building outdoors 3rd Edition*. Island Press. 9781610918107..

Venhaus, Heather. (2012).. *Designing the Sustainable Site: Integrated Design Strategies for Small Scale Sites and Residential Landscapes*. Wiley. 9780470900093

Referenced Websites

Important note: Website references are accurate as of this guide's publication date. Candidates are advised to verify citations as web addresses and/or page locations within a website can change.

- *2019 California Access Compliance Advisory Reference Manual*
  Downloadable PDF available under this name
- *ADA Accessibility Guidelines*
  https://www.ada.gov/2010_regs.htm
- *California Building Standards Code - Title 24*
  https://www.dgs.ca.gov/BSC/Codes
- *California Fish and Game Commission Regulations*
  http://www.fgc.ca.gov/regulations/current/
- *California Environmental Quality Act (CEQA)*
  https://opr.ca.gov/ceqa/
- *Firescape - Landscaping to Reduce Fire Hazard*
  http://www.ebmud.com/sites/default/files/pdfs/firescape-booklet_0.pdf
- *The Highway Design Manual - Chapter 1000 Bikeway Planning and Design*
  https://dot.ca.gov/programs/design/manual-highway-design-manual-hdm
- *Xeriscape Manual*
  https://extension.uga.edu/publications/XeriscapeManual

Reference books are available from:

American Society of Landscape Architects (www.asla.org)

BUSINESS & PROFESSIONS CODE SECTIONS REGARDING EXAMINATION SECURITY

123. It is a misdemeanor for any person to engage in any conduct which subverts or attempts to subvert any licensing examination or the administration of an examination, including, but not limited to:

(a) Conduct which violates the security of the examination materials; removing from the examination room any examination materials without authorization; the unauthorized reproduction by any means of any portion of the actual licensing examination; aiding by any means the unauthorized reproduction of any portion of the actual licensing examination; paying or using professional or paid examination-takers for the purpose of reconstructing any portion of the licensing examination; obtaining examination questions or other examination material,

except by specific authorization either before, during, or after an examination; or using or purporting to use any examination questions or materials which were improperly removed or taken from any examination for the purpose of instructing or preparing any applicant for examination; or selling, distributing, buying, receiving, or having unauthorized possession of any portion of a future, current, or previously administered licensing examination.

(b) Communicating with any other examinee during the administration of a licensing examination; copying answers from another examinee or permitting one's answers to be copied by another examinee; having in one's possession during the administration of the licensing examination any books, equipment, notes, written or printed materials, or data of any kind, other than the examination materials distributed, or otherwise authorized to be in one's possession during the examination; or impersonating any examinee or having an impersonator take the licensing examination on one's behalf.

Nothing in this section shall preclude prosecution under the authority provided for in any other provision of law.

In addition to any other penalties, a person found guilty of violating this section, shall be liable for the actual damages sustained by the agency administering the examination not to exceed ten thousand dollars ($10,000) and the costs of litigation.

(c) If any provision of this section or the application thereof to any person or circumstances is held invalid, that invalidity shall not affect other provisions or applications of the section that can be given effect without the invalid provision or application, and to this end the provisions of this section are severable.

123.5. Whenever any person has engaged, or is about to engage, in any acts or practices which constitute, or will constitute, a violation of Section 123, the superior court in and for the county wherein the acts or practices take place, or are
about to take place, may issue an injunction, or other appropriate order, restraining such conduct on application of a board, the Attorney General or the district attorney of the county.

The proceedings under this section shall be governed by Chapter 3 (commencing with Section 525) of Title 7 of Part 2 of the Code of Civil Procedure.

The remedy provided for by this section shall be in addition to, and not a limitation on, the authority provided for in any other provision of law.

496. A board may deny, suspend, revoke, or otherwise restrict a license on the ground that an applicant or licensee has violated Section 123 pertaining to subversion of licensing examination.

Practice Questions

1. According to Title 24, what maximum space is allowable on grate openings in the direction of the pedestrian traffic flow?
   A. 3/4"
   B. 1/2"
   C. 3/8"
   D. 1/4"

---

2. How should a landscape architect design for the fire safety of a habitable structure located in a wildland-urban interface area?
   A. Use naturalized vegetation to create a fire break
   B. Require that all native vegetation next to the structure be thinned out
   C. Create a 10-foot zone of non-combustible materials adjacent to the structure
   D. Provide overhead irrigation of surrounding landscape

---

3. What type of foundation should be used for a concrete masonry unit privacy wall when it crosses through the dripline of an existing mature oak?
   A. Grade beam with piers
   B. Compacted base with drain tile
   C. Continuous concrete with key
   D. Spread footing with weep holes

---

4. A city is requesting a cost-effective design for a new use on a brownfield site that has a 3-foot soil cap. Which of the following potential uses should the landscape architect propose?
   A. Sports fields
   B. Aquatic center
   C. Skate park
   D. Amphitheater

Answer Key

1. B
2. C
3. A
4. A

Landscape Architects Technical Committee
2420 Del Paso Road, Suite 105
Sacramento, CA 95834
(916) 575-7230
www.latc.ca.gov

CALIFORNIA ARCHITECTS BOARD
LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE
NOTICE OF CSE ELIGIBILITY

Candidates receiving this guide are eligible to take the California Supplemental Examination (CSE). This is the ONLY notice of eligibility a candidate will receive from the LATC for this examination.

This guide provides important information regarding CSE procedures, processes, and content. To schedule an examination, please refer to the instructions in this guide.

Upon passing the CSE, you are eligible to apply for a landscape architect license in California. Information about applying for a license is included in this guide.